



URBAN RENEWAL AGENCY MEETING

Tuesday, June 11, 2019

City Council Chamber

13690 NW Main Street

Banks, OR 97106

AGENDA

URBAN RENEWAL AGENCY MEETING @ 8:30 PM

CALL TO ORDER

ROLL CALL

APPEARANCE OF INTERESTED CITIZENS: *This is the time for interested citizens and anyone in the audience to address the Urban Renewal Agency on any items of concern, except items on the Public Hearing. Please come up to the table in front of us and start with your name and mailing address. Please limit your comments to about 3 minutes or so. We probably will not be able to respond tonight, but if your comments warrant follow-up action, we will see to it that the appropriate city official gets on it and gets back to you with a response.*

CONSENT CALENDAR: *The items on the Consent Calendar are considered routine and all will be adopted by one motion unless an Urban Renewal Agency Member requests, before the vote on the motion, to have any item considered separately. If any item is removed from the Consent Calendar, the Chair will indicate when it will be discussed on the Business Agenda.*

1. Urban Renewal Agency Meeting Minutes – May 14, 2019.

PUBLIC HEARING

2. Public Hearing for Urban Renewal Agency Fiscal Year 2019-2020 Operating Budget and Capital Improvement Plan

BUSINESS AGENDA

3. Shall the Urban Renewal Agency adopt Resolution No. 2019-14-URA, a Resolution adopting the Urban Renewal Agency Fiscal Year 2019-2020 Operating Budget and Capital Improvement Plan?

MEMBER ROUND TABLE DISCUSSION

ADJOURN

Next Regular Meeting: TBD



**Urban Renewal Agency Meeting
May 14, 2019
MEETING MINUTES**

CALL TO ORDER: Pete Edison called to order the Meeting of the Urban Renewal Agency at 9:41 pm.

ROLL CALL:

Present: Marsha Kirk, Michael Nelson, Peter Edison, Erica Harold-Heine, and Mark Gregg.

Absent: Stephanie Jones

Staff present: City Manager Jolynn Becker, City Attorney Dan Kearns and City Recorder Angie Lanter

APPEARANCE OF INTERESTED CITIZENS: There were none.

CONSENT CALENDAR: No items on the Consent Calendar

1. Urban Renewal Agency Meeting Minutes – June 12, 2018

Member Nelson moved to approve the Consent Calendar. Member Gregg seconded the motion. MOTION CARRIED 4-0 Ayes: Kirk, Nelson, Harold-Heine and Gregg; Nays: None

PUBLIC HEARING:

2. Public Hearing for Urban Renewal Agency Fiscal Year 2019-2020 Operating Budget and Capital Improvement Plan.

Member Edison opened the public hearing at 9:43 pm.

Staff presented an overview of the budget document and answered questions from the members.

Member Gregg noted a discrepancy between the total resources and total requirements. Staff noted that it appeared that the beginning fund balance did not transfer over on the document.

Member Gregg requested that the public hearing be left open.

Staff will correct the document, and re-notice the public hearing for the June 11, 2019 Urban Renewal Agency Meeting.

There was not testimony.

Member Gregg moved to continue the public hearing to the June 11, 2019 Urban Renewal Agency meeting. Member Nelson seconded the motion. MOTION CARRIED: 4-0 Ayes: Kirk, Nelson, Harold-Heine, Gregg; Nays: None.

BUSINESS AGENDA

ADJOURN The meeting adjourned at 9:45 PM

Submitted by:

Angie Lanter – City Recorder

FORM UR-1

NOTICE OF BUDGET HEARING

A public meeting of the Banks Urban Renewal Agency will be held on June 11, 2019 at 8:30 pm at City of Banks Council Chamber, 13690 NW Main Street, Banks, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Banks Urban Renewal Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Banks City Hall, 13680 NW Main Street, Banks, OR, between the hours of 8:00 a. m. and 1:00 p. m. or online at www.cityofbanks.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are:

Contact: Jolynn Becker

Telephone: 503-324-5112

Email: jbecker@cityofbanks.org

| FINANCIAL SUMMARY - RESOURCES | | | |
|---|----------------------------------|---|--|
| TOTAL OF ALL FUNDS | Actual Amount 2017-18 | Adopted Budget This Year 2018-19 | Approved Budget Next Year 2019-20 |
| Beginning Fund Balance/Net Working Capital | 0 | | 28,466 |
| Federal, State and All Other Grants | 0 | | |
| Revenue from Bonds and Other Debt | 0 | | |
| Interfund Transfers | 0 | | |
| All Other Resources Except Division of Tax & Special Levy | 0 | 100 | 100 |
| Revenue from Division of Tax | 0 | 7,000 | 25,000 |
| Revenue from Special Levy | 0 | | |
| Total Resources | 0 | 7,100 | 53,566 |

| FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION | | | |
|--|----------|--------------|---------------|
| Personnel Services | 0 | 0 | |
| Materials and Services | 0 | 1,050 | 1,100 |
| Capital Outlay | 0 | 6,050 | 52,466 |
| Debt Service | 0 | 0 | |
| Interfund Transfers | 0 | 0 | |
| Contingencies | 0 | 0 | |
| All Other Expenditures and Requirements | 0 | 0 | |
| Unappropriated Ending Fund Balance | 0 | 0 | |
| Total Requirements | 0 | 7,100 | 53,566 |

| FINANCIAL SUMMARY-REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM * | | | |
|--|----------|----------|----------|
| Name of Organizational Unit or Program | | | |
| FTE for that unit or program | | | |
| FTE | | | |
| Non-Departmental / Non-Program | | | |
| FTE | | | |
| Total Requirements | 0 | 0 | 0 |
| Total FTE | 0 | 0 | 0 |

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *
 Banks Urban Renewal District (BURD) was established in October 2017. The yearly deposit to the BURD will be small until one of the properties in the BURD area is developed.

| STATEMENT OF INDEBTEDNESS | | |
|---------------------------|--------------------------------------|--|
| LONG TERM DEBT | Estimated Debt Outstanding July 1 | Estimated Debt Authorized, But Not Incurred on July 1 |
| General Obligation Bonds | | |
| Other Bonds | | |
| Other Borrowings | | |
| Total | | |

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.



**RESOLUTION 2019-14-URA
ADOPTING THE FY 2019-20 BUDGET**

BE IT RESOLVED that the Board of Directors of the Banks Urban Renewal Agency hereby adopt the budget for the fiscal year 2019-20 in the total amount of \$53,566.00.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2019, for the following purposes:

General Funds

| | |
|---------------------------|--------------------|
| Personal Services | \$ 0.00 |
| Materials & Services | \$ 1,100.00 |
| Capital Outlay | \$52,466.00 |
| Transfers | \$ 0.00 |
| Debt Services | \$ 0.00 |
| Contingency | \$ 0.00 |
| TOTAL GENERAL FUND | \$53,566.00 |

SUMMARY

| | |
|--|--------------------|
| TOTAL APPROPRIATIONS, All Fund | \$53,566.00 |
| TOTAL UNAPPROPRIATED AMOUNTS, All Fund | \$ 0 |
| TOTAL ADOPTED BUDGET | \$53,566.00 |

DECLARATION OF TAX INCREMENT

OPTION ONE

BE IT RESOLVED that the Board of Directors of the Urban Renewal Agency of the City of Banks hereby resolves to certify to the Washington County Assessor Office for the Banks Urban Renewal Plan Area a requires for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, IX of the Oregon Constitution.

ADOPTED, APPROVED AND EFFECTIVE this 11th day of June 2019

Mayor Peter Edison

Attest:

City Recorder: Angie Lanter