

BANKS PUBLIC LIBRARY  
JANE MOORE COMMUNITY ROOM ADDITIONAL  
OPTIONAL EQUIPMENT



---

### Additional Optional Equipment

Use of the Library Optional Equipment will require a \$100 deposit, as well as this training acknowledgement. Available equipment is as follows:

- Computer, wireless keyboard and mouse
- White board

#### Computer

There is a computer attached to the television which you can control with a wireless keyboard and mouse.

1. Turn on the TV with the TV remote.
2. Select the "Computer" source.
3. Turn on the wireless keyboard and wireless mouse to operate the computer.
4. Wi-Fi is available by using the connect option from the wireless menu and going to [wccls.org](http://wccls.org).

**IMPORTANT:** When finished using the computer, put it to *sleep*, **DO NOT** shut it down. Please also turn off the wireless keyboard and mouse to preserve battery life.

#### White Board

The white board captures what is drawn on it and communicates with devices via Bluetooth.

1. Plug it in.
2. Scan the code on the front or go to the website listed there to download the app to whichever device you want to use with it.
3. Write or draw on the board using the provided dry erase markers.
4. Push the snapshot button on the white board or on your device every time you want to capture what is on the screen.
5. Erase and start again, if desired.
6. When done, erase the board and unplug it.

*I acknowledge that I have been shown how to use the additional optional equipment and I accept responsibility for its proper use.*

Date: \_\_\_\_\_ Signed: \_\_\_\_\_