



## NOTICE OF DECISION

### Type II Final Subdivision Plat (FILE # FP 25-02)

**Date: January 6, 2026**

You are receiving this notice because an application for a Type II Final Subdivision Plat for Phase 1a of the Aerts Addition Master Planned Development (FP 25-02) has been submitted and Section 151.232(B)(7) of the Banks Zoning Code requires you to receive notice of an administrative decision. Based on the findings in the staff report, the application has been **approved with conditions**.

<b>File Number:</b>	FP 25-02
<b>Tax Lot:</b>	Portion of Tax Lot 2N331DD00100
<b>Address:</b>	13245 NW Aerts Road Banks, OR 97106
<b>Applicant:</b>	Holt Holdings OR, LLC
<b>Applicant Representative:</b>	Melissa Slotemaker, AKS Engineering & Forestry, LLC
<b>Proposal:</b>	Final Subdivision Plat for Aerts Addition Phase 1a
<b>Applicable Criteria (Banks Municipal Code):</b>	151.232 Type II Procedure (Administrative Review With Notice) 152.009 Final Plat Submission 152.010 Filing and Recording
<b>Decision:</b>	<b>APPROVED WITH CONDITIONS</b> , based on the criteria and findings described in the staff findings and administrative decision dated <b>January 6, 2026</b> .
<b>Copy of Decision and Staff Report:</b>	The full decision and staff report is available for review on the City of Banks website at: <a href="https://www.cityofbanks.org/currentpendingplanningapplications">https://www.cityofbanks.org/currentpendingplanningapplications</a> . A hard copy may be obtained, at cost, at the following address: City Manager Banks City Hall 13680 NW Main Street Banks, OR 97106 503-324-5112

**City of Banks Notice of Decision (FILE # FP 25-02)**

**Right to Appeal:**

Within 10 days of the date of the mailing of this Notice of Decision, anyone with standing, pursuant to Banks Municipal Code Section 151.232(C)(1), may submit an appeal to the Banks City Recorder at the above City Hall address, along with appropriate fee and materials required by Section 151.232(C)(2). The notice of appeal, correct fee, and all required materials shall be filed with the City Recorder at City Hall no later than **4 p.m. on January 16, 2026**.

**Effective Date:**

Unless the Conditions of Approval specify otherwise, an administrative decision becomes effective 12 days after the City mails the decision notice, except if the decision is appealed pursuant to Section 151.232(C).

*Carrie Brennecke*

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