

December 21, 2021

Property Owner  
NW Wilkes Street  
Banks, Oregon, 97106

Subject: Wilkes Street Improvements Project

Dear Property Owner:

The City of Banks (City) is beginning the design of improvements to Wilkes Street, Parmley Avenue, and the private driveway "Woodman Alley". You are receiving this letter because your home is along Wilkes Street or may be otherwise affected by the project.

The major elements of the project are:

- New underground waterlines at the Wilke Street cul-de-sac and Woodman Alley
- New sidewalks on the north side of Wilkes Street between Main Street and Parmley
- New pavement on Wilkes Street, Parmley Avenue, Woodman Alley, and Depot Street
- New sidewalk ramps on Depot Street at Main Street

During the next few months Surveyors, Engineers, and City Staff will be walking along these streets collecting information necessary to complete the design. The team will be taking photographs of existing conditions and taking notes about fencing, landscaping, and other features of each property where it meets the City Right-of-Way (sidewalk).

Owners of properties along the north side of Wilkes Street (between Main Street and Parmley Avenue) will be contacted to review plans to restore property frontages.

The projected schedule for this project is:

<b>Design and Permitting</b>	January through June 2022
<b>Bidding</b>	July 2022
<b>Construction</b>	August through November 2022

Before construction begins the City will hold an Open House Meeting where residents can ask questions of the Designers and City Staff.

*The City is excited in making these improvements to the neighborhood, like those we implemented on Park Street, and looks forward to making the sidewalks accessible to all of the residents of Banks. Your support of this project and its enhancements will be greatly appreciated.*

Very truly yours,

Jolynn Becker  
City Manager