

CALL TO ORDER

Mayor Jones called the meeting to order at 6:35 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Mayor Stephanie Jones, Council President Peter Edison, and Councilors Marsha Kirk, Marilyn McCalister, and Niki Walters

Excused: Councilor Catherine Sawyer

Unexcused: Councilor Don Gianetti

Staff Present: City Manager Jolynn Becker, City Recorder/Assistant City Manager Angie Lanter, City Attorney Dan Kearns, Public Works Supervisor Connor Hayes, Deputy Ryan Pope (Zoom), City Planner Keegan Gulick (Zoom), and Library Director Denise Holmes (Zoom)

APPEARANCE OF INTERESTED CITIZENS

There were none.

CEREMONIAL PRESENTATIONS & PROCLAMATIONS

3. Certificate of Appreciation – Lisa Novelo – City of Banks Library Board (Agenda Packet Pg. 1)
Mayor Jones stated she would deliver a Certificate of Appreciation to Lisa Novela for her service on the City of Banks Library Board.
4. Domestic Violence Awareness Month Proclamation (Agenda Packet Pg. 2)
Mayor Jones declared October 2024 as Domestic Violence Awareness Month.

CITY REPORTS, BRIEFINGS, AND PROGRAMS

5. Police Monthly Briefing – Washington County Sheriff’s Office – Deputy Pope gave the monthly briefing for September 2024, reminding that school was back in session and noting the speed limits and higher fines on Main Street and Trellis Way.
6. Library Director Report (Agenda Packet Pg. 4) – Library Director Holmes highlighted key items in the annual Banks Library by the Numbers report, noting use patterns were changing and the Library continued to offer tons of programs. Public computer/internet use was lower because the computers were slow, and the Library was looking for grant funding

for new computers. She answered questions about the Library of Things, teen programming, computer needs, and school field trips. Next year, all students at Banks schools would have a library card.

7. Public Works Report (Agenda Packet Pg. 9) – Public Works Supervisor Hayes confirmed the new support post for the playground structure and parts for the Parcourse were expected to be delivered this week.
8. City Recorder/Assistant City Manager Report (Agenda Packet Pg. 10) – City Recorder Lanter reported the City started running both the current and new utility billing software in tandem on Monday and planned to go live with the new software on October 21. She noted the steps and features for customers using the new system, and the automated features the City could use for automated notification to customers about account shut-offs, water outages, etc. Postcards about the new software would be mailed to customers this week. She applied for and received a \$469.93 grant for security cameras from CIS (City Council Insurance Services).
9. City Manager Report (Agenda Packet Pg. 12) – City Manager Becker noted she submitted the wrong report for the packet and provided corrected copies to the Councilors.

Public Works Supervisor Hayes reported his research and findings on installing dome safety mirrors on Main Street, noting that due to Oregon Department of Transportation (ODOT) rules, any mirrors would have to be placed on private property, outside the right-of-way. After receiving advice from various experts, Staff recommended that safety mirrors not be placed on Main Street.

City Manager Becker added the next step would be to conduct a sight-distance study, which would cost \$5,000 to \$15,000, and could eliminate parking spaces. She confirmed crash history did exist and that the data was for Main Street intersections with Market, Depot, Sunset, and Wilkes Streets.

Given Staff's findings and recommendation to not move forward, Council consented to remove the Safety Mirrors project from the City Council Work Plan.

City Manager Becker noted there were no further updates on the Banks Road/Cedar Canyon/Highway 47 Intersection Project since her email to Council on October 3. She reported on modifications to Clean Water Services' (CWS) scope of services regarding the stormwater retention pond outside the city limits; parts and funding related to the Well 1 Replacement Project, and discussions with the Banks Historical Society about moving the wooden silo and naming the park in the West Side Development.

- She addressed questions and comments about the Intersection Project's design, Open House on November 14, and construction timeline, as well as signage being needed for the overflow parking lot for the Banks-Vernonia State Trailhead during construction.

Discussion regarded concerns about and potential solutions for trailhead users parking their cars for several days in the overflow lot and on Main Street while riding their bikes to camp at Stub Stewart State Park. Staff noted the coming shared parking agreement with Hampton

for trail users to have access to its employee parking area and reminded about Council discussions to use the north end of the one-acre parcel on the westside for overflow parking for the trailhead. Those who called the City wanting to park overnight and bike to Stub Stewart were accommodated in Public Works parking lot or directed to Sunset Park or Stub Stewart.

City Manager Becker agreed to contact the Stub Stewart Park Manager to consider solutions.

CONSENT AGENDA

10. City Council Meeting Minutes – September 10, 2024. (Agenda Packet Pg. 14)
11. Shall the City Council award the Well 1 Replacement Project to Cascade Water Works, LLC, in an amount not to exceed \$144,805.00? (CL2024-17) (Agenda Packet Pg. 21)
12. Shall the City Council approve the appointments to the Board, Commission and Committee positions listed below, based on recommendation from the mayor? (CL2024-18) (Agenda Packet Pg. 22)
 - a. Amy Vanderzanden, Library Board Position No. LB4, new term expires as of June 30, 2027.

Councilor President Edison moved to approve the Consent Agenda. Councilor Kirk seconded the motion, which passed 4 to 0.

PUBLIC HEARING

13. Shall the City Council adopt Resolution No. 2024-23, a Resolution Repealing Resolution No. 2024-17 and Adopting a New Solid Waste Rate Schedule for Various Classes of Service Applicable to SWATCO Customers in the City of Banks? (Agenda Packet Pg. 25)

Mayor Jones opened the public hearing at 7:16 pm.

Rich Weitzel, Swatco Sanitary Service, explained the requested rate increase and the new bulky waste schedule. He provided comparisons to the current rates, which were missing from the report included in the Agenda Packet. He answered questions about Metro fees at the dump stations, Metro's influence on increased landfill rates, and potential future rate increases.

Mayor Jones confirmed there was no public testimony and closed the public hearing at 7:24 pm.

Councilor Walters moved to adopt Resolution No. 2024-23, a Resolution Repealing Resolution No. 2024-17 and Adopting a New Solid Waste Rate Schedule for Various Classes of Service Applicable to SWATCO Customers in the City of Banks. Councilor McCalister seconded the motion, which passed 4 to 0.

BUSINESS AGENDA

14. Shall the City Council adopt Ordinance No. 2024-09-01, an Ordinance Annexing Certain Segments of Washington County and Railroad Rights-of-Way Located adjacent to and within the City of Banks (Banks Road, Aerts Road, and railroad), based on the recommendation from the Planning Commission? (Second Reading and Final Adoption) (Agenda Packet Pg. 31)

City Attorney Kearns reported no changes had been made to the proposed Ordinance since the first reading.

Councilor Edison moved to adopt Ordinance No. 2024-09-01, an Ordinance Annexing Certain Segments of Washington County and Railroad Rights-of-Way Located adjacent to and within the City of Banks (Banks Road, Aerts Road, and railroad), based on the recommendation from the Planning Commission, for second reading and adoption. Councilor Walters seconded the motion.

Ayes: Councilors Kirk, Walters, McCalister, Council President Edison
Nays: None
Motion Carried: 4 to 0.

City Recorder Lanter read the title into the record.

COUNCIL COMMITTEE REPORTS AND ROUND TABLE DISCUSSION

Councilor McCalister reported the Fire Board meeting was canceled.

Councilor Walters reported on the Washington County Consolidated Communications Agency (WCCCA) and School Board meetings but did not attend the Sunset Park meeting.

Councilor Kirk reported that the Executive Officer for Columbia Pacific Economic Development District (ColPac) left, so the search would begin for a new one. ColPac and Northwest Oregon Area Commission on Transportation (NWACT) would hold their meetings at the Fire Station on Main Street on Thursday and AKS and ODOT would be presenting on the Hwy 6 roundabout at the NWACT meeting.

Mayor Jones reported on the positive impacts Washington County Public Services was seeing after the new law recriminalizing the possession of small amounts of illegal drugs and helping those convicted with a type of recovery program. She announced meeting schedules for the Public Advisory Board (PAB) and Congresswoman Bonamici's meeting with mayors. She and City Manager Becker attended the Brownfield meeting ColPac held in Cornelius and were able to discuss the City's potential projects.

Council President Edison reported on the Library Board and Economic Development Commission (EDC) meetings. EDC discussed the Business Roundtable's success and planning the next one for next year and heard a presentation from the PCC Pathway Dean on the extensive workforce development programs available and discussed how the Banks School District could

benefit. He announced the Kelly Field 365 Fundraising effort had begun and reviewed the upgrades to be funded.

City Manager Becker confirmed the two outstanding projects for the Façade Program were the hardware store and the Billiards, which also applied for next year. She reported further details about the EDC's discussion about the Business Roundtable, including consideration of the types of businesses that would be good for the coming growth and the need to update the Buildable Land Inventory report to incorporate the two new developments. She reported on discussions with the School District partnering with the City when developing master plans and applications for the new school project, collaboration with Tualatin Valley Irrigation District for irrigation needs at the school properties, and future capital improvement plans over the next 30 years. Staff was also working with ODOT to convert the school zone signs on Hwy 47 to flashing signs.

Library Director Holmes announced the Library Book Sale would be October 24 through October 28, and that See's Candy Sales begin November 1, 2024.

ADJOURNMENT

The meeting adjourned at 7:44 pm.

Submitted by:



Angie Lanter, MMC
City Recorder/Assistant City Manager