CITY COUNCIL MEETING

*****Hybrid Meeting*****
Tuesday, December 9, 2025, begins at 6:00 pm
City Council Chamber
13690 NW Main Street
Banks, OR 97106

Mayor Marsha Kirk

Councilor Stephanie Jones (CC1) — **Councilor April Cannon (CC2)**
Councilor Niki Walters (CC3) — **Council President Peter Edison (CC4)**
Councilor Pearcia Bogroff (CC5) — **Councilor Marilyn McCalister (CC6)**

AGENDA

TO LISTEN TO THIS MEETING LIVE
Use the ZOOM App on your electronic device and the link below to join the webinar:
https://us02web.zoom.us/j/89985575148?pwd=R0I5YkErazVYeXBWZUNmaEQxTU9hZz09
If using phone only (no internet) call 1-253-215-8782
Webinar ID: 899 8557 5148
Passcode: 107069

CITY COUNCIL WORK SESSION

INFORMATION AND DISCUSSION ITEMS

1. Staff response to Councilor questions about any of the December 9, 2025, Council Meeting Agenda items.
2. 2024-2025 Audit Report Presentation – Russ Riews w/Jarrard, Seibert, Pollard & Co. LLC. **Agenda Packet pg. 1.**
3. Clean Water Services State of the District Presentation – Joe Gall, Clean Water Services Chief Utility Relations Officer & Rick Shanley, Clean Water Services Acting CEO/GM.
4. Discussion with Joe Schiewe, Land Development Senior Project Manager with Holt Homes.
    a. Art & Landscaping in the Roundabout on Hwy. 6.
    b. Request for PGE (Portland General Electric) to cover the cost for moving the poles and overhead lines on the Roundabout Project.
    c. Non-potable water irrigation lines.

CITY COUNCIL BUSINESS MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPEARANCE OF INTERESTED CITIZENS: *This is the time for interested citizens and anyone in the audience to address the City Council on any items of concern, except items that are part of the Public Hearing.*

***Comments are limited to 3 minutes**. The purpose of the public comment period is for the public to inform the Council about their views. The City Manager may direct staff to follow up with you regarding your comment or questions. Written comments are always welcome and can be emailed to the City Recorder at alanter@cityofbanks.org.*

Speaking In Person: Please fill out a green comment card on the table at the front of the room and give it to the City Recorder prior to the start of the meeting. If you have a written statement for the Council, please have 10 copies available, and give them to the City Recorder who will distribute them to the Council.

Speaking Virtually: Please contact the City Recorder before 1 pm, the day before the meeting. Email the City Recorder at alanter@cityofbanks.org or call 503-324-5112 to provide your name, phone number, address, email address, and topic. Members of the public will not be able to share their screen or turn on their camera during the meeting; presentation materials should be submitted as written testimony and be received by the City Recorder before 1 pm the day before the meeting. The City Recorder will send you a confirmation email.

CEREMONIAL PRESENTATIONS & PROCLAMATIONS - None

CITY REPORTS, BRIEFINGS AND PROGRAMS

5. Police Monthly Briefing – Washington County Sheriff's Office
6. Library Director Report – Susan Cackler, Library Director **Agenda Packet pg. 70**
7. Public Works Report – Conner Hayes, Public Works Supervisor **Agenda Packet pg. 72**
8. City Recorder/Assistant City Manager Report – Angie Lanter, City Recorder/Assistant City Manager **Agenda Packet pg. 74**
9. City Manager Report – Jolynn Becker, City Manager **Agenda Packet pg. 75**

CONSENT AGENDA: *The items on the Consent Agenda are considered routine, and all will be adopted by one motion unless a Council Member requests, before the vote on the motion, to have any item considered separately. If any item is removed from the Consent Agenda, the Mayor will indicate when it will be discussed on the Business Agenda.*

10. City Council Meeting Minutes – December 9, 2025. **Agenda Packet pg. 78**
11. Shall the City Council confirm appointments to the Board, Commission and Committee positions listed below, based on recommendation from the Mayor? **Agenda Packet pg. 83**
    a. Re-appointing Kent Bond to Economic Development Commission Position ED7 (new term will expire on December 31, 2029)
    b. Re-appointing Andy Terrall to Park, Recreation and Tree Board Position PRT17 (new term will expire on December 31, 2027)
    c. Re-appointing Mitty Brady to Park, Recreation and Tree Board Position PRT2 (new term will expire on December 31, 2027)
    d. Re-appointing Nikki Haebler to Park, Recreation and Tree Board Position PRT5 (new term will expire on December 31, 2027)
    e. Re-appointing Sam VanDyke to Planning Commission Position PC2 (new term will expire on December 31, 2028)
    f. Re-appointing Barbara Brennan to Planning Commission Position PC5 (new term will expire on December 31, 2028)
12. Shall the City Council accept the FY 2024-2025 Audit?
13. Shall the City council award the contract for the painting of curbs, crosswalks, and restriping NW Oak Way to Five Star Builders in an amount not to exceed $15,551.38? (CL2025-32) **Agenda Packet pg. 84**
14. Shall the City Council authorize the City Manager to appoint Sav-A-Tree as the Arborist for the City of Banks? (CL2025-33) **Agenda Packet pg. 85**
17. Shall the City Council approve the request from City Councilor Niki Walters for a 6-month leave of absence? (CL2025-34)

PUBLIC HEARING - None
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Speaking Virtually: Please contact the City Recorder before 1 pm, the day before the meeting. Email the City Recorder at alanter@cityofbanks.org or call 503-324-5112 to provide your name, phone number, address, email address, and if you will be testifying in favor, neutral, or against. Members of the public will not be able to share their screen or turn on their camera during the meeting; presentation materials should be submitted as written testimony and be received by the City Recorder before 1 pm the day before the meeting. The City Recorder will send you a confirmation email.

Written comments are always welcome and can be emailed to the City Recorder at alanter@cityofbanks.org.

BUSINESS AGENDA

15. Shall the City Council adopt Resolution No. 2025-21, a Resolution For The City Of Banks Concurring With The Inclusion Of A Public Building Project In The Banks Urban Renewal Plan? **Agenda Packet pg. 86.**
16. Shall the City Council adopt Ordinance No. 2025-11-01, an Ordinance Making Certain Determinations And Findings Relating To And Approving The City Of Banks Urban Renewal Plan Substantial Amendment And Directing That Notice Of Approval Be Published? (Second Reading and Final Adoption) **Agenda Packet pg. 163**

COUNCIL COMMITTEE REPORTS AND ROUND TABLE DISCUSSION

ADJOURN

EXECUTIVE SESSION- None