



CITY COUNCIL MEETING

Hybrid Meeting

Tuesday, July 8, 2025, begins at 6:00 pm
City Council Chamber
13690 NW Main Street
Banks, OR 97106

Mayor Marsha Kirk

Councilor Stephanie Jones (CC1)
Councilor Niki Walters (CC3)
Councilor Pearcia Bogroff (CC5)

Vacant Position (CC2)
Council President Peter Edison (CC4)
Councilor Marilyn McCalister (CC6)

AGENDA

TO LISTEN TO THIS MEETING LIVE

Use the ZOOM App on your electronic device and the link below to join the webinar:

<https://us02web.zoom.us/j/89985575148?pwd=R0I5YkErazVYeXBWZUNmaEQxTU9hZz09>

If using phone only (no internet) call 1-253-215-8782

Webinar ID: 899 8557 5148

Passcode: 107069

CITY COUNCIL WORK SESSION

INFORMATION AND DISCUSSION ITEMS

1. Staff response to Councilor questions about any of the July 8, 2025, Council Meeting Agenda items.
2. Amendment Request #2 for Additional Engineering Services for Carsten Reservoir #3 Design – Rob Peacock PE with Kennedy Jenks Consultants, Inc. **Agenda Packet pg. 2**
3. Interview candidates for vacant City Council position CC2.

CITY COUNCIL BUSINESS MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

4. Shall the City Council make an appointment to fill vacant City Council Position CC2?

OATH OF OFFICE

City Councilor - _____ (Position CC2)

APPEARANCE OF INTERESTED CITIZENS: *This is the time for interested citizens and anyone in the audience to address the City Council on any items of concern, except items that are part of the Public Hearing.*

Next Regular Meeting: Tuesday, August 12, 2025 @ 6:00 P.M.

Comments are limited to 3 minutes. The purpose of the public comment period is for the public to inform the Council about their views. The City Manager may direct staff to follow up with you regarding your comment or questions. Written comments are always welcome and can be emailed to the City Recorder at alanter@cityofbanks.org.

Speaking In Person: Please fill out a green comment card on the table at the front of the room and give it to the City Recorder prior to the start of the meeting. If you have a written statement for the Council, please have 10 copies available, and give them to the City Recorder who will distribute them to the Council.

Speaking Virtually: Please contact the City Recorder before 1 pm, the day before the meeting. Email the City Recorder at alanter@cityofbanks.org or call 503-324-5112 to provide your name, phone number, address, email address, and topic. Members of the public will not be able to share their screen or turn on their camera during the meeting; presentation materials should be submitted as written testimony and be received by the City Recorder before 1 pm the day before the meeting. The City Recorder will send you a confirmation email.

CEREMONIAL PRESENTATIONS & PROCLAMATIONS

5. Certificate of Appreciation – Rural Ramblers **Agenda Packet pg. 4**
6. 2025 National Night Out Proclamation **Agenda Packet pg. 5**

CITY REPORTS, BRIEFINGS AND PROGRAMS

7. Police Monthly Briefing – Washington County Sheriff's Office
8. Library Director Report – Susan Cackler, Deputy Library Director **Agenda Packet pg. 6**
9. Public Works Report – Conner Hayes, Public Works Supervisor **Agenda Packet pg. 8**
10. City Recorder/Assistant City Manager Report – Angie Lanter, City Recorder/Assistant City Manager **Agenda Packet pg. 10**
11. City Manager Report – Jolynn Becker, City Manager **Agenda Packet pg. 11**

CONSENT AGENDA: *The items on the Consent Agenda are considered routine and all will be adopted by one motion unless a Council Member requests, before the vote on the motion, to have any item considered separately. If any item is removed from the Consent Agenda, the Mayor will indicate when it will be discussed on the Business Agenda.*

12. City Council Meeting Minutes – June 10, 2025. **Agenda Packet pg. 13**
13. Shall the City Council ratify the City Manager's decision to sign the proposal and cost estimate for a literature review and reconnaissance survey for purchase of the overflow parking that was used by the Banks-Vernonia Trailhead with the cost not to exceed \$8,000.00? (CL2025-16) **Agenda Packet pg. 21**
14. Shall the City Council authorize the City Manager to sign the OLCC Application for Stelly's Deli LLC? (CL2025-17) **Agenda Packet pg. 24**
15. Shall the City Council authorize the City Manager to sign Amendment Request #2 for Additional Engineering Services for Carsten Reservoir #3 Design with Kennedy Jenks Consultants Inc? **Agenda Packet pg. 27**

PUBLIC HEARING

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BUSINESS AGENDA

16. Annexation, Property Line Adjustment, Comprehensive Plan Map Amendment and Zone Map Amendment (AN 23-01, PLA 24-02, CPA 24-04, and ZMA 24-03). **Agenda Packet pg.**
 - a. Shall the City Council adopt Ordinance No. 2025-05-01, and Ordinance Annexing Approximately 0.67 acres plus abutting rights-of-way to the City of Banks, and Establishing City Zoning thereon, Approving City Files AN 23-01 (Annexation), PLA 24-02 (Property Line Adjustment), CPA 24-04 (Comprehensive Plan Map Amendment), and ZMA 24-03 (Zoning Map Amendment)? (Second reading and Final Adoption). **Agenda Packet pg. 30**
17. Shall the City Council adopt Ordinance No. 2025-06-01, an Ordinance Repealing and Replacing Title XV (Land Usage), Chapter 152 (Land Division Regulations), Section 152.055 (Grading of Building Sites) of the Banks Municipal Code to Adopt by Reference Washington County's Grading Regulation in Chapter 14.12 of the Washington County Code, and authorizing Washington County to Continue administering its Grading Permit Regulations in the City of Banks? (Second Reading and Final Adoption). **Agenda Packet pg. 148**
18. Shall the City Council adopt Resolution No. 2025-13, a Resolution Exercising the Power of Eminent Domain for the Depot Street Extension/Public Plaza Project? **Agenda Packet pg. 151**

COUNCIL COMMITTEE REPORTS AND ROUND TABLE DISCUSSION

ADJOURN

EXECUTIVE SESSION – None

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No decision will be made in the executive session.

Media: To listen to this meeting live, please contact City Recorder, Angie Lanter at alanter@cityofbanks.org for the login information.