

CITY OF BANKS

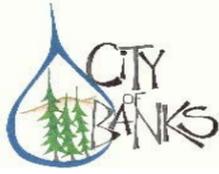
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

Approved June 10, 2013

CITY OF BANKS

PROPOSED BUDGET FISCAL YEAR 2013 - 2014

BUDGET MESSAGE



March 19, 2013

City of Banks
2013-2014 Budget Message

Citizens of Banks,

I am pleased to present this balanced Fiscal Year 2013-2014 Operating Budget and Capital Improvement Plan as your Budget Officer. As has been the case in the previous years, this is a significant year for the City of Banks as we continue our quest to improve our services in these exceedingly trying economic and financial times.

In recent years, your city has been an exceptionally well-run financial institution, taking a conservative approach to financing services and capital assets. There is a minimal amount of debt, and ancillary debt service, in the City of Banks.

After consultation with the City Council at its annual retreat, we are not proposing any new projects in Fiscal Year 2013-2014, but rather propose to continue our existing programs. What might be an exception to this guidance is acknowledgement that we have identified a deficiency in the Water Utility regarding long-term maintenance of the Carstens Reservoirs. As we examine this budget proposal we should review individual program goals and objectives, and fund their continuation as is necessary and prudent.

Goal and Prioritization Assumptions

We have assumed that the Council Goals adopted in 2012 are to be pursued in developing our Proposed Budget. They are extensive, and cannot all be fully funded, but they provide us with excellent, prioritized policy guidance in shaping this Proposed Budget.

Based on direction by the City Council, we have assumed that expense totals in each operating Fund will stay the same (no growth) for the coming fiscal year. What this means is that the total expenses shown for each Fund are identical with the total of the previous fiscal year; and that an increase in any single expense within a fund must be dealt with by reducing an expense somewhere else in the Fund. This We have assumed that the Council directive of having the Ending Fund Balance of each operating fund be higher than the Beginning Fund Balance in order to build a bit of a funding cushion for our operating Funds will be continued; though it is noted that we are managing the funds better by incorporating the "Unappropriated Ending Fund Balance" concept in all appropriate (operating) Funds. We assume that we will not need to provide for interfund loans during the fiscal year.

As before, we are continuing to provide a "Fund Narrative" for each Fund. The narrative concept provides us the opportunity to highlight any of the details contained in the budget numbers of our proposal. In drafting our budget and budget narrative, we will discuss the three elements of each Fund budget; the Operating Budget element, the Non-Operating Budget element, and the Capital Budget element. You may recall that the Operating Budget element includes direct service delivery, staffing, and operating contingencies; the Non-Operating element includes internal service functions, reserves, and miscellaneous programs; and the Capital Budget element includes investments in facilities, technology and transportation, as well as the concomitant debt service.

Council Goal Assumptions.

Assume that the Council Goals in formulated during the September 26th - 27th annual Council Retreat, are the desired goals of the City Council. They are extensive, and cannot all be fully funded, but they have provided us with excellent prioritized policy guidance in shaping our operating budget proposal for Fiscal Year 2013-2014.

Based on the direction by the City Council at the Annual Council Retreat, assume that expenses totals stay the same (no growth) for the fiscal Year 2013-2014. What this means is that the total expenses shown for each Fund are identical with those of the previous fiscal year; and that an increase in one expense is dealt with by reducing an expense somewhere else in the Fund.

Revenue Assumptions.

As we enter the fourth year of conservative assumptions regarding revenues and a paucity of tax receipts our previous conclusions are proving to have essentially been correct. We therefore assume that the nearly all revenues will be identical, in actual dollar amounts, to those adopted in the Fiscal Year 2012-2013 operating budget. If this assumption must be modified for a particular line item, it is noted on the proposed budget request, and in the individual Fund Narrative.

Expenses Assumptions.

In previous years we modified the methodology used for performance evaluation of the city staff. In doing so we recommended, and the Council approved, that the annual budgeting for personnel costs be modified as well. There are three elements to the Banks compensation budget:

For Fiscal Year 2013-2014, we have budgeted for the staff-wide cost-of-living increase based on the CPI-U from December, 2011 to December, 2012 of 1.8%. We have provided for a separate merit raise based on performances for Fiscal Year 2012-2013 will be limited to 1.5%. The merit raise is based on the employee's job performance rating. And lastly, the separate bonus elements for Fiscal Year 2013-2014 will not be executed this fiscal year.

We have assumed a 4% increase in the cost of materials and services, no increase in the amount of funds available for materials and services is assumed. This means that, essentially, we that we will be cutting services in this coming (Fiscal Year 2013-2014) Budget. In previous budgets, we were able to avoid reductions in personnel and yet still make modest capital expenditures with modest increases in services. Again, we assume that we will not lay off personnel, will provide for a cost-of-living and, where warranted, a merit increase. and will cut services with no new capital projects. We assume a 15% increase in health insurance costs for city staff that are covered.

Budget Highlights

Let me take just a minute to highlight some of the items in this proposed budget. The most significant is a somewhat dramatic increase in our PERS expense for our qualified employees. We continue to carry a credit for our PERS expenses that we estimate will be available until 2024. In the past this has allowed us to offset the "percent of salaries" that we would be required to pay, and to reduce our actual payments to approximately 1.9%. Last fiscal year, due to recent legislation, we had a reduced offset, and saw an expense jump to approximately 7%. This was an increase of approximately \$15,000. This year we anticipate the same and, to be ready for an increased PERS funding requirement in the out-years, we are proposing to establish a PERS Operating Reserve line item in each Fund affected by the legislation.

This past year saw the continuation of the automatic cost of living adjustment in the Water Utility water rates, though the increase was sublimated into the adopted "stair step" rate increase schedule over the next two fiscal years (the water rates are currently scheduled to increase in July 2013 and July, 2014. We expect to begin our next water rate study in Fiscal Year 2013-2014, with an eye toward having new rates in place by July 1, 2015.

We continue to identify and perfect additional water sources, and we have incurred debt to integrate capital projects at the Behrman wells #1 and #2, and to perform upgrades to the treatment and distribution system in anticipation of bringing the water contact reservoir at the Slow Sand Filter online as it was designed and built. This water system improvement project was completed and brought online in August, 2012.

We have identified a need to create a Water Reservoir Maintenance program, and with the agreement of the Council, are proposing to establish the program in Fiscal Year 2013-2014.

Phase One of our Public Library Renovation and Expansion project was completed in Fiscal Year 2012-2013 and we proposing to continue planning for Phase Two. With the creation of a Construction Excise Tax (CET) by the Banks School District and execution of an Intergovernmental Agreement (IGA) to collect and forward the taxes, we are ready for any development that may occur, though we have only budgeted a nominal amount in anticipation of a continuation of the poor housing construction marketing the City.

The Police Services Fund #7 is operating under a five-year LOL approved by the citizens of Banks in November, 2011 and placed into effect on July 1, 2012. With the rate of \$2.25 per \$1,000 of assessed value the Fund will provide for operations of police services through an existing contract with the Washington County Sheriff's Office.

\$2.35 per \$1,000 of assessed value the Fund will provide for operations of police services through an ongoing contract with the Washington County Sheriff's Office.

I want to take this opportunity to thank the entire city staff for providing the necessary input to produce this Proposed Budget. Each staff member is a dedicated professional who works hard to provide efficient and effective services to the citizens of Banks, and I appreciate their individual and collective efforts to produce this budget proposal.

I also greatly appreciate the Banks Budget Committee's efforts on behalf of the citizens of Banks. Serving on the Budget Committee is one of the most important ways of helping the City manage its financial responsibilities. The involvement of elected officials and an equal number of city residents allows us to ensure that the right services are provided in the right priority for the entire city. Each member's input is important in this process. Thank you again for your participation.

Jolynn Becker
Budget Officer

CITY OF BANKS

PROPOSED BUDGET FISCAL YEAR 2013 - 2014

TABLE OF CONTENTS

BUDGET MESSAGE	Page i
TABLE OF CONTENTS	Page 1
BUDGET COMMITTEE & CITY ADMINISTRATION	Page 2
DUTIES OF THE BUDGET COMMITTEE	Page 3
FISCAL POWERS	Page 4
BUDGET CALENDAR	Page 5
COUNCIL GOALS	Page 6
CITY ORGANIZATION CHART	Page 7
POSITION CLASSIFICATION & EMPLOYEES	Page 8
FUND & DEPARTMENTAL UNIT LISTING	Page 9
NUMBER OF FTE	Page 10
INTEREST DISTRIBUTION	Page 11
NORMAL EXPENSE DISTRIBUTION	Page 12
INTERFUND TRANSFERS	Page 13
GENERAL FUND #01	Page 14
GENERAL DEPARTMENTAL UNIT #01A	Page 15
MUNICIPAL COURT DEPARTMENTAL UNIT #01B	Page 16
PUBLIC WORKS DEPARTMENTAL UNIT #01C	Page 17
COMMUNITY DEVELOPMENT DEPARTMENTAL UNIT #01L	Page 18
WATER FUND #02	Page 19
LIBRARY FUND #03	Page 20
LIBRARY DEPARTMENTAL UNIT #03A	Page 22
PUBLIC WORKS DEPARTMENTAL UNIT #03C	Page 23
STREETS & ROADS FUND #04	Page 24
WATER BONDED DEBT FUND #05	Page 25
TRAFFIC IMPACT FEES RESERVE FUND #06	Page 26
POLICE SERVICES FUND #07	Page 27
WATER SYSTEM DEVELOPMENT CHARGES FUND #08	Page 28
WATER UTILITY DEPRECIATION FUND #09	Page 29
PARKS & TREES FUND #10	Page 30
PARKS DEPARTMENTAL UNIT #10A	Page 31
TREES DEPARTMENTAL UNIT #10T	Page 32
TRANSPORTATION DEVELOPMENT TAX RESERVE FUND #11	Page 33
CAPITAL EQUIPMENT RESERVE FUND #12	Page 34
CAPITAL RESERVE FUND #13	Page 35
CAPITAL PROJECTS FUND #14	Page 36
WATER UTILITY EQUIPMENT RESERVE FUND #15	Page 37
WATER UTILITY RESERVE FUND #16	Page 38
WATER UTILITY CAPITAL PROJECTS FUND #17	Page 39
PARK SYSTEM DEVELOPMENT CHARGES FUND #18	Page 40
CAPITAL IMPROVEMENT PLAN	Page 41
BUDGET TOTALS ACROSS ALL FUNDS	Page 42

CITY OF BANKS

PROPOSED BUDGET FISCAL YEAR 2013 - 2014

BUDGET COMMITTEE

COUNCIL MEMBERS	APPOINTED MEMBERS
Open - Mayor	Sean Mcgonigal - BC1
Pete Edison Interim Mayor - CC1	Gene Stout - BC2
Craig Stewart - CC2	Michael Nelson - BC3
Rob Fowler - CC3	Levi Eckhardt - BC4
Brian Biehl - CC4	Open - BC5
Mark Gregg - CC5	Marion Steinbach - BC6
Christy Greagor - CC6	Open - BC7

CITY ADMINISTRATION

POSITION / NAME
Municipal Court Judge - Virginia Peterson, Esq.
Court Clerk - Jolynn Becker
Alternate Court Clerk - Angela Lanter
Interim City Attorney - Paul En.
Interim City Manager - Jolynn Becker
Interim City Recorder - Angie Lanter
Finance Director - Jolynn Becker
Library Director - Denise Holmes
Contract Police Services - Deputy Todd Hanlon
Public Works Director - Jolynn Becker
Public Works Supervisor - Tom Tuski
Public Services Supervisor - Ryan Lewis
City Engineer- Gordon Munro, PE
City Planner - K.J. Won, AICP

CITY OF BANKS

PROPOSED BUDGET FISCAL YEAR 2013 - 2014

DUTIES OF THE BUDGET COMMITTEE AND CITY COUNCIL

The Budget Committee is made up of the Banks Council, and a like number of Banks citizens (electors) appointed by the City Council (ORS 294.305 et seq.) It is the duty of the Budget Committee to receive the proposed budget from the Budgeting Officer (the Banks City Manager), review the proposed budget, make revisions as desired, and approve the budget for presentation to the City Council.

The procedure is as follows:

1. The Budget Officer prepares the proposed budget
2. The Budget Officer publishes the "Notice of Budget Committee Meeting."
3. The Budget Committee meets to receive the Budget Message and proposed budget.
4. The Budget Committee receives public comment(s), or question(s), on the proposed budget.
5. The Budget Committee announces the time of any subsequent meeting(s).
6. The Budget Committee approves the budget, after deliberations.
7. The Budget Officer publishes the approved "Budget Summary" and "Notice of Budget Hearing."
8. The City Council holds the Budget Hearing.
9. The City Council adopts the Budget, makes Appropriations, and Declares & Categorizes Taxes.
10. The County Tax Assessor certifies the Taxes for collection.

Budget Committee meetings may be held as often as necessary. Subsequent meetings are announced in a previous public meeting.

CITY OF BANKS

PROPOSED BUDGET FISCAL YEAR 2013 - 2014

FISCAL POWERS OF THE BUDGET COMMITTEE

The Budget Committee as a whole, or through majority action, has the power to:

1. Limit the amount of taxes that may be levied.
2. Establish a tentative maximum for the total permissible expenditures for each fund subject to revision by the City Council.

FISCAL POWERS OF THE CITY COUNCIL

The City Council may, following public hearing on the approved budget (as approved by the Budget Committee,):

1. Reduce or eliminate any revenue source.
2. Reduce or eliminate any proposed expenditure.
3. Transfer revenues or expenditures within any fund or from the General Fund to any other fund.
4. Increase expenditures by no more than ten percent per Fund over the approved budget (as approved by the Budget Committee).
5. Increase expenditures by more than ten percent per Fund over the approved budget if a summary of a revised budget is again published and another public hearing is held.

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

Budget Calendar

Recruit Volunteers	Month of December 2012/January 2013
Appoint Budget Committee Members	Tuesday, February 12 or March 12, 2013
Prepare Proposed Budget	Friday, March 1, 2013
Print 1st Notice of Budget Committee Meeting - City Hall	Tuesday, February 19, 2013
Print 2nd Notice of Budget Committee Meeting	Tuesday, March 12, 2013
Budget Committee Meets	Tuesday, March 19, 2013 @ 7:00 P.M.
Budget Committee Meets	Wednesday, April 3, 2013 @ 7:00 P.M.
Budget Committee Meets	Tuesday, April 16, 2013 @ 7:00 P.M.
Budget Committee Meets	Tuesday, April 23, 2013 @ 7:00 P.M.
Publish Notice of Budget Hearing	Friday, May 3, 2013
Hold Public Budget Hearing	Tuesday, May 14, 2013 @ 7:00 P.M.
Enact Resolution to:	Tuesday, June 11, 2013 @ 7:00 P.M.
Adopt Budget	
Make Appropriations	
Impose and Categorize Taxes	
Submit Tax Certification Documents to the Assessor	Friday, July 12, 2013

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

COUNCIL GOALS

The prioritized goals come from the Banks City Council Retreat held September 29-30, 2012
City Council Priorities for 2013
Adopted by City Council on October 9, 2012

Priority 1-Water and Water Utility

Water Meter for Lumber Mill

- Complete design of Water Meter for the Lumber Mill.
- Install the Water Meter.
- Connect the Water Meter to a power source.

Water Utility Certification

- Complete Level 1 Certification Process for Public Works Supervisor.

Rebuild Cedar Canyon Water Line

- Obtain quotes for rebuilding.
- Complete rebuilding of water line.

Loop Water Line on Commerce Street

- Obtain quotes for system changes.
- Complete construction for Commerce St.

Priority 1-Public Works

Complete All Outstanding Work Orders

Create Asset Management Plan

- Inventory all City infrastructure pieces.
- Create a working asset management plan.
- Have asset management plan approved (engineers and City Council).
- Implement asset management plan in next year's budget.

Street Repair

- Continue street repairs as needed.
- Incorporate ongoing street repairs into asset management plan.

Flag in Front of City Hall

- Order Flags.
- Install Brackets.

Priority 2-Human Resources

Cross-train City Administration Staff

Create Human Resources Management Plan

Plan will include:

- Job Descriptions
- Productivity Measures
- Advancement Plan
- Salary Scale

Implement Human Resources Management Plan

Priority 2-Budget Direction

Operate on a flat budget.

Apply for Grants to help supplement City funding.

Forecast next 3 Fiscal Year Budgets.

Find funding for implementing Reservoir Asset Management Plan until new water rate study prices take effect.

Add 0.4 FTE to Library.

Avoid Reduction in Library Book Budget.

Priority 3-Urban Planning

Complete Ordinance Changes

- Zoning Ordinances.
- Subdivision Ordinances.
- Other smaller ordinance changes.

Main Street Revitalization

Joint Emergency Planning

Priority 4-Economic Development

Create an Economic Development Committee

Priority 5-Library

Secure funds for Phase II of Library.

Priority 6-Parks and Trees

Build a Skate Park/basketball Court.

Recertify as Tree City USA.

Priority 7-Invest in the Community

Expand Christmas Events

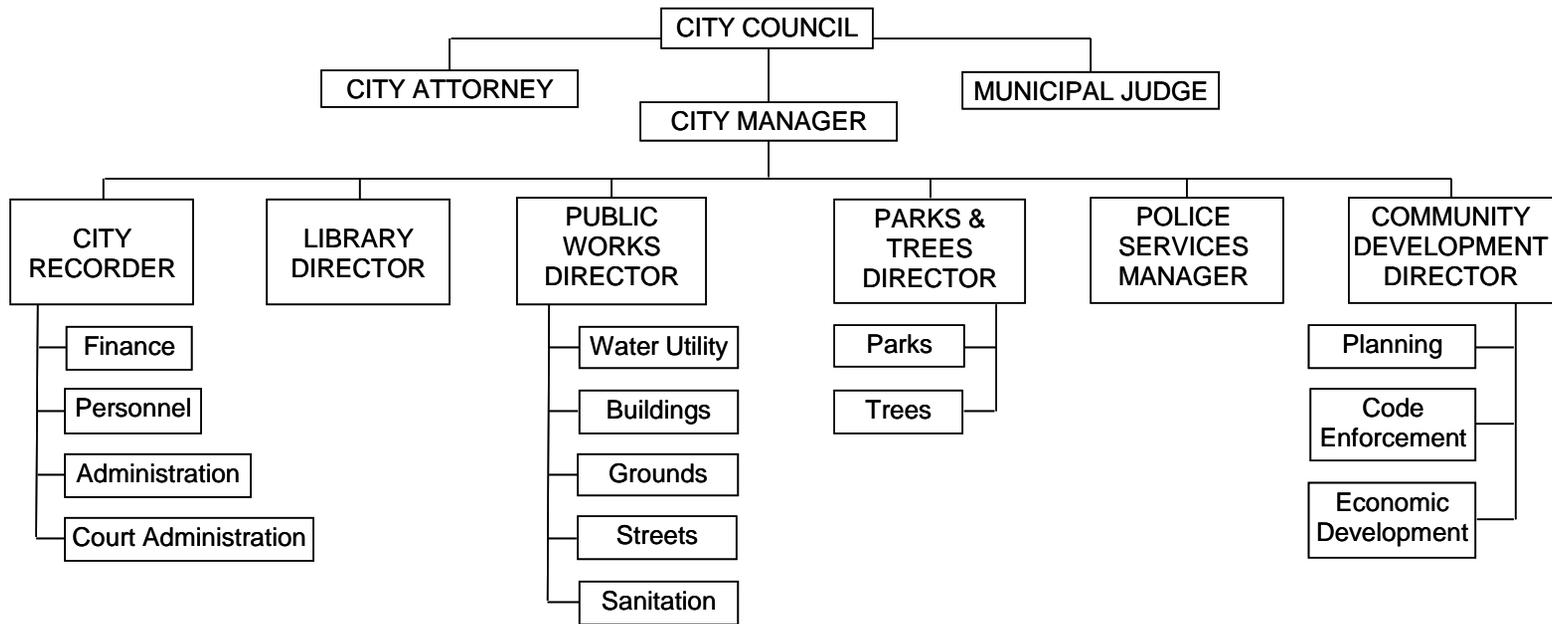
- Plan better for lighting events this year.
- Create room in next year's budget for lighting the Gazebo/extra tree.

Community Center

- Find a realistic location for the Community Center.
- Budget funds in next Fiscal Year for money needed to move forward with the Community Center.

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2010 - 2011

CITY ORGANIZATION CHART



CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

POSITION CLASSIFICATIONS

City Manager
City Recorder
Finance Director
Personnel Officer
Administrative Officer
Clerical Support Worker
Municipal Court Clerk
Library Director
Library Assistant
Community Development Director
Public Works Director
Public Works Administrative Assistant
Water Clerk
Public Works Supervisor
Public Services Worker
Water Utility Operator
Water Utility Worker
Parks & Trees Director
Park & Trees Worker

EMPLOYEES

Open (Exempt)
Jolynn Becker (Exempt)
Clerk (On-call)
Denise Holmes (Exempt)
Dana Gale (Part-time)
Alyson Parra (Part-time)
Susan Cackler (Part-time)
Angie Spiering (Part-time)
Stephen Groth (Part-time)
Future Library Page (Part-time)
Tom Tuski (Full-time)
Angie Lanter (Part-time)
Ryan Lewis (Full-time)
Todd Evers (On-call)
Fred Evers (On-call)
Dale Wert (On-call)
Dale Wert (Seasonal)
Total Employees - 15

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

FUND & DEPARTMENTAL UNIT LISTING

GENERAL FUND #01
GENERAL DEPARTMENTAL UNIT #01A
MUNICIPAL COURT DEPARTMENTAL UNIT #01B
PUBLIC WORKS DEPARTMENTAL UNIT #01C
COMMUNITY DEVELOPMENT DEPARTMENTAL UNIT #01L
WATER FUND #02
LIBRARY FUND #03
LIBRARY DEPARTMENTAL UNIT #03A
PUBLIC WORKS DEPARTMENTAL UNIT #03C
STREETS & ROADS FUND #04
WATER BONDED DEBT FUND #05
TRAFFIC IMPACT FEES RESERVE FUND #06
POLICE SERVICES FUND #07
WATER SYSTEM DEVELOPMENT CHARGES FUND #08
WATER UTILITY DEPRECIATION FUND #09
PARKS & TREES FUND #10
PARKS DEPARTMENTAL UNIT #10A
TREES DEPARTMENTAL UNIT #10T
TRANSPORTATION DEVELOPMENT TAX RESERVE FUND #11
CAPITAL EQUIPMENT RESERVE FUND #12
CAPITAL RESERVE FUND #13
CAPITAL PROJECTS FUND #14
WATER UTILITY EQUIPMENT RESERVE FUND #15
WATER UTILITY RESERVE FUND #16
WATER UTILITY CAPITAL PROJECTS FUND #17
PARK SYSTEM DEVELOPMENT CHARGES FUND #18

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CITY OF BANKS															
2	PROPOSED BUDGET FISCAL YEAR 2013 - 2014															
3	NUMBER OF FTE															
4																
5																
6	Position	General Fund #01	General Fund - General	General Fund - Municipal Court	General Fund - Public Works	General Fund - Community Development	Water Fund #02	Library Fund #03	Library Fund - Library	Library Fund - Public Works	Streets & Roads Fund #04	Police Services Fund #07	Parks & Trees Fund #10	Parks & Trees Fund - Parks	Parks & Trees Fund - Trees	Total
7		14	12	2			10	4	4		6	2	4	4		40.0
8	* City Manager (Open, Exempt)	0.3500	0.3000	0.0500	0.0000	0.0000	0.2500	0.1000	0.1000	0.0000	0.1500	0.0500	0.1000	0.1000	0.0000	1.0000
9		20	20				4	4	4		4	2	4	4		38.0
10	* City Recorder (Jolynn Becker, Exempt)	0.5000	0.5000	0.0000	0.0000	0.0000	0.1000	0.1000	0.1000	0.0000	0.1000	0.0500	0.1000	0.1000	0.0000	0.9500
11		2		2				0					0			2.0
12	* Municipal Court Clerk (Jolynn Becker, Exempt)	0.0500	0.0000	0.0500	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0500
13		1		0.5				0					0			0.5
14	* Municipal Court Clerk Assistant (Angie Lanter, 0.5 out of 34.0 / week)	0.0125	0.0000	0.0125	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0125
15		10	10					0					0			10.0
16	* On-Call Clerical Support Worker (5.0 / week)	0.2500	0.2500	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.2500
17		0						40	40				0			40.0
18	Library Director (Denise Holmes, Exempt)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	1.0000	1.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	1.0000
19		0						31.00	31.00				0			31.00
20	Library Assistant (Dana Gale, 31 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.7750	0.7750	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.7750
21		0						21.00	21.00				0			21.00
22	Library Assistant (Angie Spiering, 21 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.5250	0.5250	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.5250
23		0						18.00	18.00				0			18.00
24	Library Assistant (Susan Cackler, 18 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.4500	0.4500	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.4500
25		0						13.75	13.75				0			13.75
26	Library Assistant (Alyson Parra, 13.75 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.3438	0.3438	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.3438
27		0						14.75	14.75				0			14.75
28	Library Assistant (Stephen Groth, 14.75 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.3688	0.3688	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.3688
29								6.50	6.5000							6.50
30	Library Page (6.5 / week)				0.0000	0.0000	0.0000	0.1625	0.1625	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.1625
31		0						0					0			0
32		0						0					0			0
33		0.8			0.8			1.2		1.2	0.8		2.4	2.4		5.20
34	* Public Works Supervisor (Tom Tuski, 40.0 / week)	0.0200	0.0000	0.0000	0.0200	0.0000	0.0000	0.0300	0.0000	0.0300	0.0200	0.0000	0.0600	0.0600	0.0000	0.1300
35		0	0					33.5	0				0			33.5
36	* Administrative Assistant / Water Clerk (Angie Lanter, 33.5 out of 34.0 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.8375	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.8375
37		1.2			1.2			1.2		1.2	1.2		2	2		6.0
38	* Public Services Worker (Ryan Lewis, 40.0 / week)	0.0300	0.0000	0.0000	0.0300	0.0000	0.0000	0.0300	0.0000	0.0300	0.0300	0.0000	0.0600	0.0600	0.0000	0.1500
39		0.0						34.80	0.0				0			34.8
40	* Water Operator (Tom Tuski, 40.0 / week)			0.0000	0.0000	0.0000	0.8700	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.8700
41		0					34	0					0			34.0
42	* Water Utility Worker (Ryan Lewis, 40.0 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.8500	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.8500
43		0					0.5	0					0			0.5
44	On-Call Water Operator (Todd Evers, 0.5 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0125	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0125
45		0					0.5	0					0			0.5
46	On-Call Water Operator (Fred Evers, 0.5 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0125	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0125
47		0					1	0					0			1.0
48	On-Call Water Operator (Dale Wert, 1 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0250	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0250
49		0						0					0			0
50		0						0					1.25	1.25		1.25
51	Park Maintenance Worker (Dale Wert, 1.25 / week)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0313	0.0313	0.0000	0.0313
52																
53	Departmental Unit Total		1.0500	0.1125	0.0500	0.0000			3.8250	0.0600				0.2913	0.0000	
54	Grand Total	1.2125					2.9325	3.8850			0.3000	0.1000	0.3513			8.7813
55	* indicates employee works in two or more positions															
56	Page 10															

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

INTEREST DISTRIBUTION

All interest received on City funds is distributed monthly on a Fund solvency basis. Each month the Finance Director reviews the revenue and expenditure status of each of the 18 Funds. Those that have a positive balance are pooled and the percent distribution to each fund is based on the participation in the calculated pool for that month. Distributions are made at that time.

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

NORMAL EXPENSE DISTRIBUTION

Expenses attributable to a variety of uses, and Funds, are normally distributed on a percentage basis as follows:

Expense Item	Short Description	General Fund #01 Percentage	Water Fund #02 Percentage	Library Fund #03 Percentage	Police Services Fund #07 Percentage
PGE Electric Bills	City Hall, Meter #1, Council Chambers	50%			50%
	City Hall, Meter #2, Administrative Offices	50%	50%		
Clean Water Services Bills	City Hall, Council Chambers, 1st account	50%			50%
	City Hall, Administrative Offices, 2nd account	50%	50%		
NW Natural Gas Bills	City Hall, Council Chambers, 1st account	50%			50%
	City Hall, Administrative Offices, 2nd account	50%	50%		
Frontier Telephone Bills	City Hall, Administrative Offices	45%			
	City Hall, Water Office		45%		
	City Hall, Police Services Office				10%
Cascade Building Services Bills	Janitorial Services, Administrative Offices (34% of monthly bill)	34%			
	Janitorial Services, Library (55% of monthly bill)			55%	
	Janitorial Services, Water Office (11% of monthly bill)		11%		
Global Data Link, Inc. Bills	City Hall, Administrative Offices	50%			
	City Hall, Water Office		50%		
GE Capital Bill	Copy Machine Lease, Administrative Offices	50%			
	Copy Machine Lease, Water Office		50%		
Shred-It Inc. Services Bill	Shredding Services, Administrative Offices	46%			
	Shredding Services, Water Offices		46%		
	Shredding Services, Library Offices			8%	

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

INTERFUND TRANSFERS

FUND	ACCOUNT	AMOUNT		FUND	ACCOUNT	AMOUNT
From				To		
General	01A	\$ -		Water	02A	\$ -
General	01A	\$ 106,627		Library	03A	\$ 97,385
		\$ -			03C	\$ 9,242
General	01A	\$ -		Police Services	07A	\$ -
General	01A	\$ 60,463		Parks & Trees	10A	\$ 52,548
				Parks & Trees	10T	\$ 7,915
Water	02A	\$ -		General	01A	\$ -
Water	02A	\$ 21,200		Water Bonded Debt	05A	\$ 21,200
Water	02A	\$ 30,000		Water Depreciation	09A	\$ 30,000
Water	02A	\$ 1,000		Capital Equip Res	12A	\$ 1,000
		\$ 219,290				\$ 219,290

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

GENERAL FUND #01

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES			
(including Beginning Fund Balance)	\$ 796,388.06	\$ 719,136	\$ 863,087
TOTAL RESOURCES	\$ 796,388.06	\$ 719,136	\$ 863,087
REQUIREMENTS			
PERSONAL SERVICES	\$ 75,587.42	\$ 103,418	\$ 126,375
MATERIALS AND SUPPLIES	\$ 158,994.69	\$ 219,877	\$ 370,242
CAPITAL OUTLAY	\$ 11,737.09	\$ 47,000	\$ 50,000
DEBT SERVICE	\$ 1,580.00	\$ 1,566	\$ 1,700
TRANSFERS	\$ 152,240.48	\$ 151,167	\$ 167,090
CONTINGENCY	\$ -	\$ 106,108	\$ 52,680
UNAPPROPRIATED	\$ -	\$ 90,000	\$ 95,000
TOTAL REQUIREMENTS	\$ 400,139.68	\$ 719,136	\$ 863,087.00

PERSONNEL ASSIGNED TO THE FUND
1.2125

* City Manager (Open, Exempt)	0.3500
* City Recorder (Jolynn Becker, Exempt)	0.5000
* Municipal Court Clerk (Jolynn Becker, Exempt)	0.0500
* Municipal Court Clerk Assistant (Angie Lanter, 0.5 out of 34.0 / week)	0.0125
* Public Works Supervisor (Tom Tuski, 40.0 / week)	0.0200
* Administrative Assistant / Water Clerk (Angie Lanter, 33.5 out of 34.0 / week)	0.0000
* Public Services Worker (Ryan Lewis, 40.0 / week)	0.0300
* On-Call Clerical Support Worker (5.0 / week)	0.2500
* indicates employee works in two or more positions	

Fund Type: General

Fund Information

The General Fund has been created to record financial transactions (costs of operating the government) relating to all activities for which specific types of funds are not required, and for which a separate fund has not been established. It is the general operating fund of Banks. General tax revenues and other sources of revenue used to finance the fundamental operations of the City are included in this fund. In addition to regular categories there is one category, the Municipal Court Departmental Unit, used to separate specifically sequestered funds for the operation of the Banks Municipal Court.

Resources

The General Fund's resources includes real property taxes paid by real property owners within the City limits. The current permanent rate is \$1.97 per \$1,000 of assessed value. Also included are franchise fees paid by utility companies for use of the City's rights of way, state shared revenues, and various other grants and fees. This fund also receives revenue from Municipal Court fines and land use planning-related fees.

Requirements

Personal Services

Personal Services requirements are divided across four departmental units: General Fund, Municipal Court, Public Works, and Community Development.

For Fiscal Year 2013-2014, we will budget the staff-wide cost-of-living increase based on the CPI-U from December, 2011 to December, 2012 of 1.8%. Also assume that the separate merit raise based on performances for Fiscal Year 2012-2013 will be limited to 1.5%. The merit raise is based on the employee's job performance rating. And lastly also assume that the separate bonus elements for Fiscal Year 2013-2014 will not be executed this fiscal year. Additional assumptions include a 15% increase in health insurance costs, a 10% increase in property and liability insurance costs, and no increases in FTE.

As prescribed by the City's Financial Management Policies and Procedures, vacation liabilities are fully funded. These funds, if unused, can serve as an additional source of operating contingency. These funds are considered supplementary to the City's target of maintaining unreserved fund contingencies of between 5 and 15% of revenues.

Materials and Supplies

Materials and Supplies requirements are divided across four departmental units: General Fund, Municipal Court, Public Works, and Community Development.

The 'Legal Services' line item contains the bulk of funding for the contracted City Attorney. The 'Land Use Planning Services' line item includes funds for the City's contracted Land Use Planner. The 'IT Support Services' line item contains funding for contracted IT support.

Capital Outlay

N/A

Debt Service

The City borrowed funds through the Local Oregon Capital Assets Program (LOCAP) in 2010 to assist in funding the remodel of the Banks Public Library, the buildout of the Public Works Building, and several projects identified in the Water Facilities Master Plan including: (1A) Behrman Wells Additional Water Source; (1B) Behrman Wells Backup Water Supply; (3) Slow Sand Filter Upgrades and Intermediate Pressure Zones; and (4) Behrman Wells Site Upgrades. Payments on this LOCAP debt are made from the General Fund, as well as from the Water Fund and Library Fund.

Transfers

The City makes transfers from the General Fund to various other operating funds, including the Police Services Fund, the Library Fund, and the Parks and Trees Fund, in order to support their undertakings and provide additional resources beyond what they would be able to collect from their own operations and dedicated resources.

Contingency

As opposed to unappropriated ending fund balances, contingency funds are budgeted for unanticipated expenditures that may occur during the fiscal year.

Unappropriated

As prescribed by the City's Financial Management Policies and Procedures, the City retains unappropriated ending fund balances to permit positive cash flow during the initial months of the following fiscal year before property tax revenue is collected from Washington County. In addition, the City will strive to gain and maintain an unreserved General Fund balance, net of unappropriated ending fund balance and funded liabilities, ranging from 5 to 15 percent of annual General Fund revenue.

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014
GENERAL FUND #01

GENERAL DEPARTMENTAL UNIT #01A

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 778,627.08	\$ 698,936	\$ 756,387
TOTAL GENERAL D.U. RESOURCES	\$ 778,627.08	\$ 698,936	\$ 756,387.00
REQUIREMENTS			
PERSONAL SERVICES	\$ 66,529.18	\$ 89,077	\$ 111,370
MATERIALS AND SUPPLIES	\$ 103,671.78	\$ 145,422	\$ 186,773
CAPITAL OUTLAY	\$ 11,737.09	\$ 47,000	\$ 50,000
DEBT SERVICE	\$ 1,580.00	\$ 1,566	\$ 1,700
TRANSFERS	\$ 152,240.48	\$ 151,167	\$ 167,090
CONTINGENCY	\$ -	\$ 106,108	\$ 52,680
UNAPPROPRIATED	\$ -	\$ 90,000	\$ 95,000
TOTAL GENERAL D.U. REQUIREMENTS	\$ 335,758.53	\$ 630,340	\$ 664,613.00

PERSONNEL ASSIGNED TO THE DEPARTMENTAL UNIT
1.0500

* City Manager (Open, Exempt)	0.3000
* City Recorder (Jolynn Becker, Exempt)	0.5000
* Administrative Assistant / Water Clerk (Angie Lanter, 33.5 out of 34.0 / week)	0.0000
* On-Call Clerical Support Worker (5.0 / week)	0.2500
* indicates employee works in two or more positions	

Fund Type: General - Departmental Unit

This Departmental Unit within the General Fund was created by Resolution 2010-06 on June 8, 2010.

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014
GENERAL FUND #01

MUNICIPAL COURT DEPARTMENTAL UNIT #01B

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 15,520.98	\$ 18,000	\$ 18,000
TOTAL MUNICIPAL COURT D.U. RESOURCES	\$ 15,520.98	\$ 18,000	\$ 18,000.00
REQUIREMENTS			
PERSONAL SERVICES	\$ 8,117.97	\$ 12,372	\$ 12,692
MATERIALS AND SUPPLIES	\$ 6,918.58	\$ 9,880	\$ 10,014
TOTAL MUNICIPAL COURT D.U. REQUIREMENTS	\$ 15,036.55	\$ 22,252	\$ 22,706.00

PERSONNEL ASSIGNED TO THE DEPARTMENTAL UNIT
0.1125

* City Manager (Open, Exempt)	0.0500
* Municipal Court Clerk (Jolynn Becker, Exempt)	0.0500
* Municipal Court Clerk Assistant (Angie Lanter, 0.5 out of 34.0 / week)	0.0125
* indicates employee works in two or more positions	

Fund Type: General - Departmental Unit

This Departmental Unit within the General Fund was created by Resolution 2008-18 on October 14, 2008, reestablishing the Banks Municipal Court. The reestablished Banks Municipal Court began April 15, 2009, and convenes on the third Wednesday of each month.

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014
GENERAL FUND #01

PUBLIC WORKS DEPARTMENTAL UNIT #01C

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ -	\$ -	\$ -
TOTAL PUBLIC WORKS D.U. RESOURCES	\$ -	\$ -	\$ -
REQUIREMENTS			
PERSONAL SERVICES	\$ 940.27	\$ 1,969	\$ 2,313.00
MATERIALS AND SUPPLIES	\$ 7,006.67	\$ 3,675	\$ 5,055.00
TOTAL PUBLIC WORKS D.U. REQUIREMENTS	\$ 7,946.94	\$ 5,644	\$ 7,368.00

PERSONNEL ASSIGNED TO THE DEPARTMENTAL UNIT
0.0500

* Public Works Supervisor (Tom Tuski, 40.0 / week)	0.0200
* Public Services Worker (Ryan Lewis, 40.0 / week)	0.0300
* indicates employee works in two or more positions	

Fund Type: General - Departmental Unit

This Departmental Unit within the General Fund is established by Budget Resolution 2010-06 on June 8, 2010 to account for buildings and grounds work performed on General Fund physical plant.

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014
GENERAL FUND #01

COMMUNITY DEVELOPMENT DEPARTMENTAL UNIT #01L

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 88,700.00	\$ -	\$ -
TOTAL COMM. DEV. D.U. RESOURCES	\$ 88,700.00	\$ -	\$ -
REQUIREMENTS			
PERSONAL SERVICES	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	\$ 168,400.00	\$ 60,900	\$ -
TOTAL COMM. DEV. D.U. REQUIREMENTS	\$ 168,400.00	\$ 60,900	\$ -

PERSONNEL ASSIGNED TO THE DEPARTMENTAL UNIT
0.0000

None	0.00000
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Fund Type: General - Departmental Unit

This Departmental Unit within the General Fund is established by Budget Resolution 2010-06 on June 8, 2010 to account for planning, code enforcement, and economic development work performed for General Fund assets.

	A	B	C	D	E	F	G	H	I	J	K
1		CITY OF BANKS									
2		GENERAL FUND									
3		Fund Number 01									
4											
5			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014
6	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013
7		RESOURCES									
8											
9		GENERAL FUND									
10		BEGINNING FUND BALANCE/NET WORKING CAPITAL									
11	01A1000	Beginning Fund Balance	\$ 352,201.98	\$ 388,683.82	\$ 367,686	\$ 396,248.93	\$ 396,248	\$ 362,261	\$ 362,261	\$ 387,261	\$ 387,261
12		1)	\$ 352,201.98	\$ 388,683.82	\$ 367,686	\$ 396,248.93	\$ 396,248	\$ 362,261	\$ 362,261	\$ 387,261.00	\$ 387,261.00
13											
14		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES									
15	01A1040	Construction Excise Tax	\$ -	\$ 3,687.22	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
16	01A1100	Franchise Fees - NW Natural Gas	\$ 39,121.06	\$ 46,236.36	\$ 33,000	\$ 25,887.34	\$ 33,500	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000
17	01A1101	Franchise Fees - Clean Water Services	\$ 13,935.07	\$ 14,160.41	\$ 13,500	\$ 14,495.97	\$ 14,495	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500
18	01A1102	Franchise Fees - Metropolitan Area Communications Commission	\$ 10,811.00	\$ 11,875.00	\$ 9,000	\$ 6,848.00	\$ 11,848	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
19	01A1103	Franchise Fees - Portland General Electric	\$ 66,062.57	\$ 57,051.90	\$ 48,000	\$ -	\$ 56,489	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
20	01A1104	Franchise Fees -SWATCO	\$ 7,102.92	\$ 7,593.24	\$ 6,500	\$ 5,818.08	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
21	01A1105	Franchise Fees - Verizon	\$ 3,711.49	\$ 2,644.70	\$ 2,000	\$ 3,983.62	\$ 3,983	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300
22	01A1200	Cigarette Taxes	\$ 2,359.24	\$ 2,620.29	\$ 1,750	\$ 1,556.44	\$ 2,556	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750
23	01A1215	Oregon Liquor Control Commission	\$ 18,600.60	\$ 22,005.50	\$ 13,500	\$ 14,778.01	\$ 21,900	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
24	01A1225	State Revenues Share	\$ 10,477.14	\$ 13,611.26	\$ 9,700	\$ 11,647.00	\$ 15,447	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
25	01A1410	Rental Income	\$ -	\$ -	\$ -	\$ 122.00	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150
26	01A1415	Business License Fees	\$ 2,710.00	\$ 2,607.50	\$ 2,000	\$ 2,242.00	\$ 2,350	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
27	01A1417	Gaming Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28	01A1425	Fines & Fees	\$ -	\$ 42.00	\$ -	\$ 4.50	\$ 5	\$ -	\$ -	\$ -	\$ -
29	01A1450	Annexation Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30	01A1451	Land Use Planning Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31	01A1700	Interest Earned	\$ 1,885.59	\$ 2,253.81	\$ 1,000	\$ 1,342.71	\$ 1,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
32	01A1705	Other Revenue	\$ 73,457.41	\$ 673.87	\$ 350	\$ 7,416.50	\$ 7,500	\$ 350	\$ 350	\$ 350	\$ 350
33		OTHER SERVICE CHARGES (LINE 2)	\$ 250,234.09	\$ 187,063.06	\$ 140,300	\$ 96,142.17	\$ 178,223	\$ 149,050	\$ 149,050	\$ 149,050	\$ 149,050
34											
35		DONATIONS									
36	01A1310	Transportation & Growth Management Planning Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
37	01A1313	Metropolitan Area Communication Commission Grant	\$ 32,997.00	\$ 8,922.00	\$ 6,000	\$ 8,922.00	\$ 8,922	\$ 7,900	\$ 7,900	\$ 32,900	\$ 32,900
38		ALLOCATIONS & DONATIONS (LINE 3)	\$ 32,997.00	\$ 8,922.00	\$ 6,000	\$ 8,922.00	\$ 8,922	\$ 7,900	\$ 7,900	\$ 32,900	\$ 32,900
39											
40		REVENUE FROM BONDS & OTHER DEBT									
41	01A1720	Loan Funds Received	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
42		TOTAL REVENUE FROM BONDS & OTHER DEBT (LINE 4)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43											
44		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS									
45	01A1902	Transfer from Water Fund #02	\$ 33,018.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46	01A1904	Transfer from Library #03	\$ 2,422.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
47	01A1918	Transfer from Parks & Trees Fund #10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
48		REIMBURSEMENTS (LINE 5)	\$ 35,441.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
49											
50		PROPERTY TAXES ESTIMATED TO BE RECEIVED									
51	01A1020	Current Year Property Taxes (Permanent Rate)	\$ 182,724.75	\$ 190,089.20	\$ 181,950	\$ 182,237.67	\$ 182,238	\$ 183,976	\$ 183,976	\$ 183,976	\$ 183,976
52	01A1030	Prior Years Property Taxes (Permanent Rate)	\$ 6,003.04	\$ 3,869.00	\$ 3,000	\$ 3,171.52	\$ 3,172	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200
53		TOTAL PROPERTY TAXES ESTIMATED TO BE RECEIVED (LINE 7)	\$ 188,727.79	\$ 193,958.20	\$ 184,950	\$ 185,409.19	\$ 185,409	\$ 187,176	\$ 187,176	\$ 187,176	\$ 187,176
54											
55		TOTAL GENERAL FUND RESOURCES	\$ 859,602.43	\$ 778,627.08	\$ 698,936	\$ 686,722.29	\$ 768,802	\$ 706,387	\$ 706,387	\$ 756,387	\$ 756,387
56											
57		MUNICIPAL COURT									
58		SERVICE CHARGES									
59	01B1460	Court Fines	\$ 16,423.54	\$ 15,520.98	\$ 18,000	\$ 6,566.00	\$ 7,500	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
60	01B1461	Traffic Division	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
61	01B1700	Interest Earned	\$ 0.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62		OTHER SERVICE CHARGES (LINE 2)	\$ 16,423.82	\$ 15,520.98	\$ 18,000	\$ 6,566.00	\$ 7,500	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
63											
64		TOTAL MUNICIPAL COURT RESOURCES	\$ 16,423.82	\$ 15,520.98	\$ 18,000	\$ 6,566.00	\$ 7,500	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
65											
66		COMMUNITY DEVELOPMENT									
67		SERVICE CHARGES									
68	01L1450	Annexation Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
69	01L1451	Land Use Planning Fees	\$ 8,756.25	\$ 1,240.00	\$ 1,000	\$ 3,368.50	\$ 3,400	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
70	01L1705	Other Revenue	\$ 1,800.00	\$ -	\$ 200	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ 200
71		OTHER SERVICE CHARGES (LINE 2)	\$ 10,556.25	\$ 1,240.00	\$ 1,200	\$ 3,368.50	\$ 3,400	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200
72											
73		DONATIONS									
74	01L1310	Transportation & Growth Management Planning Grant	\$ -	\$ 1,000.00	\$ 1,000	\$ -	\$ -	\$ 86,500	\$ 86,500	\$ 86,500	\$ 86,500
75		ALLOCATIONS & DONATIONS (LINE 3)	\$ -	\$ 1,000.00	\$ 1,000	\$ -	\$ -	\$ 86,500	\$ 86,500	\$ 86,500	\$ 86,500
76											
77		TOTAL COMMUNITY DEVELOPMENT	\$ 10,556.25	\$ 2,240.00	\$ 2,200	\$ 3,368.50	\$ 3,400	\$ 88,700	\$ 88,700	\$ 88,700	\$ 88,700
78											
79		TOTAL RESOURCES (LINE 8)	\$ 886,582.50	\$ 796,388.06	\$ 719,136	\$ 696,656.79	\$ 779,702	\$ 813,087	\$ 813,087	\$ 863,087	\$ 863,087
80											
81		REQUIREMENTS									
82											
83		PERSONNEL SERVICES									
84		GENERAL FUND									
85	01A2000	City Manager	\$ 23,525.72	\$ 23,848.26	\$ 30,119	\$ 16,339.78	\$ 16,340	\$ 26,101	\$ 21,101	\$ 21,101	\$ 21,101
86	01A2005	City Recorder	\$ 24,130.32	\$ 23,949.73	\$ 30,144	\$ 19,646.90	\$ 30,478	\$ 36,800	\$ 36,801	\$ 36,801	\$ 36,801
87	01A2010	Administrative Staff	\$ 2,003.40	\$ 4,236.63	\$ 5,200	\$ 4,417.70	\$ 7,597	\$ 25,466	\$ 23,766	\$ 23,766	\$ 23,766
88	01A2900	Payroll Taxes Contribution	\$ 4,395.13	\$ 4,647.51	\$ 4,545	\$ 3,581.79	\$ 5,181	\$ 7,123	\$ 6,929	\$ 6,929	\$ 6,929
89	01A2901	Health Insurance Premium	\$ 4,274.88	\$ 4,621.00	\$ 9,875	\$ 3,315.01	\$ 4,715	\$ 9,289	\$ 9,289	\$ 9,289	\$ 9,289
90	01A2902	PERS Contribution	\$ 2,949.16	\$ 4,720.77	\$ 8,470	\$ 2,889.31	\$ 5,449	\$ 20,252	\$ 13,484	\$ 13,484	\$ 13,484
91	01A2903	Workers Compensation Insurance Premium	\$ 562.75	\$ 505.28	\$ 724	\$ 764.32	\$ 764	\$ -	\$ -	\$ -	\$ -
92	01A2904	Deferred Compensation Plan(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
93	01A2905	Miscellaneous Deduction(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
94		TOTAL GENERAL FUND PERSONNEL SERVICES	\$ 61,841.36	\$ 66,529.18	\$ 89,077	\$ 50,954.81	\$ 70,524	\$ 125,031	\$ 111,370	\$ 111,370	\$ 111,370
95											
96		MUNICIPAL COURT									
97	01B2000	City Manager	\$ 3,920.87	\$ 3,974.60	\$ 5,020	\$ 1,569.08	\$ 1,569	\$ 4,350	\$ 4,350	\$ 4,350	\$ 4,350
98	01B2005	City Recorder	\$ 2,357.33	\$ 2,394.94	\$ 3,014	\$ 1,964.75	\$ 3,053	\$ 3,680	\$ 3,680	\$ 3,680	\$ 3,680
99	01B2010	Administrative Staff	\$ 246.44	\$ -	\$ 481	\$ -	\$ -	\$ 2,420	\$ 227	\$ 227	\$ 227
100	01B2900	Payroll Taxes Contribution	\$ 571.58	\$ 559.05	\$ 460	\$ 305.86	\$ 425	\$ 673	\$ 657	\$ 657	\$ 657
101	01B2901	Health Insurance Premium	\$ 459.20	\$ 530.76	\$ 1,447	\$ 404.62	\$ 564	\$ 1,257	\$ 1,257	\$ 1,257	\$ 1,257
102	01B2902	PERS Contribution	\$ 393.56	\$ 658.58	\$ 1,226	\$ 362.71	\$ 1,162	\$ 2,617	\$ 1,757	\$ 1,757	\$ 1,757
103	01B2903	Workers Compensation Insurance Premium	\$ -	\$ -	\$ 724	\$ -	\$ -	\$ 764	\$ 764	\$ 764	\$ 764
104	01B2904	Deferred Compensation Plan(Pass Thru Account)	\$ -	\$ 0.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
105	01B2905	Miscellaneous Deduction(Pass Thru Account)	\$ -								

	A	B	C	D	E	F	G	H	I	J	K
5	Account Number		2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ADOPTED	2/26/2013 YEAR TO DATE	June 30, 2012 PROJECTED	2013-2014 REQUESTED BY DEPARTMENT	2013-2014 PROPOSED BY BUDGET OFFICER	2013-2014 APPROVED BY BUDGET COMMITTEE - April 3, 2013	2013-2014 ADOPTED BY CITY COUNCIL - June 11, 2013
6											
113	01C2902	PERS Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
114	01C2903	Workers Compensation Insurance Premium	\$ 143.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	01C2904	Deferred Compensation Plan(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
116	01C2905	Miscellaneous Deduction(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
117		TOTAL PUBLIC WORKS PERSONNEL SERVICES	\$ 539.72	\$ 940.27	\$ 1,969	\$ 678.37	\$ 1,220	\$ 2,375	\$ 2,313	\$ 2,313	\$ 2,313
118											
119		COMMUNITY DEVELOPMENT									
120	01L2000	City Manager	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
121	01L2005	City Recorder	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
122	01L2010	Administrative Staff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	01L2900	Payroll Taxes Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
124	01L2901	Health Insurance Premium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
125	01L2902	PERS Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	01L2903	Workers Compensation Insurance Premium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
127	01L2904	Deferred Compensation Plan(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
128	01L2905	Miscellaneous Deduction(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
129		TOTAL COMMUNITY DEVELOPMENT PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
130											
131		TOTAL PERSONNEL SERVICES (LINE 9)	\$ 70,330.06	\$ 75,587.42	\$ 103,418	\$ 56,240.20	\$ 78,517	\$ 143,167	\$ 126,375	\$ 126,375	\$ 126,375
132											
133		MATERIALS AND SERVICES									
134		GENERAL FUND									
135	01A3000	Office Supplies	\$ 3,116.65	\$ 3,212.96	\$ 3,500	\$ 2,395.00	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
136	01A3005	Postage	\$ 1,069.55	\$ 909.60	\$ 1,000	\$ 3,543.67	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
137	01A3010	Computer Supplies	\$ 119.04	\$ -	\$ -	\$ 65.79	\$ 66	\$ -	\$ -	\$ -	\$ -
138	01A3015	Clothing Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
139	01A3020	Equipment Supplies	\$ 1,285.31	\$ 196.45	\$ 200	\$ 1,956.07	\$ 1,956	\$ -	\$ -	\$ -	\$ -
140	01A3025	Janitorial Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
141	01A3030	Miscellaneous Supplies	\$ 101.23	\$ 623.06	\$ 200	\$ 382.54	\$ 500	\$ 200	\$ 200	\$ 200	\$ 200
142	01A3103	Tool & Equipment Supplies	\$ 1,284.00	\$ 1,360.80	\$ -	\$ 279.95	\$ 300	\$ -	\$ -	\$ -	\$ -
143	01A3200	Electricity Services	\$ 1,262.07	\$ 1,340.66	\$ 1,500	\$ 816.07	\$ 1,136	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400
144	01A3205	Telephone Services	\$ 1,459.11	\$ 1,439.78	\$ 2,160	\$ 1,626.91	\$ 2,426	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
145	01A3215	Natural Gas Services	\$ 480.81	\$ 407.00	\$ 700	\$ 277.99	\$ 537	\$ 650	\$ 650	\$ 650	\$ 650
146	01A3225	Wastewater Services	\$ 461.51	\$ 355.89	\$ 400	\$ 238.75	\$ 360	\$ 400	\$ 400	\$ 400	\$ 400
147	01A3300	Legal Services	\$ 28,430.43	\$ 31,914.79	\$ 52,900	\$ 25,851.61	\$ 50,000	\$ 52,900	\$ 52,900	\$ 52,900	\$ 52,900
148	01A3303	Audit & Accounting Services	\$ 2,050.00	\$ 2,150.00	\$ 2,150	\$ 2,050.00	\$ 2,050	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,150
149	01A3306	Contract Services	\$ 10,698.23	\$ 12,048.49	\$ 13,368	\$ 8,586.95	\$ 13,368	\$ 15,508	\$ 15,508	\$ 15,508	\$ 15,508
150	01A3309	Council Expenses	\$ 4,603.83	\$ 15,364.51	\$ 21,100	\$ 13,023.59	\$ 15,000	\$ 32,100	\$ 32,100	\$ 32,100	\$ 32,100
151	01A3312	Codification Services	\$ 1,344.00	\$ 3,789.45	\$ 2,500	\$ 1,455.40	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
152	01A3321	Engineering Services	\$ 339.25	\$ 127.00	\$ 12,000	\$ -	\$ 6,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
153	01A3324	IT Support Services	\$ 14,300.14	\$ 17,802.29	\$ 13,000	\$ 11,690.14	\$ 13,000	\$ 15,000	\$ 15,000	\$ 40,000	\$ 40,000
154	01A3327	Membership Fees	\$ 3,233.08	\$ 3,374.19	\$ 3,500	\$ 2,623.38	\$ 3,500	\$ 3,836	\$ 3,836	\$ 3,836	\$ 3,836
155	01A3330	Election Cost	\$ -	\$ 313.10	\$ 500	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
156	01A3339	Events & Special Presentations	\$ 1,225.42	\$ 1,056.51	\$ 1,650	\$ 880.46	\$ 1,000	\$ 1,650	\$ 1,650	\$ 1,650	\$ 1,650
157	01A3348	Publication Fees	\$ 648.96	\$ 885.64	\$ 2,500	\$ 738.11	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
158	01A3354	Donations	\$ 350.00	\$ 150.00	\$ 500	\$ -	\$ 100	\$ 500	\$ 500	\$ 500	\$ 500
159	01A3362	MACC Grant	\$ 1,081.10	\$ 892.10	\$ 500	\$ 1,299.74	\$ 1,299	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300
160	01A3400	Mileage Reimbursement	\$ 2,115.60	\$ 532.62	\$ 1,000	\$ 618.72	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
161	01A3403	Education/Training/Travel	\$ 3,303.46	\$ 2,166.34	\$ 7,100	\$ 983.36	\$ 1,500	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100
162	01A3500	Property/Liability Insurance Premium	\$ 1,145.03	\$ 1,258.55	\$ 1,494	\$ 1,689.38	\$ 1,689	\$ 1,579	\$ 1,579	\$ 1,579	\$ 1,579
163	01A3525		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
164		Abatements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
165		TOTAL GENERAL FUND MATERIALS & SERVICES	\$ 85,507.81	\$ 103,671.78	\$ 145,422.00	\$ 83,073.58	\$ 125,287	\$ 161,773	\$ 161,773	\$ 186,773	\$ 186,773
166											
167	01B3000	MUNICIPAL COURT									
168	01B3005	Office Supplies	\$ 10.00	\$ 320.33	\$ 250	\$ 264.70	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
169	01B3306	Postage	\$ 46.15	\$ 34.48	\$ 100	\$ 300.64	\$ 50	\$ 100	\$ 100	\$ 100	\$ 100
170	01B3333	Contract Services	\$ 2,505.19	\$ 2,107.74	\$ 5,280	\$ 2,178.38	\$ 5,280	\$ 5,414	\$ 5,414	\$ 5,414	\$ 5,414
171	01B3403	Interpreter	\$ 12.50	\$ 40.00	\$ 500	\$ -	\$ 50	\$ 500	\$ 500	\$ 500	\$ 500
172	01B3600	Education/Training/Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
173	01B3603	Fine/Fee Refund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
174	01B3604	State Court Assessment	\$ 395.75	\$ 180.12	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
175	01B3606	Unitary Assessment & Lemia	\$ 3,404.80	\$ 3,379.74	\$ 2,750	\$ 2,728.87	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
176		County Court Assessment	\$ 1,342.62	\$ 856.17	\$ 500	\$ 24.76	\$ 100	\$ 250	\$ 250	\$ 250	\$ 250
177		TOTAL MUNICIPAL COURT MATERIALS & SERVICES	\$ 7,717.01	\$ 6,918.58	\$ 9,880	\$ 5,497.35	\$ 9,230	\$ 10,014	\$ 10,014	\$ 10,014	\$ 10,014
178											
179	01C3025	PUBLIC WORKS									
180	01C3306	Janitorial Supplies	\$ 238.79	\$ 354.86	\$ 250	\$ 454.07	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
181	01C3353	Contract Services	\$ -	\$ 216.42	\$ -	\$ 162.48	\$ -	\$ 200	\$ 200	\$ 200	\$ 200
182	01C3503	Janitorial Service	\$ 1,511.10	\$ 1,516.85	\$ 1,575	\$ 1,493.57	\$ 2,000	\$ 2,305	\$ 2,305	\$ 2,305	\$ 2,305
183		Building Repairs & Maintenance	\$ 2,214.05	\$ 4,918.54	\$ 1,850	\$ 3,497.32	\$ 4,000	\$ 1,850	\$ 1,850	\$ 1,850	\$ 1,850
184		TOTAL PUBLIC WORKS MATERIALS & SERVICES	\$ 3,963.94	\$ 7,006.67	\$ 3,675	\$ 5,607.44	\$ 6,700	\$ 5,055	\$ 5,055	\$ 5,055	\$ 5,055
185											
186	01L3000	COMMUNITY DEVELOPMENT									
187	01L3005	Office Expenses	\$ 749.77	\$ 710.57	\$ 1,000	\$ 119.65	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
188	01L3300	Postage	\$ 1,096.94	\$ 144.48	\$ 600	\$ 256.84	\$ 400	\$ 600	\$ 600	\$ 600	\$ 600
189	01L3306	Legal Services	\$ -	\$ -	\$ 5,000	\$ -	\$ 1,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
190	01L3321	Contract Services	\$ 1,216.98	\$ 822.88	\$ 1,000	\$ 701.92	\$ 1,000	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900
191	01L3327	Engineering Services	\$ 24,791.10	\$ 481.00	\$ 2,000	\$ 530.00	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
192	01L3342	Membership Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
193	01L3343	Land Use Planning Services	\$ 14,961.00	\$ 37,061.35	\$ 45,800	\$ 22,050.00	\$ 35,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
194	01L3345	Annexation Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
195	01L3348	Periodic Review Services	\$ 28,809.00	\$ 1,854.00	\$ 5,000	\$ -	\$ 2,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
196	01L3360	Publication Fees	\$ 475.32	\$ 323.38	\$ 500	\$ 834.35	\$ 1,200	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
197	01L3400	TGM Planning Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,500	\$ 86,500	\$ 86,500	\$ 86,500
198	01L3403	Mileage Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
199	xxxx	Education/Training/Travel	\$ 2,418.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200		CET Reimbursement to Banks School District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,900	\$ 4,900	\$ 4,900	\$ 4,900
201		TOTAL COMMUNITY DEVELOPMENT MATERIALS & SERVICES	\$ 74,518.38	\$ 41,397.66	\$ 60,900	\$ 24,492.76	\$ 42,600	\$ 168,400	\$ 168,400	\$ 168,400	\$ 168,400
202											
203		TOTAL MATERIALS & SERVICES (LINE 10)	\$ 171,707.14	\$ 158,994.69	\$ 219,877	\$ 118,671.13	\$ 183,817	\$ 345,242	\$ 345,242	\$ 370,242	\$ 370,242
204											
205		CAPITAL OUTLAY									
206	01A4010	GENERAL FUNDS									
207	01A4020	Building Upgrades	\$ -	\$ 2,475.20							

	A	B	C	D	E	F	G	H	I	J	K
5	Account Number		2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ADOPTED	2/26/2013 YEAR TO DATE	June 30, 2012 PROJECTED	2013-2014 REQUESTED BY DEPARTMENT	2013-2014 PROPOSED BY BUDGET OFFICER	2013-2014 APPROVED BY BUDGET COMMITTEE - April 3, 2013	2013-2014 ADOPTED BY CITY COUNCIL - June 11, 2013
6											
231		Unappropriated Ending Fund Balance	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
232		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP. (LINE 1	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
233											
234		TOTAL REQUIREMENTS (LINE 17)	\$ 497,898.68	\$ 400,139.68	\$ 719,136	\$ 302,249.35	\$ 417,441	\$ 813,087	\$ 813,087	\$ 863,087	\$ 863,087
235											
236		FUND BALANCE	\$ 388,683.82	\$ 396,248.38	\$ -	\$ 394,407.44	\$ 362,261	\$ -	\$ -	\$ -	\$ -
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CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

WATER FUND #02

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 557,458.25	\$ 611,645	\$ 604,379.00
TOTAL RESOURCES	\$ 557,458.25	\$ 611,645	\$ 604,379.00
REQUIREMENTS			
PERSONAL SERVICES	\$ 163,499.66	\$ 195,888	\$ 202,366.00
MATERIALS AND SUPPLIES	\$ 109,587.56	\$ 176,700	\$ 146,161.00
CAPITAL OUTLAY	\$ 41,308.04	\$ 2,000	\$ 7,500.00
DEBT SERVICE	\$ 179,093.30	\$ 177,947	\$ 181,112.00
TRANSFERS	\$ 31,000.00	\$ 41,100	\$ 52,200.00
CONTINGENCY	\$ -	\$ 10	\$ 40.00
UNAPPROPRIATED	\$ -	\$ 18,000	\$ 15,000.00
TOTAL REQUIREMENTS	\$ 524,488.56	\$ 611,645	\$ 604,379.00

PERSONNEL ASSIGNED TO THE FUND
2.9575

* City Manager (Open, Exempt)	0.2500
* City Recorder (Jolynn Becker, Exempt)	0.1000
* Administrative Assistant / Water Clerk (Angie Lanter, 33.5 out of 34.0 / week)	0.8375
* Water Operator (Tom Tuski, 40.0 / week)	0.8700
* Water Utility Worker (Ryan Lewis, 40.0 / week)	0.8500
On-Call Water Operator (Todd Evers, 0.5 / week)	0.0125
On-Call Water Operator (Fred Evers, 0.5 / week)	0.0125
On-Call Water Operator (Dale Wert, 1 / week)	0.0250
* indicates employee works in two or more positions	

Fund Type: Enterprise

Fund Information

This enterprise fund was established in 1950 to finance and account for acquiring, operating, and maintaining facilities and water services that are self-supporting from user charges and fees. Water Rates are set by the City Council. With the completion of the Water Facilities Master Plan update, and the creation of a Water Management and Conservation Plan, a rate study update was conducted. The Council adopted revised water rates by Resolution 2010-01, adopted on January 12, 2010, providing for a schedule of water rate increases that includes the annual cost of living rate adjustment. The water rate increase provided for accomplishment of the top Water Utility Capital Improvement Projects (1A, Behrman Wells Additional Water Source; 1B, Behrman Wells Backup Water Supply; 3, Slow Sand Filter Upgrades and Intermediate Pressure Zones; and 4, Behrman Wells Site Upgrades). This budget is set for servicing bonded debt in the amount of \$1,834,549. This budget is also set for implementing a rigorous valve maintenance program, a rigorous fire hydrant cycling and maintenance program, and year one of a five-year water meter changeout program. In addition, a number of water meter service connections are being damaged by tree route intrusion and require significant tree mitigation and meter box upgrade.

Resources

The bulk of City resources in this fund are derived from water sales; charges collected from residents, businesses, and other entities that purchase City water. The Budget Committee approved an \$8.00 per customer meter fee included in the 'Fines and Fees' line; revenue collected from this proposed fee is intended to contribute to the establishment of a water tank maintenance program.

Requirements

Personal Services

For Fiscal Year 2013-2014, we will budget the staff-wide cost-of-living increase based on the CPI-U from December, 2011 to December, 2012 of 1.8%. Also assume that the separate merit raise based on performances for Fiscal Year 2012-2013 will be limited to 1.5%. The merit raise is based on the employee's job performance rating. And lastly also assume that the separate bonus elements for Fiscal Year 2013-2014 will not be executed this fiscal year. Additional assumptions include a 15% increase in health insurance costs, a 10% increase in property and liability insurance costs, and no increases in FTE.

As prescribed by the City's Financial Management Policies and Procedures, vacation liabilities are fully funded. These funds, if unused, can serve as an additional source of operating contingency. These funds are considered supplementary to the City's target of maintaining unreserved fund contingencies of between 5 and 15% of revenues.

Materials and Supplies

The 'Vehicle and Equipment Maintenance and Repair' line item contains funding for new tires for the used dump truck that was acquired during the last fiscal year, as well as funds for oil changes and other routine vehicle maintenance expenses. The 'Vehicle and Equipment Operation' line item contains a conservative estimate for fuel costs that accounts for rising fuel costs; an additional \$1,500 is budgeted for diesel fuel.

'Water Testing Services' contains funding for water testing samples, which are required to be taken every month. 'Chemicals Supplies' contains funding for hypochlorite generation salts, used for water purification, and 'Operating Material and Supplies' contains funding for replacement of filtration sands in filters. The 'Tools and Equipment Supplies' line item contains funding for rock used to refill holes dug by staff during operations and maintenance, as well as for fire hydrant maintenance and repair kits. The 'Contract Services' line item contains funding for the City Engineer, as well as for a service contract for maintenance on electrical backup generators, and a water leak survey.

'Electricity Services' contains funding for electricity used at the water treatment plant and pump houses, as well as a portion of City Hall. Funds under the 'Clothes Allowances' line item are budgeted for personnel protection equipment, including ear plugs, gloves, goggles, shirts, and vests.

Capital Outlay

N/A

Debt Service

The City borrowed funds through the Local Oregon Capital Assets Program (LOCAP) in 2010 to assist in funding the remodel of the Banks Public Library, the buildout of the Public Works Building, and several projects identified in the Water Facilities Master Plan including: (1A) Behrman Wells Additional Water Source; (1B) Behrman Wells Backup Water Supply; (3) Slow Sand Filter Upgrades and Intermediate Pressure Zones; and (4) Behrman Wells Site Upgrades. Payments on this LOCAP debt are made from the Water Fund, as well as from the General Fund and Library Fund.

Payments from the Water Fund are also made on a Safe Drinking Water Loan, which was issued by the Oregon Economic Development Department in 2000 to finance water system improvements including the construction of a clearwell and the installation of disinfectant generating equipment at the water treatment plant site. The Kelley Land acquisition Loan has been retired; only previous year payments are shown.

Transfers

Funds are transferred to the Water Bonded Debt Fund to service loans provided by the United States Department of Agriculture for water system-related capital projects. Funds are also transferred to the Water Utility Depreciation Fund to offset the cost of repairing or replacing water system-related capital assets. \$5,000 is budgeted to be transferred to the Water Utility Reserve Fund as an initial contribution toward saving for a replacement pick-up truck for the Public Works Department.

Contingency

As opposed to unappropriated ending fund balances, contingency funds are budgeted for unanticipated expenditures that may occur during the fiscal year.

Unappropriated

As prescribed by the City's Financial Management Policies and Procedures, the City retains unappropriated ending fund balances to permit positive cash flow during the initial months of the following fiscal year before property tax revenue is collected from Washington County. In addition, the City will strive to gain and maintain an unreserved General Fund balance, net of unappropriated ending fund balance and funded liabilities, ranging from 5 to 15 percent of annual General Fund revenue.

		2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
02A4141	Water Utility Master Plan/Water Management & Conservation Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02A4142	Controlled Water Well/Aquifer Testing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02A4143	Assessment of Alternative Water Source Options	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02A4144	Aquifer Storage & Recovery/Feasibility Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02A4145	Reforestation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02A4202	Water Line Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02A4205	Water Projects	\$ 23,923.30	\$ 36,808.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY (LINE 11)	\$ 26,423.30	\$ 41,308.04	\$ 2,000	\$ 2,000.00	\$ 2,000	\$ 26,800	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
	DEBT SERVICE										
02A5000	Kelley Land Acquisition Loan Issued Date February 8, 2002 Maturity Date: February 1, 2012 Next Payment Date February 1, 2011	\$ 28,202.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02A5001	Safe Drinking Water Loan Issued Date: December 1, 2000 Maturity Date: December 1, 2020 Next Payment Date: December 1, 2010	\$ 53,813.30	\$ 53,813.30	\$ 53,814	\$ 53,813.30	\$ 53,814	\$ 53,814	\$ 53,814	\$ 53,814	\$ 53,814	\$ 53,814
02A5020	LOCAP Certificates of Participation, Series 2010B Issued Date October 10, 2010 Maturity Date: July 1, 2026 Payment Date: January 1, 2013 & July 1, 2013	\$ -	\$ 125,280.00	\$ 124,133	\$ 23,104.51	\$ 124,133	\$ 127,298	\$ 127,298	\$ 127,298	\$ 127,298	\$ 127,298
	TOTAL DEBT SERVICE (LINE 12)	\$ 82,015.55	\$ 179,093.30	\$ 177,947	\$ 76,917.81	\$ 177,947	\$ 181,112	\$ 181,112	\$ 181,112	\$ 181,112	\$ 181,112
	INTERFUND TRANSERS										
02A9000	Transfer to General Fund #01	\$ 33,019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02A9008	Transfer to Water Bonded Debt #05	\$ -	\$ 21,000	\$ 21,100	\$ 21,100.00	\$ 21,100	\$ 21,200	\$ 21,200	\$ 21,200	\$ 21,200	\$ 21,200
02A9016	Transfer to Water Depreciation Fund #09	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000.00	\$ 20,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
02A9020	Transfer to Capital Equipment Reserve Fund #12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
?????	Transfer to Water Utility Reserve Fund #15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
02A9028	Transfer to Water Utility Reserve Fund #16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL INTERFUND TRANSFERS (LINE 13)	\$ 43,018.77	\$ 31,000.00	\$ 41,100	\$ 41,100.00	\$ 41,100	\$ 56,200	\$ 52,200	\$ 52,200	\$ 52,200	\$ 52,200
	CONTINGENCY										
02A9990	Operating Contingency	\$ -	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ 40	\$ 40	\$ 40	\$ 40
	TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ 40	\$ 40	\$ 40	\$ 40
	UNAPPROPRIATED										
02A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ 18,000.00	\$ -	\$ -	\$ 30,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP (LINE 15)	\$ -	\$ -	\$ 18,000.00	\$ -	\$ -	\$ 30,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	TOTAL REQUIREMENTS (LINE 17)	\$ 427,477.46	\$ 524,488.56	\$ 611,645.00	\$ 333,646.69	\$ 527,494	\$ 846,877	\$ 604,379	\$ 604,379	\$ 604,379	\$ 604,379
	FUND BALANCE	\$ 70,626.89	\$ 32,969.69	\$ -	\$ 84,766.21	\$ 47,629	\$ (242,498)	\$ -	\$ -	\$ -	\$ -

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

LIBRARY FUND #03

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 263,729.00	\$ 308,030	\$ 294,419
TOTAL RESOURCES	\$ 263,729.00	\$ 308,030	\$ 294,419.00
REQUIREMENTS			
PERSONAL SERVICES	\$ 156,969.93	\$ 189,360	\$ 208,512.00
MATERIALS AND SUPPLIES	\$ 46,680.34	\$ 46,660	\$ 48,602.00
CAPITAL OUTLAY	\$ 12,209.49	\$ 37,957	\$ 9,700.00
DEBT SERVICE	\$ 12,210.00	\$ 12,098	\$ 12,406.00
TRANSFERS	\$ -	\$ -	\$ -
CONTINGENCY	\$ -	\$ 2,955	\$ 199.00
UNAPPROPRIATED	\$ -	\$ 19,000	\$ 15,000.00
TOTAL REQUIREMENTS	\$ 228,069.76	\$ 308,030	\$ 294,419.00

PERSONNEL ASSIGNED TO THE FUND
3.8850

* City Manager (Open, Exempt)	0.1000
* City Recorder (Jolynn Becker, Exempt)	0.1000
Library Director (Denise Holmes, Exempt)	1.0000
Library Assistant (Dana Gale, 31 / week)	0.7750
Library Assistant (Stephen Groth, 14.75/ week)	0.5250
Library Assistant (Susan Cackler, 18 / week)	0.4500
Library Assistant (Angie Spiering, 21 / week)	0.3438
Library Assistant (Alyson Parra, 13.75/ week)	0.3688
Library Page (6.5 / week)	0.1625
* Public Works Supervisor (Tom Tuski, 40.0 / week)	0.0300
* Public Services Worker (Ryan Lewis, 40.0 / week)	0.0300
* indicates employee works in two or more position On Call	

Fund Type: Special Revenue

This Special Revenue Fund has been established to provide for the collection and use of proceeds from a countywide Local Operating Levy established to provide for the Washington County Cooperative Library System (WCCLS). This operating fund uses these Local Operating Levy funds as well as local property taxes to operate and maintain the Banks Public Library.

LIBRARY BUDGET NARRATIVE

The library budget for FY2013-2014 reflects both City Council and Library Board goals. The library continues to grow as a center for the community, especially as the slow recovery of the economy motivates people use the library a resource for entertainment, study, and job-seeking. The growing interest in downloadable books has also brought people to the library, to use the public computers and their laptops to access the downloadable titles through the WCCLS website, as well as to seek assistance in learning how to use their new devices. Check out of printed materials, books on CD and DVDs has grown an average of 3% over previous years. A new story teller has increased attendance at Pre-school Story Times.

The renovation of the library was completed in early July 2012. Patrons and staff are really enjoying the improved space. The "Teen Corner" is full of students every day after school. More patrons are bringing their laptops to use the Wifi at our new tables and patron use of the public computers has also increased. Completion of the RFID project has streamlined circulation tasks for both staff and patrons alike. The new self-check machine was deployed in October and is well-utilized. Ease of paying fines and fees through the self-check option has increased fine revenues. Patrons are tending to clear their entire balance rather than paying part of the charges, as was the case before the library could process credit card charges.

A Technical Assistance Grant was obtained from the Ford Family Foundation to fund a grant-writing class, which was led by former Library Board Chair, Christine Fore. The class participants who completed the course learned about funders, project formulation, design and budgeting, fundraising and composing the actual applications. The class project was focused on Phase 2 of the Library Expansion Project. They raised over \$11,000 in five months as part of the local community support component. Grant applications will be submitted in this spring, with funds anticipated to be received beginning in FY 2013-2014.

Proposed staffing is increased by .2875 FTE, or 11.5 hours per week. This year, in order to stretch the Personal Services budget, a new minimum wage position, Library Page, is proposed, that can provide additional coverage and shelving help during the early evening hours. Scheduled Library Assistant hours are increased by 5 hours per week to better accommodate BOLI, meeting and administrative requirements. Unscheduled hours were reduced to fit the available funding.

HIGHLIGHTS OF THE FY 2013-2014 BUDGET

Proposed Revenue:

- WCCLS reimbursement increase is 2.5%, or \$3,154, bringing the total to \$129,315.
- No Pool 2 distribution to libraries is proposed by WCCLS Executive Board. Instead, any Pool 2 monies are allocated to purchase of additional Library2Go titles.
- Grant income includes Ready to Read and other program grant income – see Fund 14 for Library Expansion capital grant income and expense.
- General Fund transfer request for FY 12/13 was \$99,476. For FY13/14, the total includes the cost for computer replacements (\$8,200) and is \$106,627. Request total without the computer purchases is \$98,427, which is \$1,049 less than the previous FY.

Proposed Expenditures:

Personal Services – Highlights

- In keeping with Council Goal #3, an additional FTE of .2875 (11.5 hours per week), is requested. Budgetary limits mediated the ability to add the full .5 FTE.
- A Library Page position was added to give additional staffing. This is a minimum-wage, non-supervisory position which could be filled by anyone 16 or over.
- A slight increase in scheduled Library Assistant hours is planned.

Materials and Services – Highlights

- Library materials budget remains at FY2012-2013 levels of \$15,000 and includes the same GF transfer request of \$3,000.
- Miscellaneous Equipment is reduced by \$390. Purchases include upgrades to peripheral equipment and software for compatibility with Windows7 and shelving 'tops' to add space for displays and materials in Children's and YA areas.
- Mileage Reimbursement is restored from \$750 to \$1,000 and Training is maintained at \$400.

Capital Outlay – Highlights

- Replacement of 4 public and 3 staff computer CPUs (retain existing monitors) with Windows 7 units is requested. Microsoft support for XP ceases in April 2014. Current XP computers were purchased in FY 2007-2008 and are beginning to experience reliability problems. One failed unit was replaced in January. The labor cost for our IT person to upgrade XP to Win7 on the old computers is twice what the setup of new computers will cost.
- One additional public computer, including monitor is requested due to service demand.
- Public Works projects include curb painting, signage and miscellaneous repairs.

SUMMARY OF EXPENDITURE LINE ITEMS: (refer to budget detail spreadsheet) Elements included are: **Operating, Non-Operating and Capital Outlay**

OPERATING BUDGET: Proposed direct library operating costs total **\$208,565** and include:

- \$26,160 for Materials, Supplies, Programs, Equipment, Services and Training directly related to Library Operations.
- \$8,542 for costs, the income and expenses for which are equal, such as donations for library materials, and grant income.
- \$175,905 for library staff, including salaries, vacation fund, payroll tax, health insurance, PERS contributions, and workers compensation insurance. This amount provides a total of 3.625 FTE, an increase of .2875 over FY 2012-2013 staffing, which was 3.3375 FTE, and includes 1 FTE for the Library Director and 2.625 for library staff.

NON-OPERATING BUDGET: Proposed total non-operating budget is **\$48,549**.

Administrative Non-Operating Expenses total **\$40,807** and are as follows:

- \$29,625 for departmental share of city manager, city recorder and admin assistant personnel expenses, which include salaries, payroll tax, health insurance, and PERS contributions. It also includes the vacation and sick leave reserve funds for administrative and library employees. Inclusion of 5% admin assistant costs is new in FY2013-2014.
- \$11,182 for internal operations and services expense shares, including payroll services, legal, engineering and audit services, alarm service, copier rental, postage machine, shredder service, mileage, liability insurance, employee appreciation and holiday event.

Public Works Non-Operating Expenses for personal services and materials and services, total **\$7,742** and are as follows.

- \$2,982 for public works unit salary share.
- \$4,760 for the public works unit share for building operation and maintenance, including facility and equipment inspections, janitorial services and supplies, landscape maintenance, and an allowance for unexpected repair expenses.

CAPITAL OUTLAY BUDGET: The capital budget is divided into Library and Public Works. The total proposed is **\$9,700**.

Library Capital Equipment totals **\$8,200**

- \$7,000 to replace 3 staff and 4 public computer CPUs due to sunset of the XP operating system and increasing unreliability of old computers.
- \$1,200 to purchase an additional public computer and monitor.

Public Works Capital Projects total **\$2,617**

- \$1,500 for building repairs and miscellaneous projects, funded by General Fund transfer request.

DEBT SERVICE FOR LIBRARY RENOVATION PROJECT (Fund #14) total **\$12,406**

- \$12,406** for debt service – funded by General Fund transfer request

UNAPPROPRIATED ENDING FUND BALANCE total **\$15,000**

- \$19,000** is included towards establishing an unappropriated ending fund balance.

CONTINGENCY total **\$199**

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014
LIBRARY FUND #03

LIBRARY DEPARTMENTAL UNIT #03A

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 258,962.00	\$ 297,941	\$ 285,177.00
TOTAL RESOURCES	\$ 258,962.00	\$ 297,941	\$ 285,177.00
REQUIREMENTS			
PERSONAL SERVICES	\$ 155,704.42	\$ 186,862	\$ 205,530.00
MATERIALS AND SUPPLIES	\$ 43,178.59	\$ 41,725	\$ 43,842.00
CAPITAL OUTLAY	\$ 12,209.49	\$ 35,340	\$ 8,200.00
DEBT SERVICE	\$ 12,210.00	\$ 12,098	\$ 12,406.00
TRANSFERS	\$ -	\$ -	\$ -
CONTINGENCY	\$ -	\$ 2,955	\$ 199.00
UNAPPROPRIATED	\$ -	\$ 19,000	\$ 15,000.00
TOTAL REQUIREMENTS	\$ 223,302.50	\$ 297,980	\$ 285,177.00

PERSONNEL ASSIGNED TO THE DEPARTMENTAL UNIT
3.8250

* City Manager (Open, Exempt)	0.1000
* City Recorder (Jolynn Becker, Exempt)	0.1000
Library Director (Denise Holmes, Exempt)	1.0000
Library Assistant (Dana Gale, 31 / week)	0.7750
Library Assistant (Stephen Groth, 14.75/ week)	0.5250
Library Assistant (Susan Cackler, 18 / week)	0.4500
Library Assistant (Angie Spiering, 21 / week)	0.3438
Library Assistant (Alyson Parra, 13.75/ week)	0.3688
Library Page (6.5 / week)	0.1625
* indicates employee works in two or more positions	

Fund Type: Special Revenue - Departmental Unit

This Departmental Unit within the Library Fund is established by Budget Resolution 2010-06 on June 8, 2010 to account for buildings and grounds work performed on Library Fund physical plant.

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

Go to Library fund for this code

PUBLIC WORKS DEPARTMENTAL UNIT #03C

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES	\$ 4,767.00	\$ 10,089	\$ 9,242.00
(including Beginning Fund Balance)	\$ 4,767.00	\$ 10,089	\$ 9,242.00
TOTAL RESOURCES			
REQUIREMENTS			
PERSONAL SERVICES	\$ 1,265.51	\$ 2,498	\$ 2,982.00
MATERIALS AND SUPPLIES	\$ 3,501.75	\$ 4,935	\$ 4,760.00
CAPITAL OUTLAY	\$ -	\$ 2,617	\$ 1,500.00
TOTAL REQUIREMENTS	\$ 4,767.26	\$ 10,050	\$ 9,242.00

PERSONNEL ASSIGNED TO THE DEPARTMENTAL UNIT
0.0600

* Public Works Supervisor (Tom Tuski, 40.0 / week)	0.0300
* Public Services Worker (Ryan Lewis, 40.0 / week)	0.0300
* indicates employee works in two or more positions	

Fund Type: Special Revenue - Departmental Unit

This Departmental Unit within the Library Fund is established by Budget Resolution 2010-06 on June 8, 2010 to account for buildings and grounds work performed on Library Fund physical plant.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		LIBRARY FUND										
3		Fund Number 03										
4												
5			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
6	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
7		RESOURCES										
8												
9		LIBRARY										
10		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
11	03A1000	Beginning Fund Balance	\$ 17,080.77	\$ 26,438.85	\$ 38,543	\$ 35,659.50	\$ 35,659	\$ 37,577	\$ 37,577	\$ 37,577	\$ 37,577	
12		TOTAL BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ 17,080.77	\$ 26,438.85	\$ 38,543	\$ 35,659.50	\$ 35,659	\$ 37,577	\$ 37,577	\$ 37,577	\$ 37,577	
13												
14		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
15	03A1230	Circulation Reimbursement	\$ 120,082.00	\$ 126,399.00	\$ 126,161	\$ 100,732.00	\$ 126,161	\$ 129,315	\$ 129,315	\$ 129,315	\$ 129,315	
16	03A1410	Rental Income	\$ 889.00	\$ 339.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
17	03A1425	Fines & Fees	\$ 6,689.31	\$ 6,120.92	\$ 8,500	\$ 4,275.43	\$ 7,000	\$ 8,500	\$ 8,750	\$ 8,750	\$ 8,750	
18	03A1700	Interest Earned	\$ 145.66	\$ 194.07	\$ 150	\$ 65.85	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	
19	03A1705	Other Revenue	\$ 1,087.97	\$ 2.72	\$ 1,200	\$ 490.18	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
20		SERVICE CHARGES (LINE 2)	\$ 128,893.94	\$ 133,056.21	\$ 136,011	\$ 105,563.46	\$ 134,311	\$ 138,965	\$ 139,215	\$ 139,215	\$ 139,215	
21												
22		DONATIONS										
23	03A1300	Grants	\$ 1,000.00	\$ 5,840.00	\$ 21,500	\$ -	\$ 1,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	
24	03A1710	Donations	\$ 2,506.51	\$ 4,239.94	\$ 12,500	\$ 600.00	\$ 4,500	\$ 7,200	\$ 8,500	\$ 8,500	\$ 8,500	
25		ALLOCATIONS & DONATIONS (LINE 3)	\$ 3,506.51	\$ 10,079.94	\$ 34,000	\$ 600.00	\$ 5,500	\$ 9,700	\$ 11,000	\$ 11,000	\$ 11,000	
26												
27		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
28	03A1900	Transfer From General Fund #01	\$ 75,000.00	\$ 89,387.00	\$ 89,387	\$ 40,000.00	\$ 89,387	\$ 89,387	\$ 97,385	\$ 97,385	\$ 97,385	
29		REIMBURSEMENTS (LINE 5)	\$ 75,000.00	\$ 89,387.00	\$ 89,387	\$ 40,000.00	\$ 89,387	\$ 89,387	\$ 97,385	\$ 97,385	\$ 97,385	
30												
31		TOTAL LIBRARY RESOURCES	\$ 224,481.22	\$ 258,962.00	\$ 297,941	\$ 181,822.96	\$ 264,857	\$ 275,629	\$ 285,177	\$ 285,177	\$ 285,177	
32												
33		PUBLIC WORKS										
34		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
35	03C1900	Transfer From General Fund #01	\$ 5,259.54	\$ 4,767.00	\$ 10,089	\$ 5,000.00	\$ 10,089	\$ 9,428	\$ 9,242	\$ 9,242	\$ 9,242	
36		REIMBURSEMENTS (LINE 5)	\$ 5,259.54	\$ 4,767.00	\$ 10,089	\$ 5,000.00	\$ 10,089	\$ 9,428	\$ 9,242	\$ 9,242	\$ 9,242	
37												
38		TOTAL PUBLIC WORKS RESOURCES	\$ 5,259.54	\$ 4,767.00	\$ 10,089	\$ 5,000.00	\$ 10,089	\$ 9,428	\$ 9,242	\$ 9,242	\$ 9,242	
39												
40		TOTAL RESOURCES (LINE 8)	\$ 229,740.76	\$ 263,729.00	\$ 308,030	\$ 186,822.96	\$ 274,946	\$ 285,057	\$ 294,419	\$ 294,419	\$ 294,419.00	
41												
42		REQUIREMENTS										
43												
44		PERSONNEL SERVICES										
45		LIBRARY										
46	03A2000	City Manager	\$ 3,138.12	\$ 7,949.50	\$ 10,326	\$ 3,138.12	\$ 3,138	\$ 8,989	\$ 6,989	\$ 6,989	\$ 6,989	
47	03A2005	City Recorder	\$ 3,658.58	\$ 4,789.84	\$ 6,029	\$ 3,929.41	\$ 6,096	\$ 7,360	\$ 7,360	\$ 7,360	\$ 7,360	
48	03A2010	Admin Assistant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,317	\$ 2,214	\$ 2,214	\$ 2,214	
49	03A2100	Library Director	\$ 29,672.34	\$ 46,154.06	\$ 52,158	\$ 31,654.34	\$ 47,510	\$ 53,864	\$ 52,683	\$ 52,683	\$ 52,683	
50	03A2105	Library Staff	\$ 39,721.65	\$ 58,118.82	\$ 65,578	\$ 42,421.10	\$ 65,101	\$ 81,877	\$ 75,002	\$ 75,002	\$ 75,002	
51	03A2900	Payroll Taxes Contribution	\$ 6,732.10	\$ 10,543.43	\$ 14,804	\$ 7,178.63	\$ 11,178	\$ 17,352	\$ 16,141	\$ 16,141	\$ 16,141	
52	03A2901	Health Insurance Premium	\$ 9,260.86	\$ 15,904.94	\$ 17,908	\$ 10,893.68	\$ 18,794	\$ 18,408	\$ 18,408	\$ 18,408	\$ 18,408	
53	03A2902	PERS Contribution	\$ 8,201.97	\$ 11,916.92	\$ 19,617	\$ 10,019.08	\$ 14,819	\$ 39,825	\$ 26,063	\$ 26,063	\$ 26,063	
54	03A2903	Workers Compensation Insurance Premium	\$ 625.30	\$ 326.91	\$ 442	\$ 625.30	\$ 625	\$ 670	\$ 670	\$ 670	\$ 670	
55	03A2904	Deferred Compensation Plan(Pass Thru Account)	\$ (5.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
56	03A2905	Miscellaneous Deduction(Pass Thru Account)	\$ (77.79)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
57		TOTAL LIBRARY PERSONNEL SERVICES	\$ 100,928.13	\$ 155,704.42	\$ 186,862	\$ 109,859.66	\$ 167,261	\$ 230,662	\$ 205,530	\$ 205,530	\$ 205,530	
58												
59		PUBLIC WORKS										
60	03C2200	Public Works Supervisor	\$ 231.92	\$ 666.60	\$ 1,427	\$ 263.63	\$ 600	\$ 1,560	\$ 1,477	\$ 1,477	\$ 1,477	
61	03C2205	Public Works Staff	\$ 421.48	\$ 488.96	\$ 822	\$ 421.48	\$ 822	\$ 1,243	\$ 1,208	\$ 1,208	\$ 1,208	
62	03C2900	Payroll Taxes Contribution	\$ 63.64	\$ 109.95	\$ 249	\$ 66.77	\$ 249	\$ 309	\$ 297	\$ 297	\$ 297	
63	03C2901	Health Insurance Premium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
64	03C2902	PERS Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
65	03C2903	Workers Compensation Insurance Premium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
66	03C2904	Deferred Compensation Plan(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
67	03C2905	Miscellaneous Deduction(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
68		TOTAL PUBLIC WORKS PERSONNEL SERVICES	\$ 717.04	\$ 1,265.51	\$ 2,498	\$ 751.88	\$ 1,671	\$ 3,112	\$ 2,982	\$ 2,982	\$ 2,982	
69												
70		TOTAL PERSONNEL SERVICES (LINE 9)	\$ 101,645.17	\$ 156,969.93	\$ 189,360	\$ 110,611.54	\$ 168,932	\$ 233,774	\$ 208,512	\$ 208,512	\$ 208,512	
71												
72		MATERIALS AND SERVICES										
73		LIBRARY										
74	03A3000	Office Supplies	\$ 608.71	\$ 511.77	\$ 500	\$ 483.87	\$ 600	\$ 500	\$ 500	\$ 500	\$ 500	
75	03A3005	Postage	\$ 140.07	\$ 151.74	\$ 150	\$ 76.38	\$ 100	\$ 150	\$ 150	\$ 150	\$ 150	
76	03A3010	Computer Supplies	\$ 646.00	\$ 823.90	\$ 875	\$ 138.24	\$ 250	\$ 1,175	\$ 750	\$ 750	\$ 750	
77	03A3015	Clothing Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
78	03A3020	Equipment Supplies	\$ 442.47	\$ 1,614.31	\$ 600	\$ 460.83	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	
79	03A3030	Miscellaneous Supplies	\$ -	\$ 513.41	\$ 500	\$ 21.98	\$ 100	\$ 500	\$ 500	\$ 500	\$ 500	
80	03A3035	Book Processing Supplies	\$ 1,095.29	\$ 946.95	\$ 1,085	\$ 753.69	\$ 1,085	\$ 1,120	\$ 1,050	\$ 1,050	\$ 1,050	
81	03A3037	Miscellaneous Equipment	\$ 4,748.59	\$ 3,687.46	\$ 1,850	\$ 2,224.58	\$ 1,850	\$ 1,460	\$ 1,460	\$ 1,460	\$ 1,460	
82	03A3040	Library Materials	\$ 14,925.30	\$ 14,249.82	\$ 14,500	\$ 7,875.78	\$ 14,500	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	
83	03A3041	Library Curriculum Development	\$ 1,999.20	\$ 997.32	\$ 1,000	\$ 458.67	\$ 1,000	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	
84	03A3200	Electricity Services	\$ 2,236.17	\$ 2,250.41	\$ 2,600	\$ 1,898.59	\$ 2,700	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
85	03A3205	Telephone Services	\$ 1,851.64	\$ 1,874.72	\$ 2,100	\$ 1,622.83	\$ 2,425	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	
86	03A3215	Natural Gas Services	\$ 1,910.82	\$ 1,803.96	\$ 2,800	\$ 1,162.25	\$ 2,266	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	
87	03A3225	Wastewater Services	\$ 509.04	\$ 601.41	\$ 715	\$ 485.61	\$ 730	\$ 800	\$ 800	\$ 800	\$ 800	
88	03A3300	Legal Services	\$ -	\$ 663.00	\$ 100	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	
89	03A3303	Audit & Accounting Services	\$ 600.00	\$ 600.00	\$ 600	\$ 600.00	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	
90	03A3306	Contract Services	\$ 3,473.26	\$ 2,872.39	\$ 2,323	\$ 2,570.92	\$ 3,000	\$ 5,596	\$ 5,327	\$ 5,327	\$ 5,327	
91	03A3321	Engineer Services	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	
92	03A3324	IT Support Services	\$ 357.50	\$ 845.50	\$ 650	\$ 1,265.00	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	
93	03A3339	Events & Presentations	\$ 1,115.48	\$ 1,140.24	\$ 1,660	\$ 1,180.72	\$ 1,000	\$ 2,025	\$ 2,025	\$ 2,025	\$ 2,025	
94	03A3348	Publication Fee	\$ -	\$ 146.26	\$ 50							

4	A	B	C	D	E	F	G	H	I	J	K	L
5			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
6	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL June 11, 2013	
99	03A3600	Fines/Fees Refund	\$ 21.50	\$ 26.34	\$ 100	\$ -	\$ 50	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
100		TOTAL LIBRARY MATERIALS & SUPPLIES	\$ 39,535.44	\$ 43,178.59	\$ 41,725	\$ 27,965.68	\$ 39,526	\$ 45,706	\$ 43,842	\$ 43,842	\$ 43,842	\$ 43,842
101												
102		PUBLIC WORKS										
103	03C3025	Janitorial Supplies	\$ 356.00	\$ 519.58	\$ 575	\$ 558.25	\$ 650	\$ 800	\$ 700	\$ 700	\$ 700	\$ 700
104	03C3306	Contract Services	\$ 646.68	\$ 886.77	\$ 1,110	\$ 764.10	\$ 1,110	\$ 1,325	\$ 1,325	\$ 1,325	\$ 1,325	\$ 1,325
105	03C3353	Janitorial Service	\$ 2,459.48	\$ 2,020.40	\$ 2,625	\$ 1,539.08	\$ 2,625	\$ 2,110	\$ 2,110	\$ 2,110	\$ 2,110	\$ 2,110
106	03C3503	Building Repairs & Maintenance	\$ 1,325.49	\$ 75.00	\$ 625	\$ 700.37	\$ 900	\$ 625	\$ 625	\$ 625	\$ 625	\$ 625
107		TOTAL PUBLIC WORK MATERIALS & SUPPLIES	\$ 4,787.65	\$ 3,501.75	\$ 4,935	\$ 3,561.80	\$ 5,285	\$ 4,860	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760
108												
109		TOTAL MATERIALS & SUPPLIES (LINE 10)	\$ 44,323.09	\$ 46,680.34	\$ 46,660	\$ 31,527.48	\$ 44,811	\$ 50,566	\$ 48,602	\$ 48,602	\$ 48,602	\$ 48,602
110												
111		CAPITAL OUTLAY										
112		LIBRARY										
113	03A4010	Building Upgrades	\$ -	\$ 10,489.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
114	03A4030	Miscellaneous Projects	\$ -	\$ 1,720.00	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	03A4500	Capital Equipment	\$ -	\$ -	\$ 16,000	\$ -	\$ -	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200
116	03A4501	Capital Equipment - RFID Project	\$ -	\$ -	\$ 9,340	\$ 9,777.82	\$ 9,778	\$ -	\$ -	\$ -	\$ -	\$ -
117		TOTAL LIBRARY CAPITAL OUTLAY	\$ -	\$ 12,209.49	\$ 35,340	\$ 9,777.82	\$ 9,778	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200
118												
119		PUBLIC WORKS										
120	03C4010	Building Upgrades	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
121	03C4030	Miscellaneous Projects	\$ -	\$ -	\$ 2,117	\$ -	\$ 1,750	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
122		TOTAL PUBLIC WORKS CAPITAL OUTLAY	\$ -	\$ -	\$ 2,617	\$ -	\$ 1,750	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
123												
124		TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ 12,209.49	\$ 37,957	\$ 9,777.82	\$ 11,528	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700
125												
126		DEBT SERVICE										
127	03A5020	LOCAP Certificates of Participation, Series 2010B Issued Date October 10, 2010 Maturity Date: July 1, 2026 Payment Date: January 1, 2014 & July 1, 2014	\$ -	\$ 12,210.00	\$ 12,098	\$ 2,251.61	\$ 12,098	\$ 12,406	\$ 12,406	\$ 12,406	\$ 12,406	\$ 12,406
128		TOTAL DEBT SERVICE (LINE 12)	\$ -	\$ 12,210.00	\$ 12,098	\$ 2,251.61	\$ 12,098	\$ 12,406	\$ 12,406	\$ 12,406	\$ 12,406	\$ 12,406
129												
130		INTERFUND TRANSFERS										
131	03A9000	Transfer to General Fund #01	\$ 2,422.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
132	03A9022	Transfer to Capital Reserve Fund #13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
133	03A9024	Transfer to Capital Reserve Fund #14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
134		TOTAL INTERFUND TRANSFERS (LINE 13)	\$ 2,422.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
135												
136		CONTINGENCY										
137	03A9990	Operating Contingency	\$ -	\$ -	\$ 2,955	\$ -	\$ -	\$ -	\$ 199	\$ 199	\$ 199	\$ 199
138		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ 2,955	\$ -	\$ -	\$ -	\$ 199	\$ 199	\$ 199	\$ 199
139												
140		UNAPPROPRIATED										
141	03A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
142	03A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ 19,000	\$ -	\$ -	\$ 38,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
143		16)	\$ -	\$ -	\$ 19,000	\$ -	\$ -	\$ 38,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
144												
145		TOTAL REQUIREMENTS (LINE 17)	\$ 148,391.06	\$ 228,069.76	\$ 308,030	\$ 154,168.45	\$ 237,369	\$ 344,446	\$ 294,419	\$ 294,419	\$ 294,419	\$ 294,419
146												
147		FUND BALANCE	\$ 81,349.70	\$ 35,659.24	\$ -	\$ 32,654.51	\$ 37,577	\$ (59,389)	\$ -	\$ -	\$ -	\$ -
148												
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**CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014**

STREETS & ROADS FUND #04

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$399,674.40	\$ 354,880	\$360,243.00
TOTAL RESOURCES	\$399,674.40	\$ 354,880	\$360,243.00
REQUIREMENTS			
PERSONAL SERVICES	\$ 25,466.33	\$ 36,064	\$ 33,853.00
MATERIALS AND SUPPLIES	\$ 27,433.60	\$ 42,732	\$ 57,425.00
CAPITAL OUTLAY	\$ 9,567.95	\$ 165,500	\$166,999.00
CONTINGENCY	\$ -	\$ 40,584	\$ 31,966.00
UNAPPROPRIATED	\$ -	\$ 70,000	\$ 70,000.00
TOTAL REQUIREMENTS	\$ 62,467.88	\$ 354,880	\$360,243.00

PERSONNEL ASSIGNED TO THE FUND
0.3000

* City Manager (Open, Exempt)	0.1500
* City Recorder (Jolynn Becker, Exempt)	0.1000
* Public Works Supervisor (Tom Tuski, 40.0 / week)	0.0200
* Public Services Worker (Ryan Lewis, 40.0 / week)	0.0300
* indicates employee works in two or more positions	

Fund Type: Special Revenue

Fund Information

This Special Revenue Fund was established to reserve funds collected from statewide gasoline taxes and other sources of revenue specifically designated for use on local Streets and Roads in Banks. While it is an operating fund, it also retains reserves, as established approximately in 1996. As such, it requires review at least every 10 years. Review history: Adopted Budget of 2006.

Resources

The City receives both county and state gas tax revenues in this fund.

Requirements

Personal Services

For Fiscal Year 2013-2014, we will budget the staff-wide cost-of-living increase based on the CPI-U from December, 2011 to December, 2012 of 1.8%. Also assume that the separate merit raise based on performances for Fiscal Year 2012-2013 will be limited to 1.5%. The merit raise is based on the employee's job performance rating. And lastly also assume that the separate bonus elements for Fiscal Year 2013-2014 will not be executed this fiscal year. Additional assumptions include a 15% increase in health insurance costs, a 10% increase in property and liability insurance costs, and no increases in FTE.

As prescribed by the City's Financial Management Policies and Procedures, vacation liabilities are fully funded. These funds, if unused, can serve as an additional source of operating contingency. These funds are considered supplementary to the City's target of maintaining unreserved fund contingencies of between 5 and 15% of revenues.

Materials and Supplies

'Electricity Services' contains funding for electricity used by street lights around the City.

Capital Outlay

The 'Operating Materials and Supplies' line item contains funding for traffic control signs to be used for utility work, beginning the department's effort to increase its equipment stock. The 'Road Improvement' line item contains additional funding for asphalt and curb repairs at the intersection of Broadshire and Devonmoor, as well as curb repairs on Maplecrest.

Contingency

As opposed to unappropriated ending fund balances, contingency funds are budgeted for unanticipated expenditures that may occur during the fiscal year.

Unappropriated

As prescribed by the City's Financial Management Policies and Procedures, the City retains unappropriated ending fund balances to permit positive cash flow during the initial months of the following fiscal year before property tax revenue is collected from Washington County. In addition, the City will strive to gain and maintain an unreserved General Fund balance, net of unappropriated ending fund balance and funded liabilities, ranging from 5 to 15 percent of annual General Fund revenue.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		STREETS & ROADS FUND										
3		Fund Number 04										
4												
5			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
6	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
7		RESOURCES										
8												
9		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
10	04A1000	Beginning Fund Balance	\$ 260,429.25	\$ 292,721.30	\$ 269,923	\$ 337,206.49	\$ 337,206	\$ 223,844	\$ 223,844	\$ 223,844	\$ 223,844	
11		TOTAL BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ 260,429.25	\$ 292,721.30	\$ 269,923	\$ 337,206.49	\$ 337,206	\$ 223,844	\$ 223,844	\$ 223,844	\$ 223,844	
12												
13		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
14	04A1210	Washington County Gas Tax	\$ 5,535.76	\$ 7,041.56	\$ 4,500	\$ 4,492.95	\$ 6,653	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
15	04A1220	State Highway Gas Revenue	\$ 71,334.91	\$ 96,690.62	\$ 75,000	\$ 67,506.83	\$ 95,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	
16	04A1700	Interest Earned	\$ 1,339.78	\$ 1,705.67	\$ 1,000	\$ 1,176.90	\$ 2,064	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	
17	04A1705	Other Revenues	\$ -	\$ 1,515.25	\$ 4,457	\$ 5,170.05	\$ 5,170	\$ 100	\$ 100	\$ 100	\$ 100	
18		TOTAL FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES (LINE 2)	\$ 78,210.45	\$ 106,953.10	\$ 84,957	\$ 78,346.73	\$ 108,887	\$ 86,400	\$ 86,400	\$ 86,400	\$ 86,400	
19												
20		FEDERAL, STATE & ALL OTHER GRANTS, GIFTS, ALLOCATIONS & DONATIONS										
21	04A1300	Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,999	\$ 49,999	\$ 49,999	\$ 49,999	
22		TOTAL FEDERAL, STATE & ALL OTHER GRANTS, GIFTS, ALLOCATIONS & DONATIONS (LINE 3)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,999	\$ 49,999	\$ 49,999	\$ 49,999	
23												
24		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
25	04A1916	Transfer from Water Department Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
26		TOTAL INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS (LINE 4)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
27												
28		TOTAL RESOURCES (LINE 8)	\$ 338,639.70	\$ 399,674.40	\$ 354,880	\$ 415,553.22	\$ 446,093	\$ 360,243	\$ 360,243	\$ 360,243	\$ 360,243	
29												
30		REQUIREMENTS										
31												
32		PERSONNEL SERVICES										
33	04A2000	City Manager	\$ 11,762.74	\$ 11,924.12	\$ 15,489	\$ 2,538.46	\$ 2,538	\$ 13,483	\$ 13,267	\$ 13,267	\$ 13,267	
34	04A2005	City Recorder	\$ 4,714.44	\$ 4,789.84	\$ 6,029	\$ 3,946.70	\$ 6,646	\$ 7,360	\$ 7,360	\$ 7,360	\$ 7,360	
35	04A2010	Admin Staff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,173	\$ 2,145	\$ 2,145	\$ 2,145	
36	04A2200	Public Works Supervisor	\$ 262.86	\$ 656.64	\$ 1,501	\$ 264.25	\$ 750	\$ 1,014	\$ 984	\$ 984	\$ 984	
37	04A2205	Public Works Staff	\$ 150.08	\$ 620.36	\$ 822	\$ 1,319.15	\$ 2,320	\$ 1,243	\$ 1,208	\$ 1,208	\$ 1,208	
38	04A2900	Payroll Taxes Contribution	\$ 1,474.12	\$ 1,580.52	\$ 1,144	\$ 692.97	\$ 1,092	\$ 1,302	\$ 1,291	\$ 1,291	\$ 1,291	
39	04A2901	Health Insurance Premium	\$ 3,110.96	\$ 3,391.68	\$ 6,841	\$ 984.99	\$ 1,344	\$ 3,331	\$ 3,331	\$ 3,331	\$ 3,331	
40	04A2902	PERS Contribution	\$ 1,033.39	\$ 1,783.12	\$ 3,206	\$ 909.92	\$ 1,116	\$ 5,929	\$ 4,041	\$ 4,041	\$ 4,041	
41	04A2903	Workers Compensation Insurance Premium	\$ 1,313.46	\$ 720.05	\$ 1,032	\$ 211.51	\$ 211	\$ 226	\$ 226	\$ 226	\$ 226	
42	04A2904	Deferred Compensation Plan(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
43	04A2905	Miscellaneous Deduction(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44		TOTAL PERSONNEL SERVICES (Line 9)	\$ 23,822.05	\$ 25,466.33	\$ 36,064	\$ 10,867.95	\$ 16,017	\$ 36,061	\$ 33,853	\$ 33,853	\$ 33,853	
45												
46		MATERIALS AND SUPPLIES										
47	04A3005	Postage	\$ 1.05	\$ 43.28	\$ 75	\$ -	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	
48	04A3030	Miscellaneous Supplies	\$ 105.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
49	04A3100	Operating Materials & Supplies	\$ 20.00	\$ 2,862.25	\$ 5,750	\$ 4,958.83	\$ 5,750	\$ 18,750	\$ 18,750	\$ 18,750	\$ 18,750	
50	04A3200	Electricity Services	\$ 19,548.33	\$ 23,282.76	\$ 25,795	\$ 15,704.15	\$ 23,795	\$ 27,400	\$ 27,400	\$ 27,400	\$ 27,400	
51	04A3303	Audit & Accounting Services	\$ 900.00	\$ 900.00	\$ 900	\$ 900.00	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	
52	04A3306	Contract Services	\$ 188.00	\$ 109.98	\$ 180	\$ 137.48	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	
53	04A3321	Engineering Services	\$ 317.50	\$ -	\$ 9,000	\$ 1,435.50	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	
54	04A3348	Publication Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
55	04A3500	Property/Liability Insurance Premium	\$ 1,016.17	\$ 235.33	\$ 1,032	\$ 1,018.31	\$ 1,032	\$ 1,120	\$ 1,120	\$ 1,120	\$ 1,120	
56		TOTAL MATERIALS & SUPPLIES (LINE 10)	\$ 22,096.35	\$ 27,433.60	\$ 42,732	\$ 24,154.27	\$ 40,732	\$ 57,425	\$ 57,425	\$ 57,425	\$ 57,425	
57												
58		CAPITAL OUTLAY										
59	04A4040	Engineering Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
60	04A4050	Tools & Equipment Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
61	04A4253	Road Improvement	\$ -	\$ 9,567.95	\$ 165,500	\$ 14,702.73	\$ 165,500	\$ 166,999	\$ 166,999	\$ 166,999	\$ 166,999	
62		TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ 9,567.95	\$ 165,500	\$ 14,702.73	\$ 165,500	\$ 166,999	\$ 166,999	\$ 166,999	\$ 166,999	
63												
64		CONTINGENCY										
65	04A9990	Operating Contingency	\$ -	\$ -	\$ 40,584	\$ -	\$ -	\$ 29,758	\$ 31,966	\$ 31,966	\$ 31,966	
66		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ 40,584	\$ -	\$ -	\$ 29,758	\$ 31,966	\$ 31,966	\$ 31,966	
67												
68		UNAPPROPRIATED										
69	04A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	
70	04A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000	
71		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP (LINE 16)	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	
72												
73		TOTAL REQUIREMENTS (LINE 17)	\$ 45,918.40	\$ 62,467.88	\$ 354,880	\$ 49,724.95	\$ 222,249	\$ 360,243	\$ 360,243	\$ 360,243	\$ 360,243	
74												
75		FUND BALANCE	\$ 292,721.30	\$ 337,206.52	\$ -	\$ 365,828.27	\$ 223,844	\$ -	\$ -	\$ -	\$ -	
76												
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78												
79												
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4												
5			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
105												
106												
107												
108												Page 25

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

WATER BONDED DEBT FUND #05

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 65,396.27	\$ 65,263	\$ 65,271.00
TOTAL RESOURCES	\$ 65,396.27	\$ 65,263	\$ 65,271.00
REQUIREMENTS			
MATERIALS AND SUPPLIES	\$ 620.10	\$ 625	\$ 625.00
DEBT SERVICE	\$ 20,820.00	\$ 20,820	\$ 20,820.00
CONTINGENCY	\$ -	\$ 98	\$ 106.00
UNAPPROPRIATED	\$ -	\$ 43,720	\$ 43,720.00
TOTAL REQUIREMENTS	\$ 21,440.10	\$ 65,263	\$ 65,271.00

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Debt Service

Fund Information

This Debt Service Fund was established to provide reserve funds for the orderly payment of incumbered long term debt. The Water Bonded Debt Fund was established by a loan contract with the United States Department of Agriculture dated July 28, 1997, which provided financing for water treatment enhancements. The loan was reviewed by the adoption of the Fiscal Year 2007-2008 budget and will require additional review before June 30, 2017. There is a bond holder requirement to maintain two annual payments in reserve at all times. Therefore, the fund is structured to contain a funding level equal to three full payments at the beginning of the fiscal year.

Resources

\$21,100 is transferred from the Water Fund to supplement this debt service.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		WATER BONDED DEBT FUND										
3		Fund Number 05										
4												
5			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
6	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
7		RESOURCES										
8												
9		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
10	05A1000	Beginning Fund Balance	\$ 43,956.07	\$ 44,161.58	\$ 43,938	\$ 43,956.07	\$ 43,956	\$ 43,846	\$ 43,846	\$ 43,846.00	\$ 43,846.00	
11		TOTAL BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ 43,956.07	\$ 44,161.58	\$ 43,938	\$ 43,956.07	\$ 43,956	\$ 43,846	\$ 43,846	\$ 43,846.00	\$ 43,846.00	
12												
13		CHARGES										
14	05A1700	Interest Earned	\$ 22.34	\$ 234.69	\$ 225	\$ 124.08	\$ 235	\$ 225	\$ 225	\$ 225.00	\$ 225.00	
15		SERVICE CHARGES (LINE 2)	\$ 22.34	\$ 234.69	\$ 225	\$ 124.08	\$ 235	\$ 225	\$ 225	\$ 225.00	\$ 225.00	
16												
17		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
18	05A1902	Transfer From Water Fund #02		\$ 21,000.00	\$ 21,100	\$ 21,100.00	\$ 21,100	\$ 21,200	\$ 21,200	\$ 21,200.00	\$ 21,200.00	
19		TOTAL INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS (LINE 1)	\$ -	\$ 21,000.00	\$ 21,100	\$ 21,100.00	\$ 21,100	\$ 21,200	\$ 21,200	\$ 21,200.00	\$ 21,200.00	
20												
21		TOTAL RESOURCES (LINE 8)	\$ 43,978.41	\$ 65,396.27	\$ 65,263	\$ 65,180.15	\$ 65,291	\$ 65,271	\$ 65,271	\$ 65,271.00	\$ 65,271.00	
22												
23		REQUIREMENTS										
24												
25		MATERIALS AND SUPPLIES										
26	05A3303	Audit & Accounting Services	\$ 500.00	\$ 500.00	\$ 500	\$ 500.00	\$ 500	\$ 500	\$ 500	\$ 500.00	\$ 500.00	
27	05A3306	Contract Services	\$ 120.10	\$ 120.10	\$ 125	\$ 70.10	\$ 125	\$ 125	\$ 125	\$ 125.00	\$ 125.00	
28		TOTAL MATERIAL & SUPPLIES (LINE 10)	\$ 620.10	\$ 620.10	\$ 625	\$ 570.10	\$ 625	\$ 625	\$ 625	\$ 625.00	\$ 625.00	
29												
30		DEBT SERVICE										
31	05A5200	USDA-Treatment: Bond Interest Date Issued: July 28, 1997 Maturity Date: July 29, 2027 Next Payment Date: July 28, 2013	\$ 12,152.27	\$ 12,152.27	\$ 11,719	\$ 11,263.83	\$ 11,264	\$ 11,264	\$ 11,264	\$ 11,264.00	\$ 11,264.00	
32	05A5201	Date Issued: July 28, 1997 Maturity Date: July 29, 2027	\$ 8,667.73	\$ 8,667.73	\$ 9,101	\$ 9,556.17	\$ 9,556	\$ 9,556	\$ 9,556	\$ 9,556.00	\$ 9,556.00	
33		TOTAL DEBT SERVICE (LINE 12)	\$ 20,820.00	\$ 20,820.00	\$ 20,820	\$ 20,820.00	\$ 20,820	\$ 20,820	\$ 20,820	\$ 20,820.00	\$ 20,820.00	
34												
35		CONTINGENCY										
36	05A9990	Operating Contingency	\$ -	\$ -	\$ 98	\$ -	\$ -	\$ 106	\$ 106	\$ 106.00	\$ 106.00	
37		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ 98	\$ -	\$ -	\$ 106	\$ 106	\$ 106.00	\$ 106.00	
38												
39		UNAPPROPRIATED										
40	05A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
41	05A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ 43,720	\$ -	\$ -	\$ 43,720	\$ 43,720	\$ 43,720.00	\$ 43,720.00	
42		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP. (LINE 16)	\$ -	\$ -	\$ 43,720	\$ -	\$ -	\$ 43,720	\$ 43,720	\$ 43,720.00	\$ 43,720.00	
43												
44		TOTAL REQUIREMENTS (LINE 17)	\$ 21,440.10	\$ 21,440.10	\$ 65,263	\$ 21,390.10	\$ 21,445	\$ 65,271	\$ 65,271	\$ 65,271.00	\$ 65,271.00	
45												
46		FUND BALANCE	\$ 22,538.31	\$ 43,956.17	\$ -	\$ 43,790.05	\$ 43,846	\$ -	\$ -	\$ -	\$ -	

	A	B	C	D	E	F	G	H	I	J	K	L
47												Page 26

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

TRAFFIC IMPACT FEES RESERVE FUND #06
(Formerly Traffic Impact Reserve Fund #06)

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 423,102.64	\$ 421,468	\$ -
TOTAL RESOURCES	\$ 423,102.64	\$ 421,468	\$ -
REQUIREMENTS			
MATERIALS AND SUPPLIES	\$ 1,300.00	\$ 1,300	\$ -
CAPITAL OUTLAY	\$ -	\$ 100,000	\$ -
CONTINGENCY	\$ -	\$ 320,168	\$ -
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ 1,300.00	\$ 421,468	\$ -

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Special Revenue

Fund Information

This Special Revenue Fund was established to reserve funds collected from development being constructed in the City of Banks. This reserve account was established by an Intergovernmental Agreement with Washington County on November 13, 1990. It was reviewed by the Adopted Budget of 2000-2001 and by the Adopted Budget of 2010-2011. Additional review will be required before 2020.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		TRAFFIC IMPACT FEES RESERVE FUND										
3		(Formerly Traffic Impact Reserve Fund #06)										
4		Fund Number 06										
5			2010-2011	2011-2012	2012-2013	6/12/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
6	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
7		RESOURCES										
8												
9		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
10	06A1000	Beginning Fund Balance	\$ 418,828.20	\$ 420,868.38	\$ 419,568	\$ 421,802.64	\$ 421,802	\$ 421,802	\$ 421,802	\$ 421,802.00	\$ -	
11		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ 418,828.20	\$ 420,868.38	\$ 419,568	\$ 421,802.64	\$ 421,802	\$ 421,802	\$ 421,802	\$ 421,802.00	\$ -	
12												
13		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
14	06A1610	Traffic Impact Fees (TIF)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15	06A1611	Major Street Improvement Program (MSTIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
16	06A1700	Interest Earned	\$ 2,040.18	\$ 2,234.26	\$ 1,900	\$ 1,223.02	\$ 2,542	\$ 2,542	\$ 2,542	\$ 2,542.00	\$ -	
17		TOTAL FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES (LINE 2)	\$ 2,040.18	\$ 2,234.26	\$ 1,900	\$ 1,223.02	\$ 2,542	\$ 2,542	\$ 2,542	\$ 2,542.00	\$ -	
18												
19		TOTAL RESOURCES (LINE 8)	\$ 420,868.38	\$ 423,102.64	\$ 421,468	\$ 423,025.66	\$ 424,344	\$ 424,344	\$ 424,344	\$ 424,344.00	\$ -	
20												
21		REQUIREMENTS										
22												
23		MATERIALS AND SUPPLIES										
24	06A3303	Audit & Accounting Services	\$ -	\$ 1,300.00	\$ 1,300	\$ -	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300.00	\$ -	
25		TOTAL MATERIAL & SERVICES (LINE 10)	\$ -	\$ 1,300.00	\$ 1,300	\$ -	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300.00	\$ -	
26												
27		CAPITAL OUTLAY										
28	06A4250	Road & Water Line Realignment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
29	06A4253	Road Improvements	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000.00	\$ -	
30		TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000.00	\$ -	
31												
32		CONTINGENCY										
33	06A9990	Operating Contingency	\$ -	\$ -	\$ 320,168	\$ -	\$ 323,044	\$ 323,044	\$ 323,044	\$ 323,044.00	\$ -	
34		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ 320,168	\$ -	\$ 323,044	\$ 323,044	\$ 323,044	\$ 323,044.00	\$ -	
35												
36		UNAPPROPRIATED										
37	06A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
38	06A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
39		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP. (LINE 1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
40												
41		TOTAL TAX REQUIREMENTS (LINE 17)	\$ -	\$ 1,300.00	\$ 421,468	\$ -	\$ 424,344	\$ 424,344	\$ 424,344	\$ 424,344.00	\$ -	
42												
43		FUND BALANCE	\$ 420,868.38	\$ 421,802.64	\$ -	\$ 423,025.66	\$ -	\$ -	\$ -	\$ -	\$ -	
44												
45												

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

POLICE SERVICES FUND #07

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 242,610.57	\$ 256,917	\$ 292,801.00
TOTAL RESOURCES	\$ 242,610.57	\$ 256,917	\$ 292,801.00
REQUIREMENTS			
PERSONAL SERVICES	\$ 9,445.06	\$ 11,147	\$ 11,189.00
MATERIALS AND SUPPLIES	\$ 191,577.76	\$ 198,529	\$ 204,008.00
CAPITAL OUTLAY	\$ -	\$ -	\$ -
CONTINGENCY	\$ -	\$ 11,241	\$ 31,604.00
UNAPPROPRIATED	\$ -	\$ 36,000	\$ 46,000.00
TOTAL REQUIREMENTS	\$ 201,022.82	\$ 256,917	\$ 292,801.00

PERSONNEL ASSIGNED TO THE FUND
0.1000

* City Manager (Open, Exempt)	0.0500
* City Recorder (Jolynn Becker, Exempt)	0.0500
* indicates employee works in two or more positions	

Fund Type: Special Revenue

Fund Information

This Special Revenue Fund was established in 1950 to provide for police services in Banks. In November 2006, the Fund was revised to identify and utilize funds collected from Local Option Levy 34-138 passed by the voters, and then inaugurated on July 1, 2007 to provide contract police services on a random 50 hour per week basis by the Washington County Sheriff's Department (a certified police organization since 2004). In November 2011, the Fund was revised to identify and utilize funds collected from Local Option Levy 34-194 passed by the voters and was inaugurated on July 1, 2012 to continue providing contract police services from the Washington County Sheriff's Department.

Resources

The Local Option Levy's current rate is \$2.35 per \$1,000 of assessed value, which is constant throughout the levy period. During the initial period of the levy, resources slightly exceed requirements in order to create a fund balance that can be retained for use during the latter half of the levy period to offset inflation-related cost increases.

The funds that were received from the state in the form of 911 Taxes; this payment will be going directly to WCCCA.

Requirements

Personal Services

For Fiscal Year 2013-2014, we will budget the staff-wide cost-of-living increase based on the CPI-U from December, 2011 to December, 2012 of 1.8%. Also assume that the separate merit raise based on performances for Fiscal Year 2012-2013 will be limited to 1.5%. The merit raise is based on the employee's job performance rating. And lastly also assume that the separate bonus elements for Fiscal Year 2013-2014 will not be executed this fiscal year. Additional assumptions include a 15% increase in health insurance costs, a 10% increase in property and liability insurance costs, and no increases in FTE.

As prescribed by the City's Financial Management Policies and Procedures, vacation liabilities are fully funded. These funds, if unused, can serve as an additional source of operating contingency. These funds are considered supplementary to the City's target of maintaining unreserved fund contingencies of between 5 and 15% of revenues.

Materials and Supplies

\$193,918 in contract payments to Washington County Sheriff's Office for police services are included in the 'Contract Services' line item in this section.

Capital Outlay

N/A

Contingency

As opposed to unappropriated ending fund balances, contingency funds are budgeted for unanticipated expenditures that may occur during the fiscal year.

Unappropriated

As prescribed by the City's Financial Management Policies and Procedures, the City retains unappropriated ending fund balances to permit positive cash flow during the initial months of the following fiscal year before property tax revenue is collected from Washington County. In addition, the City will strive to gain and maintain an unreserved General Fund balance, net of unappropriated ending fund balance and funded liabilities, ranging from 5 to 15 percent of annual General Fund revenue.

A	B	C	D	E	F	G	H	I	J	K	L
1	CITY OF BANKS										
2	POLICE SERVICES FUND										
3	(Formerly Banks Police Fund #07)										
4	Fund Number 07										
5		2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
6	Account Number	ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
7	RESOURCES										
8											
9	BEGINNING FUND BALANCE/NET WORKING CAPITAL										
10	07A1000 Beginning Fund Balance	\$ 14,496.14	\$ 22,463.53	\$ 27,919	\$ 41,587.75	\$ 41,587	\$ 70,044	\$ 70,044	\$ 70,044.00	\$ 70,044.00	
11	BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ 14,496.14	\$ 22,463.53	\$ 27,919	\$ 41,587.75	\$ 41,587	\$ 70,044	\$ 70,044	\$ 70,044.00	\$ 70,044.00	
12											
13	FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
14	07A1205 911 Telephone Tax	\$ 7,072.16	\$ 8,736.85	\$ 8,750	\$ 4,331.56	\$ 8,750	\$ -	\$ -	\$ -	\$ -	
15	07A1425 Fines & Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
16	07A1700 Interest Earned	\$ 255.07	\$ 346.28	\$ 200	\$ 306.82	\$ 307	\$ 300	\$ 300	\$ 300.00	\$ 300.00	
17	07A1705 Other Revenues	\$ -	\$ -	\$ -	\$ 9.50	\$ 10	\$ -	\$ -	\$ -	\$ -	
18	TOTAL FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES (LINE 2)	\$ 7,327.23	\$ 9,083.13	\$ 8,950	\$ 4,647.88	\$ 9,067	\$ 300	\$ 300	\$ 300.00	\$ 300.00	
19											
20	INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
21	07A1900 Transfer From General Fund #01	\$ 11,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
22	TOTAL INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS (LINE 5)	\$ 11,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
23											
24	PROPERTY TAXES ESTIMATED TO BE RECEIVED										
25	07A1020 Property Taxes (Local Option Levy Tax)	\$ 175,304.26	\$ 182,369.63	\$ 217,048	\$ 217,196.10	\$ 220,396	\$ 219,457	\$ 219,457	\$ 219,457.00	\$ 219,457.00	
26	07A1030 Prior Years Property Taxes (Local Option Levy Tax)	\$ 5,512.60	\$ 3,694.28	\$ 3,000	\$ 2,998.64	\$ 3,119	\$ 3,000	\$ 3,000	\$ 3,000.00	\$ 3,000.00	
27	TOTAL PROPERTY TAXES ESTIMATED TO BE RECEIVED (LINE 7)	\$ 180,816.86	\$ 186,063.91	\$ 220,048	\$ 220,194.74	\$ 223,515	\$ 222,457	\$ 222,457	\$ 222,457.00	\$ 222,457.00	
28											
29	TOTAL RESOURCES (LINE 8)	\$ 213,640.23	\$ 242,610.57	\$ 256,917	\$ 266,430.37	\$ 274,169	\$ 292,801	\$ 292,801	\$ 292,801.00	\$ 292,801.00	
30	TAX RATE \$1.89										
31											
32	REQUIREMENTS										
33											
34	PERSONNEL SERVICES										
35	07A2000 City Manager	\$ 3,920.87	\$ 3,974.60	\$ 5,163	\$ 1,569.08	\$ 1,569	\$ 4,500	\$ 4,422	\$ 4,422.00	\$ 4,422.00	
36	07A2005 City Recorder	\$ 2,357.33	\$ 2,394.94	\$ 3,014	\$ 1,964.75	\$ 3,048	\$ 3,680	\$ 3,680	\$ 3,680.00	\$ 3,680.00	
37	07A2900 Payroll Taxes Contribution	\$ 546.75	\$ 556.90	\$ 407	\$ 305.86	\$ 410	\$ 407	\$ 406	\$ 406.00	\$ 406.00	
38	07A2901 Health Insurance Premium	\$ 1,152.79	\$ 1,842.47	\$ 1,347	\$ 343.16	\$ 479	\$ 1,256	\$ 1,256	\$ 1,256.00	\$ 1,256.00	
39	07A2902 PERS Contribution	\$ 393.56	\$ 658.58	\$ 1,191	\$ 362.69	\$ 488	\$ 2,049	\$ 1,425	\$ 1,425.00	\$ 1,425.00	
40	07A2903 Workers Compensation Insurance Premium	\$ 3.01	\$ 17.57	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
41	01A2904 Deferred Compensation Plan(Pass Thru Account)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
42	01A2905 Miscellaneous Deduction(Pass Thru Account)	\$ -	\$ -	\$ -	\$ (7.72)	\$ -	\$ -	\$ -	\$ -	\$ -	
43	TOTAL PERSONNEL SERVICES (Line 9)	\$ 8,374.31	\$ 9,445.06	\$ 11,147	\$ 4,537.82	\$ 5,994	\$ 11,892	\$ 11,189	\$ 11,189.00	\$ 11,189.00	
44											
45	MATERIALS AND SERVICES										
46	07A3000 Office Supplies	\$ -	\$ 10.75	\$ 25	\$ -	\$ 25	\$ 25	\$ 25	\$ 25.00	\$ 25.00	
47	07A3005 Postage	\$ -	\$ 226.16	\$ 300	\$ -	\$ 300	\$ 50	\$ 50	\$ 50.00	\$ 50.00	
48	07A3030 Miscellaneous Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
49	07A3200 Electricity Services	\$ 810.89	\$ 880.84	\$ 1,110	\$ 513.30	\$ 713	\$ 800	\$ 800	\$ 800.00	\$ 800.00	
50	07A3205 Telephone Services	\$ 311.41	\$ 320.08	\$ 480	\$ 309.58	\$ 625	\$ 700	\$ 700	\$ 700.00	\$ 700.00	
51	07A3215 Natural Gas Services	\$ 381.74	\$ 300.61	\$ 525	\$ 177.47	\$ 357	\$ 450	\$ 450	\$ 450.00	\$ 450.00	
52	07A3225 Wastewater Services	\$ 331.03	\$ 333.94	\$ 400	\$ 238.75	\$ 360	\$ 400	\$ 400	\$ 400.00	\$ 400.00	
53	07A3303 Accounting/Audit Services	\$ 600.00	\$ 600.00	\$ 600	\$ 600.00	\$ 600	\$ 600	\$ 600	\$ 600.00	\$ 600.00	
54	07A3306 Contract Services	\$ 166,850.00	\$ 173,554.00	\$ 179,748	\$ 104,242.04	\$ 179,748	\$ 193,918	\$ 193,918	\$ 193,918.00	\$ 193,918.00	
55	07A3336 911 WCCA Services	\$ 13,487.16	\$ 15,342.85	\$ 15,310	\$ 7,709.56	\$ 15,310	\$ 6,960	\$ 6,960	\$ 6,960.00	\$ 6,960.00	
56	07A3339 Events & Presentations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
57	07A3500 Property/Liability Insurance Premium	\$ 30.16	\$ 8.53	\$ 31	\$ 92.76	\$ 93	\$ 105	\$ 105	\$ 105.00	\$ 105.00	
58	TOTAL MATERIALS & SERVICES (LINE 10)	\$ 182,802.39	\$ 191,577.76	\$ 198,529	\$ 113,883.46	\$ 198,131	\$ 204,008	\$ 204,008	\$ 204,008.00	\$ 204,008.00	
59											
60	CAPITAL OUTLAY										
61	07A4020 Computer & Ancillary Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
62	TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
63											
64	CONTINGENCY										
65	07A9990 Operating Contingency	\$ -	\$ -	\$ 11,241	\$ -	\$ -	\$ 30,901	\$ 31,604	\$ 31,604.00	\$ 31,604.00	
66	TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ 11,241	\$ -	\$ -	\$ 30,901	\$ 31,604	\$ 31,604.00	\$ 31,604.00	
67											
68	UNAPPROPRIATED										
69	07A9998 Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
70	07A9999 Unappropriated Ending Fund Balance	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ 46,000	\$ 46,000	\$ 46,000.00	\$ 46,000.00	
71	TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP. (LINE 1)	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ 46,000	\$ 46,000	\$ 46,000.00	\$ 46,000.00	
72											
73	TOTAL REQUIREMENTS (LINE 17)	\$ 191,176.70	\$ 201,022.82	\$ 256,917	\$ 118,421.28	\$ 204,125	\$ 292,801	\$ 292,801	\$ 292,801.00	\$ 292,801.00	
74											
75	FUND BALANCE	\$ 22,463.53	\$ 41,587.75	\$ -	\$ 148,009.09	\$ 70,044	\$ -	\$ -	\$ -	\$ -	
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103											

	A	B	C	D	E	F	G	H	I	J	K	L
	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
6												
104												
105												
106												
107												
108												

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

WATER SYSTEM DEVELOPMENT CHARGES FUND #08

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 17,547.41	\$ 44,706	\$ -
TOTAL RESOURCES	\$ 17,547.41	\$ 44,706	\$ -
REQUIREMENTS			
CAPITAL OUTLAY	\$ -	\$ 44,706	\$ -
CONTINGENCY	\$ -	\$ -	\$ -
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ -	\$ 44,706	\$ -

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Special Revenue

Fund Information

This Special Revenue Fund was established to reserve funds collected from development being constructed in the City of Banks. This Fund holds collected Systems Development Charges in reserve pending authorized capital project usage (water supply, treatment and distribution; waste water, collection, transmission, treatment and disposal; drainage and flood control; transportation; park & recreation). The Fund was established by Resolution 4-1-95 on April 11, 1995. Review history: This Fund was reviewed by the Adopted Budget of 2005 (removing wastewater, drainage and flood control from the list of authorized uses) and will require review before December 31, 2015.

Resources

Funds are collected from system development charges for water, which are charges paid during the construction of new buildings within the City. These charges are designed to pay for the additional impact that will be placed on the water system by new developments.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		WATER SYSTEM DEVELOPMENT CHARGES FUND										
3		(Formerly System Development Reserve Fund #08) Fund Established 5/11/1999 - Renew in 2009/2010										
4		Fund Number 08										
5			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
6	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
7		RESOURCES										
8												
9		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
10	08A1000	Beginning Fund Balance	\$ 14,576.09	\$ 14,640.54	\$ 14,706	\$ 17,547.41	\$ 17,547	\$ 17,662	\$ 17,662	\$ 17,662	\$ 17,662	\$ -
11		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ 14,576.09	\$ 14,640.54	\$ 14,706	\$ 17,547.41	\$ 17,547	\$ 17,662	\$ 17,662	\$ 17,662	\$ 17,662	\$ -
12												
13		SERVICE CHARGES										
14	08A1600	System Development Charge - Water	\$ -	\$ 2,825.20	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
15	08A1605	System Development Charge - Parks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	08A1700	Interest Earned	\$ 64.45	\$ 81.67	\$ -	\$ 59.60	\$ 115	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
17		OTHER SERVICE CHARGES (LINE 2)	\$ 64.45	\$ 2,906.87	\$ 30,000	\$ 59.60	\$ 115	\$ 30,100	\$ 30,100	\$ 30,100	\$ 30,100	\$ -
18												
19		TOTAL RESOURCES (LINE 8)	\$ 14,640.54	\$ 17,547.41	\$ 44,706	\$ 17,607.01	\$ 17,662	\$ 47,762	\$ 47,762	\$ 47,762	\$ 47,762	\$ -
20												
21		REQUIREMENTS										
22												
23		CAPITAL OUTLAY										
24	08A4400	SDC Study-Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
25	08A4403	SDC Study-Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26	08A4405	Systems Development Improvement	\$ -	\$ -	\$ 44,706	\$ -	\$ -	\$ 32,762	\$ 32,762	\$ 32,762	\$ 32,762	\$ -
27		TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ -	\$ 44,706	\$ -	\$ -	\$ 47,762	\$ 47,762	\$ 47,762	\$ 47,762	\$ -
28												
29		CONTINGENCY										
30	08A9990	Operating Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
32												
33		UNAPPROPRIATED										
34	08A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35	08A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP. (LINE 1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
37												
38		TOTAL REQUIREMENTS (LINE 17)	\$ -	\$ -	\$ 44,706	\$ -	\$ -	\$ 47,762	\$ 47,762	\$ 47,762	\$ 47,762	\$ -
39												
40		FUND BALANCE	\$ 14,640.54	\$ 17,547.41	\$ -	\$ 17,607.01	\$ 17,662	\$ -	\$ -	\$ -	\$ -	\$ -
41												
42												
43												

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

WATER UTILITY DEPRECIATION FUND #09

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 214,748.14	\$ 159,415	\$ 204,112
TOTAL RESOURCES	\$ 214,748.14	\$ 159,415	\$ 204,112
REQUIREMENTS			
MATERIALS AND SERVICES	\$ -	\$ 500	\$ 400
CAPITAL OUTLAY	\$ -	\$ 111,673	\$ 194,977
TRANSFERS	\$ 36,808.04	\$ -	\$ -
CONTINGENCY	\$ -	\$ 47,242	\$ 8,735
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ 36,808.04	\$ 159,415	\$ 204,112

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Reserve

Fund Information

The Water Depreciation Fund is established to identify monies received from Water Utility rate payers for use in capital projects of the Water Utility (water supply, treatment and distribution systems). With the update of the Water Facilities Master Plan, significant capital projects have been identified that have a high priority for accomplishment. Funds from this reserve fund will offset the expense of incurring debt to accomplish the projects. This Reserve Fund was established by Resolution on 5/11/99. Review history: This Fund was reviewed by the Adopted Budget of 2009-2010. The next review will be conducted before May 11, 2019.

Capital Outlay

Funding is included for water projects, including the Valve Maintenance Program, Cedar Canyon Water Line, Banks Lumber Meter Upgrade, and Meter Replacement Program.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		WATER UTILITY DEPRECIATION										
3		Fund Number 09										
4												
5			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
6	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
7		RESOURCES										
8												
9		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
10	09A1000	Beginning Fund Balance	\$ 216,509.53	\$ 203,665.26	\$ 139,415	\$ 177,940.10	\$ 177,940	\$ 173,612	\$ 173,612	\$ 173,612.00	\$ 173,612.00	
11		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ 216,509.53	\$ 203,665.26	\$ 139,415	\$ 177,940.10	\$ 177,940	\$ 173,612	\$ 173,612	\$ 173,612.00	\$ 173,612.00	
12												
13		SERVICE CHARGES										
14	09A1700	Interest Earned	\$ 1,079.03	\$ 1,082.88	\$ -	\$ 542.90	\$ 1,072	\$ 500	\$ 500	\$ 500.00	\$ 500.00	
15		OTHER SERVICE CHARGES (LINE 2)	\$ 1,079.03	\$ 1,082.88	\$ -	\$ 542.90	\$ 1,072	\$ 500	\$ 500	\$ 500.00	\$ 500.00	
16												
17		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
18	09A1902	Transfer from Water Fund #02	\$ 10,000.00	\$ 10,000.00	\$ 20,000	\$ 20,000.00	\$ 20,000	\$ 30,000	\$ 30,000	\$ 30,000.00	\$ 30,000.00	
19		REIMBURSEMENTS (LINE 5)	\$ 10,000.00	\$ 10,000.00	\$ 20,000	\$ 20,000.00	\$ 20,000	\$ 30,000	\$ 30,000	\$ 30,000.00	\$ 30,000.00	
20												
21		TOTAL RESOURCES (LINE 8)	\$ 227,588.56	\$ 214,748.14	\$ 159,415	\$ 198,483.00	\$ 199,012	\$ 204,112	\$ 204,112	\$ 204,112	\$ 204,112	
22												
23		REQUIREMENTS										
24												
25		MATERIALS AND SERVICES										
26	09A3303	Audit & Accounting Services	\$ -	\$ -	\$ 500	\$ -	\$ 400	\$ 400	\$ 400	\$ 400.00	\$ 400.00	
27		TOTAL MATERIAL & SERVICES (LINE 10)	\$ -	\$ -	\$ 500	\$ -	\$ 400	\$ 400	\$ 400	\$ 400.00	\$ 400.00	
28												
29		CAPITAL OUTLAY										
30	09A4100	Water Projects	\$ -	\$ -	\$ 111,673	\$ 763.52	\$ 25,000	\$ 134,473	\$ 194,977	\$ 194,977.00	\$ 194,977.00	
31		TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ -	\$ 111,673	\$ 763.52	\$ 25,000	\$ 134,473	\$ 194,977	\$ 194,977.00	\$ 194,977.00	
32												
33		INTERFUND TRANSFERS										
34	09A9002	Transfer to Water Fund #02	\$ 23,923.30	\$ 36,808.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
35		TOTAL INTERFUND TRANSFERS (LINE 13)	\$ 23,923.30	\$ 36,808.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
36												
37		CONTINGENCY										
38	09A9990	Operating Contingency	\$ -	\$ -	\$ 47,242	\$ -	\$ -	\$ 69,239	\$ 8,735	\$ 8,735.00	\$ 8,735.00	
39		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ 47,242	\$ -	\$ -	\$ 69,239	\$ 8,735	\$ 8,735.00	\$ 8,735.00	
40												
41		UNAPPROPRIATED										
42	09A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
43	09A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP. (LINE 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
45												
46		TOTAL TAX REQUIREMENTS (LINE 17)	\$ 23,923.30	\$ 36,808.04	\$ 159,415	\$ 763.52	\$ 25,400	\$ 204,112	\$ 204,112	\$ 204,112.00	\$ 204,112.00	
47												
48		FUND BALANCE	\$ 203,665.26	\$ 177,940.10	\$ -	\$ 197,719.48	\$ 173,612	\$ -	\$ -	\$ -	\$ -	

	A	B	C	D	E	F	G	H	I	J	K	L
49												Page 30

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

PARKS & TREES FUND #10

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$81,317.44	\$ 89,154	\$108,220.00
TOTAL RESOURCES	\$81,317.44	\$ 89,154	\$108,220.00
REQUIREMENTS			
PERSONAL SERVICES	\$20,674.17	\$ 29,369	\$ 34,104.00
MATERIALS AND SUPPLIES	\$42,921.94	\$ 44,454	\$ 54,916.00
CAPITAL OUTLAY	\$ -	\$ -	\$ 200.00
TRANSFERS	\$ -	\$ -	\$ -
CONTINGENCY	\$ -	\$ 331	\$ -
UNAPPROPRIATED	\$ -	\$ 15,000	\$ 19,000.00
TOTAL REQUIREMENTS	\$63,596.11	\$ 89,154	\$108,220.00

PERSONNEL ASSIGNED TO THE FUND

0.3513

(Includes Departmental Unit FTE)

* City Manager (Open, Exempt)	0.1000
* City Recorder (Jolynn Becker, Exempt)	0.1000
* Public Works Supervisor (Tom Tuski, 40.0 / week)	0.0600
* Public Services Worker (Ryan Lewis, 40.0 / week)	0.0600
Park Maintenance Worker (Dale Wert, 1.25 / week)	0.0313
* indicates employee works in two or more positions	

Fund Type: Special Revenue

Fund Information

This Special Revenue Fund has been established to collect revenues from the Arbor Village Home Owners Association in accordance with the Park Management Agreement for Greenville City Park. The Parks & Trees Fund is used to operate and maintain Greenville City Park, Log Cabin Park and city trees on public property and rights of way.

Resources

Maintenance reimbursement is collected in the 'Greenville City Park Maintenance Fees' line item for the maintenance of Greenville City Park. The reimbursement is paid by the Arbor Village Homeowners Association. \$46,965 is also transferred from the General Fund to supplement revenues in this fund.

Requirements

Personal Services

Personal Services requirements are divided across two departmental units; Parks and Trees.

For Fiscal Year 2013-2014, we will budget the staff-wide cost-of-living increase based on the CPI-U from December, 2011 to December, 2012 of 1.8%. Also assume that the separate merit raise based on performances for Fiscal Year 20123-2013 will be limited to 1.5%. The merit raise is based on the employee's job performance rating. And lastly also assume that the separate bonus elements for Fiscal Year 2013-2014 will not be executed this fiscal year. Additional assumptions include a 15% increase in health insurance costs, a 10% increase in property and liability insurance costs, and no increases in FTE.

As prescribed by the City's Financial Management Policies and Procedures, vacation liabilities are fully funded. These funds, if unused, can serve as an additional source of operating contingency. These funds are considered supplementary to the City's target of maintaining unreserved fund contingencies of between 5 and 15% of revenues.

Materials and Supplies

Materials and Services requirements are divided across two departmental units; Parks and Trees.

The City provides maintenance services for Greenville City Park, as identified in the 'Greenville City Park Maintenance' line item. Some maintenance costs are reimbursed by the Arbor Village Homeowner's Association, per the Park Management Agreement. Items of note include funding for a drinking fountain, bench replacement, and playground wood chips. The 'Park Maintenance' line item includes funding for playground wood chips and playground equipment stain for Log Cabin Park.

The 'Contract Services' line item in the Trees section includes funding for continuation of a city tree inventory, supporting Banks' status as a Tree City USA.

Capital Outlay

N/A

Transfers

N/A

Contingency

As opposed to unappropriated ending fund balances, contingency funds are budgeted for unanticipated expenditures that may occur during the fiscal year.

Unappropriated

As prescribed by the City's Financial Management Policies and Procedures, the City retains unappropriated ending fund balances to permit positive cash flow during the initial months of the following fiscal year before property tax revenue is collected from Washington County. In addition, the City will strive to gain and maintain an unreserved General Fund balance, net of unappropriated ending fund balance and funded liabilities, ranging from 5 to 15 percent of annual General

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014
PARKS & TREES FUND #10

PARKS DEPARTMENTAL UNIT #10A

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 79,908.96	\$ 77,789	\$ 98,805.00
TOTAL RESOURCES	\$ 79,908.96	\$ 77,789	\$ 98,805.00
REQUIREMENTS			
PERSONAL SERVICES	\$ 20,674.17	\$ 29,369	\$ 34,104.00
MATERIALS AND SUPPLIES	\$ 40,297.21	\$ 37,839	\$ 48,801.00
CAPITAL OUTLAY	\$ -	\$ -	\$ 200.00
TRANSFERS	\$ -	\$ -	\$ -
CONTINGENCY	\$ -	\$ 331	\$ -
UNAPPROPRIATED	\$ -	\$ 15,000	\$ 19,000.00
TOTAL REQUIREMENTS	\$ 60,971.38	\$ 82,539	\$ 102,105.00

PERSONNEL ASSIGNED TO THE DEPARTMENTAL UNIT
0.3513

* City Manager (Open, Exempt)	0.1000
* City Recorder (Jolynn Becker, Exempt)	0.1000
* Public Works Supervisor (Tom Tuski, 40.0 / week)	0.0600
* Public Services Worker (Ryan Lewis, 40.0 / week)	0.0600
Park Maintenance Worker (Dale Wert, 1.25 / week)	0.0313
* indicates employee works in two or more positions	

Fund Type: Special Revenue - Departmental Unit

This Departmental Unit within the Parks & Trees Fund is established by Budget Resolution 2010-xx on June 8, 2010 to account for parks work performed on Parks & Trees Fund physical plant.

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014
PARKS & TREES FUND #10

TREES DEPARTMENTAL UNIT #10T

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 1,408.48	\$ 11,365.00	\$ 9,415.00
TOTAL RESOURCES	\$ 1,408.48	\$ 11,365.00	\$ 9,415.00
REQUIREMENTS			
PERSONAL SERVICES	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	\$ 2,624.73	\$ 6,615.00	\$ 6,115.00
TOTAL REQUIREMENTS	\$ 2,624.73	\$ 6,615.00	\$ 6,115.00

PERSONNEL ASSIGNED TO THE DEPARTMENTAL UNIT
0.0000

* Public Services Worker (Ryan Lewis, 40.0 / week)	0
* indicates employee works in two or more positions	

Fund Type: Parks & Trees - Departmental Unit

This Departmental Unit within the Parks & Trees Fund is established by Budget Resolution 2010-06 on June 8, 2010 to account for tree work performed on Parks & Trees Fund physical plant.

	A	B	C	D	E	F	G	H	I	J	K	L
4		Fund Number 10										
5			2009-2010	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
121	10A9000	Transfer to General Fund #01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
122	10A9008	Transfer to Water Bond Debt										
123	10A9016	Transfer to Water Depreciation Fund										
124	10A9020	Transfer to Capital Equipment Reserve Fund										
125	10A9022	Transfer to Capital Reserve Fund #13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
126		TOTAL INTERFUND TRANSFERS (LINE 13)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
127												
128		CONTINGENCY										
129	10A9990	Operating Contingency	\$ -	\$ -	\$ 331	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
130		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ 331	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
131												
132		UNAPPROPRIATED										
133	10A9998	Reserved for Future Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
134	10A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 19,000	\$ 19,000	\$ 19,000.00	\$ 19,000.00	
135		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP. (LINE 16)	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 19,000	\$ 19,000	\$ 19,000.00	\$ 19,000.00	
136												
137		TOTAL TAX REQUIREMENTS (LINE 17)	\$ 42,841.46	\$ 63,596.11	\$ 89,154	\$ 40,903.83	\$ 61,365	\$ 115,070	\$ 108,220	\$ 108,220.00	\$ 108,220.00	
138												
139		FUND BALANCE	\$ 13,897.54	\$ 17,721.33	\$ -	\$ 16,695.43	\$ 16,156	\$ -	\$ -	\$ -	\$ -	
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	A	B	C	D	E	F	G	H	I	J	K	L
4		Fund Number 10										
5			2009-2010	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
260												Page 34

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

TRANSPORTATION DEVELOPMENT TAX RESERVE FUND #11

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 6,671.93	\$ 101	\$36,711.00
TOTAL RESOURCES	\$ 6,671.93	\$ 101	\$36,711.00
REQUIREMENTS			
CONTINGENCY	\$ -	\$ 101	\$36,711.00
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ -	\$ 101	\$36,711.00

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Special Revenue

Fund Information

With the demise, and phasing out, of the Transportation Impact Fee (TIF) throughout Washington County, the voters passed and the Board of County Commissioners has adopted an Ordinance creating the Transportation Development Tax (TDT). Each taxing jurisdiction within Washington County has entered into an Intergovernmental Agreement (IGA) to collect and utilize the TDT. The City of Banks approved the IGA on May 12, 2009. This Special Revenue Fund was established to reserve funds collected from development being constructed in the City of Banks to be used for mitigation of transportation impact on the City. It is a Reserve account, established by Resolution 2009-22, and will require review before 2019.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		TRANSPORATION DEVELOPMENT TAX RESERVE FUND										
3		Fund Number 11										
4		Established June 2009 by Resolution 2009-08 Requires review by June 2019										
5												
6			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
7	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
8		RESOURCES										
9												
10		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
11	11A1000	Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 6,671.93	\$ 6,671	\$ 6,711	\$ 6,711	\$ 6,711	\$ 6,711	\$ 6,711
12		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ -	\$ -	\$ -	\$ 6,671.93	\$ 6,671	\$ 6,711	\$ 6,711	\$ 6,711.00	\$ 6,711.00	
13												
14		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
15	11A1613	Transportation Development Tax Reserve	\$ -	\$ 6,665.00	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	
16	11A1700	Interest Earned	\$ -	\$ 6.93	\$ 1	\$ 22.66	\$ 40	\$ 40	\$ 40	\$ -	\$ -	
17		TOTAL FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES (LINE 2)	\$ -	\$ 6,671.93	\$ 101	\$ 22.66	\$ 40	\$ 40	\$ 40	\$ 30,000	\$ 30,000	
18												
19		TOTAL RESOURCES (Line 8)	\$ -	\$ 6,671.93	\$ 101	\$ 6,694.59	\$ 6,711	\$ 6,751	\$ 6,751	\$ 36,711	\$ 36,711	
20												
21		REQUIREMENTS										
22												
23		CONTINGENCY										
24	11A9990	Operating Contingency	\$ -	\$ -	\$ 101	\$ -	\$ -	\$ 6,751	\$ 6,751	\$ 36,711	\$ 36,711	
25		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ 101	\$ -	\$ -	\$ 6,751	\$ 6,751	\$ 36,711	\$ 36,711	
26												
27		UNAPPROPRIATED										
28	11A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
29	11A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
30		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP. (LINE 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
31												
32		TOTAL TAX REQUIREMENTS (LINE 17)	\$ -	\$ -	\$ 101	\$ -	\$ -	\$ 6,751	\$ 6,751	\$ 36,711	\$ 36,711	
33												
34		FUND BALANCE	\$ -	\$ 6,671.93	\$ -	\$ 6,694.59	\$ 6,711	\$ -	\$ -	\$ -	\$ -	
35												
36												
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	A	B	C	D	E	F	G	H	I	J	K	L
43												
44												
45												Page 35

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

CAPITAL EQUIPMENT RESERVE FUND #12

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ -	\$ -	\$ -
TOTAL RESOURCES	\$ -	\$ -	\$ -
REQUIREMENTS			
TRANSFERS	\$ -	\$ -	\$ -
CONTINGENCY	\$ -	\$ -	\$ -
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Reserve

Fund Information

This Reserve Fund was established by Budget Resolution 2010-11 on June 8, 2010 to reserve funds for lease or purchase of capital equipment. As this is a Reserve account, it will require review before 2020.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		GOVERNMENTAL CAPITAL EQUIPMENT RESERVE FUND										
3		Fund Number 12										
4		Established June 8, 2010 by Resolution 2010-11 Requires review by June 2019										
5												
6			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
7	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
8		RESOURCES										
9												
10		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
11	12A1000	Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13												
14		CHARGES										
15	12A1700	Interest Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16		SERVICE CHARGES (LINE 2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17												
18		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
19	12A1900	Transfer from General Fund #01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	12A1902	Transfer from Water Fund #02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	12A1904	Transfer from Library Fund #03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22	12A1906	Transfer from Streets & Roads Fund #04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	12A1918	Transfer from Parks & Trees Fund #10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24		REIMBURSEMENTS (LINE 5)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25												
26		TOTAL RESOURCES (Line 8)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27												
28		REQUIREMENTS										
29												
30		INTERFUND TRANSFERS										
31	12A9024	Transfer to Capital Project #14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
32		TOTAL INTERFUND TRANSFERS (LINE 13)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
33												
34		CONTINGENCY										
35	12A9990	Operating Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
37												
38		UNAPPROPRIATED										
39	12A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40	12A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP. (LINE 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
42												

	A	B	C	D	E	F	G	H	I	J	K	L
43		TOTAL TAX REQUIREMENTS (LINE 17)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44												
45		FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
46												Page 37

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

CAPITAL RESERVE FUND #13

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 113,740.51	\$ 100,340.00	\$129,531.00
TOTAL RESOURCES	\$ 113,740.51	\$ 100,340.00	\$129,531.00
REQUIREMENTS			
CAPTIAL OUTLAY	\$ 29,411.90	\$ 100,340.00	\$104,531.00
TRANSFERS	\$ -	\$ -	\$ -
CONTINGENCY	\$ -	\$ -	\$ 25,000.00
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ 29,411.90	\$ 100,340.00	\$129,531.00

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Reserve

Fund Information

This Reserve Fund was established by Budget Resolution 2010-12 on June 8, 2010 to reserve funds for purchase of capital assets. As this is a Reserve account, it will require review before 2020.

Capital Outlay

Funds are included for miscellaneous capital projects that might occur with regard to the General Fund.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		GOVERNMENTAL CAPITAL PROJECT RESERVE FUND										
3		Fund Number 13										
4		Established June 8, 2010 by Resolution 2010-12 Requires review by June 2019										
5												
6			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	
7	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
8		RESOURCES										
9												
10		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
11	13A1000	Beginning Fund Balance	\$ -	\$ 87,161.62	\$ 79,980	\$ 84,328.61	\$ 84,238	\$ 108,931	\$ 108,931	\$ 108,931.00	\$ 108,931.00	
12		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ -	\$ 87,161.62	\$ 79,980	\$ 84,328.61	\$ 84,238	\$ 108,931	\$ 108,931	\$ 108,931.00	\$ 108,931.00	
13												
14		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
15	13A1103	Franchise Fees - Portland General Electric	\$ -	\$ 24,468.80	\$ 20,000	\$ -	\$ 24,207	\$ 20,000	\$ 20,000	\$ 20,000.00	\$ 20,000.00	
16	13A1700	Interest Earned	\$ 166.30	\$ 440.09	\$ 360	\$ 286.44	\$ 486	\$ 600	\$ 600	\$ 600.00	\$ 600.00	
17	13A1705	Other Revenue	\$ -	\$ 1,670.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18		SERVICE CHARGES (LINE 2)	\$ 166.30	\$ 26,578.89	\$ 20,360	\$ 286.44	\$ 24,693	\$ 20,600	\$ 20,600	\$ 20,600.00	\$ 20,600.00	
19												
20		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
21	13A1900	Transfer from General Fund #01	\$ 86,995.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
22	13A1902	Transfer from Water Fund #02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
23	13A1904	Transfer from Library Fund #03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
24	13A1906	Transfer from Streets & Roads Fund #04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
25	13A1918	Transfer from Parks & Trees Fund #10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
26		(LINE 5)	\$ 86,995.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
27												
28		TOTAL RESOURCES (Line 8)	\$ 87,161.62	\$ 113,740.51	\$ 100,340	\$ 84,615.05	\$ 108,931	\$ 129,531	\$ 129,531	\$ 129,531.00	\$ 129,531.00	
29												
30		REQUIREMENTS										
31												
32		CAPITAL OUTLAY										
33	13A4099	General Fund #01 Capital Projects	\$ -	\$ 12,436.90	\$ 100,340	\$ -	\$ -	\$ 129,531	\$ 129,531	\$ 104,531.00	\$ 104,531.00	
34	13A4134	Public Works Building - Solar Panels	\$ -	\$ 16,975.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
35		TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ 29,411.90	\$ 100,340	\$ -	\$ -	\$ 129,531	\$ 129,531	\$ 104,531.00	\$ 104,531.00	
36												
37		TRANSFERS										
38	13A9024	Transfer to Capital Project #14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
39	13A9030	Transfer to Water Utility Capital Projects #17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
40		TOTAL INTERFUND TRANSFERS (LINE 13)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
41												
42		CONTINGENCY										
43	13A9990	Operating Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	
44		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	
45												
46		UNAPPROPRIATED										
47	13A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
48	13A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
49		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP (LINE 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
50												
51		TOTAL TAX REQUIREMENTS (LINE 17)	\$ -	\$ 29,411.90	\$ 100,340	\$ -	\$ -	\$ 129,531	\$ 129,531	\$ 129,531.00	\$ 129,531.00	
52												
53		FUND BALANCE	\$ 87,161.62	\$ 84,328.61	\$ -	\$ 84,615.05	\$ 108,931	\$ -	\$ -	\$ -	\$ -	
54												

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

CAPITAL PROJECTS FUND #14

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 1,327,563.83	\$ 16,554.00	\$ 538,720.00
TOTAL RESOURCES	\$ 1,327,563.83	\$ 16,554.00	\$ 538,720.00
REQUIREMENTS			
CAPITAL OUTLAY	\$ 141,448.93	\$ 16,554.00	\$ 538,720.00
TRANSFER	\$ 1,178,285.00	\$ -	\$ -
CONTINGENCY	\$ -	\$ -	\$ -
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ 1,319,733.93	\$ 16,554.00	\$ 538,720.00

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Reserve

Fund Information

This Reserve Fund was established by Budget Resolution 2010-13 on June 8, 2010 to reserve funds for building capital projects. As this is a Reserve account, it will require review before 2020.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		GOVERNMENTAL CAPITAL PROJECTS FUND										
3		Fund Number 14										
4		Established June 8, 2010 by Resolution 2010-13 Requires review by June 2019										
5												
6			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2011	2013-2014	2013-2014	2013-2014	2013-2014	2013-2014
7	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY OFFICER	APPROVED BY BUDGET COMMITTEE - June 3, 2013	ADOPTED BY CITY COUNCIL - JUNE 11, 2013	
8		RESOURCES										
9												
10		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
11	14A1000	Beginning Fund Balance	\$ -	\$ 1,324,993.24	\$ 16,454.00	\$ 7,829.90	\$ 7,829	\$ -	\$ 616	\$ -	\$ -	
12		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ -	\$ 1,324,993.24	\$ 16,454	\$ 7,829.90	\$ 7,829	\$ -	\$ 616	\$ -	\$ -	
13												
14		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
15	14A1700	Interest Earned	\$ 5,019.16	\$ 2,570.59	\$ 100	\$ 8.18	\$ 10	\$ -	\$ -	\$ -	\$ -	
16	14A1705	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
17		TOTAL FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES (LINE 2)	\$ 5,019.16	\$ 2,570.59	\$ 100	\$ 8.18	\$ 10	\$ -	\$ -	\$ -	\$ -	
18												
19		DONATIONS										
20	14a1710	Library Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,320	\$ 12,320	\$ 12,320.00	\$ 12,320.00	
21	14A31XX	Library Building Project Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526,400	\$ 526,400	\$ 526,400.00	\$ 526,400.00	
22		ALLOCATIONS & DONATIONS (LINE 3)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 538,720	\$ 538,720	\$ 538,720	\$ 538,720	
23												
24		REVENUE FROM BONDS & OTHER DEBT										
25	14A1720	Loan Funds Received	\$ 1,565,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
26		REVENUE FROM BONDS & OTHER DEBT (LINE 4)	\$ 1,565,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
27												
28		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
29	14A1900	Transfer from General Fund #01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
30	14A1902	Transfer from Water Fund #02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
31	14A1904	Transfer from Library Fund #03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
32	14A1906	Transfer from Streets & Roads Fund #04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
33	14A1918	Transfer from Parks & Trees Fund #10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
34	14A1920	Transfer from Capital Equipment Reserve Fund #12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
35	14A1922	Transfer from Capital Reserve Fund #13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
36		REIMBURSEMENTS (LINE 5)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
37												
38		TOTAL RESOURCES (Line 8)	\$ 1,570,019.16	\$ 1,327,563.83	\$ 16,554	\$ 7,838.08	\$ 7,839	\$ 538,720	\$ 539,336	\$ 538,720.00	\$ 538,720.00	
39												
40		REQUIREMENTS										
41												
42		CAPITAL OUTLAY										
43	14A4099	General Fund #01 Capital Projects	\$ 592.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44	14A4135	Public Works Building	\$ -	\$ 18,384.00	\$ 3,652	\$ 1,528.59	\$ 1,529	\$ -	\$ -	\$ -	\$ -	
45	14A4199	Water Fund #02 Capital Projects	\$ 236,064.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 616	\$ -	\$ -	
46	14A4299	Streets & Roads Fund #04 Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
47	14A4399	Park Fund #10 Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
48	14A4599	Library Fund #03 Capital Projects	\$ 8,368.21	\$ 123,064.93	\$ 12,902	\$ 5,958.86	\$ 5,959	\$ -	\$ -	\$ -	\$ -	
49	14A45XX	Library Fund #03 Capital Projects Phase 2 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,520	\$ 95,520	\$ 95,520.00	\$ 95,520.00	
50	14A4599	Library Fund #03 Capital Projects Phase 2 Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 443,200	\$ 443,200	\$ 443,200.00	\$ 443,200.00	
51		TOTAL CAPITAL OUTLAY (LINE 11)	\$ 245,025.92	\$ 141,448.93	\$ 16,554	\$ 7,487.45	\$ 7,488	\$ 538,720	\$ 539,336	\$ 538,720.00	\$ 538,720.00	
52												
53		TRANSFER										
54	14A9030	Transfer to Water Utility Capital Projects #17	\$ -	\$ 1,178,285.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
55		TOTAL INTERFUND TRANSFERS (LINE 13)	\$ -	\$ 1,178,285.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
56												
57		CONTINGENCY										
58	14A9990	Operating Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
59		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
60												
61		UNAPPROPRIATED										
62	14A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
63	14A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
64		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP (LINE 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
65												
66		TOTAL REQUIREMENTS (LINE 17)	\$ 245,025.92	\$ 1,319,733.93	\$ 16,554	\$ 7,487.45	\$ 7,488	\$ 538,720	\$ 539,336	\$ 538,720.00	\$ 538,720.00	
67												
68		FUND BALANCE	\$ 1,324,993.24	\$ 7,829.90	\$ -	\$ 350.63	\$ 351	\$ -	\$ -	\$ -	\$ -	

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

WATER UTILITY CAPITAL EQUIPMENT RESERVE FUND #15

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ -	\$ -	\$ 1,000.00
TOTAL RESOURCES	\$ -	\$ -	\$ 1,000.00
REQUIREMENTS			
CAPITAL OUTLAY	\$ -	\$ -	\$ 1,000.00
CONTINGENCY	\$ -	\$ -	\$ -
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 1,000.00

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Reserve

Fund Information

This Reserve Fund was established by Budget Resolution 2011-26 on September 13, 2011 to reserve funds for lease or purchase of water utility capital equipment. As this is a Reserve account, it will require review before 2021.

Capital Outlay

\$5,000 is being proposed in the capital outlay section as an initial contribution toward saving for a replacement pick-up truck for the Public Works Department.

	A	B	C	D	E	F	G	H	I	J	K	L	M
1		CITY OF BANKS											
2		WATER UTILITY EQUIPMENT RESERVE FUND											
3		Fund Number 15											
4		Established September 13, 2011 by Resolution 2011-26 with Effective Date of July 1, 2011. Requires review by June 2021											
5													
6			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	2012-2013	
7	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE -	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
8		RESOURCES											
9													
10		BEGINNING FUND BALANCE/NET WORKING CAPITAL											
11	15A1000	Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13													
14		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES											
15	15A1700	Interest Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16		TOTAL FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES (LINE 2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17													
18		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS											
19	15A1900	Transfer from General Fund #01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	15A1902	Transfer from Water Fund #02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,000	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
21		TOTAL INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS (LINE 5)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,000	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
22													
23		TOTAL RESOURCES (Line 8)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,000	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
24													
25		REQUIREMENTS											
26													
27		CAPITAL OUTLAY											
28	15A0000	Purchase of New Truck	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,000	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
29		TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,000	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
30													
31		CONTINGENCY											
32	15A9990	Operating Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
33		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
34													
35		UNAPPROPRIATED											
36	15A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
37	15A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP (LINE 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39													
40		TOTAL TAX REQUIREMENTS (LINE 17)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,000	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
41													
42		FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43													
44													Page 40

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

WATER UTILITY CAPITAL RESERVE FUND #16

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ -	\$ -	\$ -
TOTAL RESOURCES	\$ -	\$ -	\$ -
REQUIREMENTS			
CONTINGENCY	\$ -	\$ -	\$ -
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Reserve

Fund Information

This Reserve Fund was established by Budget Resolution 2011-27 on September 13, 2011 to reserve funds for purchase of water utility capital assets. As this is a Reserve account, it will require review before 2021.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		WATER UTILITY RESERVE FUND										
3		Fund Number 16										
4		Established September 13, 2011 by Resolution 2011-27 with Effective Date of July 1, 2011. Requires review by June 2021										
5												
6			2010-2011	2011-2012	2012-2013	2/26/2013	June 30, 2012	2013-2014	2013-2014	2013-2014	2013-2014	2013-2014
7	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
8		RESOURCES										
9												
10		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
11	16A1000	Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13												
14		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
15	16A1700	Interest Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16		TOTAL FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES (LINE 2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17												
18		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
19	16A1900	Transfer from General Fund #01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	16A1902	Transfer from Water Fund #02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21		TOTAL INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS (LINE 5)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22												
23		TOTAL RESOURCES (Line 8)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24												
25		REQUIREMENTS										
26												
27		CONTINGENCY										
28	16A9990	Operating Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30												
31		UNAPPROPRIATED										
32	16A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
33	16A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
34		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP (LINE 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35												
36		TOTAL REQUIREMENTS (LINE 17)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
37												
38		FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39												
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CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

WATER UTILITY CAPITAL PROJECTS FUND #17

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ 1,180,674.00	\$ 120,004.00	\$ 2,699.00
TOTAL RESOURCES	\$ 1,180,674.00	\$ 120,004.00	\$ 2,699.00
REQUIREMENTS			
CAPITAL OUTLAY	\$ 1,083,120.08	\$ 120,004.00	\$ 2,699.00
CONTINGENCY	\$ -	\$ -	\$ -
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ 1,083,120.08	\$ 120,004.00	\$ 2,699.00

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Reserve

Fund Information

This Reserve Fund was established by Budget Resolution 2011-28 on September 13, 2011 to reserve funds for building water utility capital projects. As this is a Reserve account, it will require review before 2021.

Capital Outlay

Funds are budgeted for carryover costs from the remodel of the Public Works Building, as well as carryover costs from the Water System Improvement Project; both projects were budgeted for fiscal year 2011-2012, but may have some costs that extend into fiscal year 2012-2013.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		WATER UTILITY PROJECTS FUND										
3		Fund Number 17										
4		Established September 13, 2011 by Resolution 2011-28 with Effective Date of July 1, 2011. Requires review by June 2021										
5												
6			2010-2011	2010-2011	2012-2013	2/26/2013	June 30, 2011	2013-2014	2013-2014	2013-2014	2013-2014	
7	Account Number		ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE - April 3, 2013	ADOPTED BY CITY COUNCIL - June 11, 2013	
8		RESOURCES										
9												
10		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
11	17A1000	Beginning Fund Balance	\$ -	\$ -	\$ 119,954	\$ 97,554.50	\$ 97,554	\$ 2,649	\$ 2,649	\$ 2,649.00	\$ 2,649.00	
12		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ -	\$ -	\$ 119,954	\$ 97,554.50	\$ 97,554	\$ 2,649	\$ 2,649	\$ 2,649.00	\$ 2,649.00	
13												
14		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
15	17A1700	Interest Earned	\$ -	\$ 1,914.00	\$ 50	\$ 79.73	\$ 95	\$ 50	\$ 50	\$ 50.00	\$ 50.00	
16	17A1705	Other Revenue	\$ -	\$ 475.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
17		TOTAL FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES (LINE 2)	\$ -	\$ 2,389.00	\$ 50	\$ 79.73	\$ 95	\$ 50	\$ 50	\$ 50.00	\$ 50.00	
18												
19		INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS										
20	17A1900	Transfer from General Fund #01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21	17A1902	Transfer from Water Fund #02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
22	17A1922	Transfer from Capital Revenue Fund #13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
23	17A1924	Transfer from Capital Projects Fund #14	\$ -	\$ 1,178,285.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
24		TOTAL INTERFUND TRANSFER/INTERNAL SERVICE REIMBURSEMENTS (LINE 5)	\$ -	\$ 1,178,285.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
25												
26		TOTAL RESOURCES (Line 8)	\$ -	\$ 1,180,674.00	\$ 120,004	\$ 97,634.23	\$ 97,649	\$ 2,699	\$ 2,699	\$ 2,699.00	\$ 2,699.00	
27												
28		REQUIREMENTS										
29												
30		CAPITAL OUTLAY										
31	17A4135	Public Works Building	\$ -	\$ 195,608.19	\$ 20,816	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
32	17A4140	Water System Improvement Project	\$ -	\$ 887,511.89	\$ 99,188	\$ 83,585.47	\$ 95,000	\$ 2,699	\$ 2,699	\$ 2,699.00	\$ 2,699.00	
33		TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ 1,083,120	\$ 120,004	\$ 83,585.47	\$ 95,000	\$ 2,699	\$ 2,699	\$ 2,699.00	\$ 2,699.00	
34												
35		CONTINGENCY										
36	17A9990	Operating Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
37		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
38												
39		UNAPPROPRIATED										
40	17A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
41	17A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
42		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP (LINE 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
43												
44		TOTAL REQUIREMENTS (LINE 17)	\$ -	\$ 1,083,120.08	\$ 120,004	\$ 83,585.47	\$ 95,000	\$ 2,699	\$ 2,699	\$ 2,699.00	\$ 2,699.00	
45												
46		FUND BALANCE	\$ -	\$ 97,553.92	\$ -	\$ 14,048.76	\$ 2,649	\$ -	\$ -	\$ -	\$ -	
47												
48												
49												
50												
51												
52												
53												
54												

CITY OF BANKS
PROPOSED BUDGET FISCAL YEAR 2013 - 2014

PARK SYSTEM DEVELOPMENT CHARGES FUND #18

APPROPRIATIONS			
CATEGORY	2011-2012 Actual	2012-2013 Adopted	2013-2014 Approved
RESOURCES (including Beginning Fund Balance)	\$ -	\$ 9,000.00	\$ 10,822.00
TOTAL RESOURCES	\$ -	\$ 9,000.00	\$ 10,822.00
REQUIREMENTS			
CAPITAL OUTLAY	\$ -	\$ 9,000.00	\$ 10,822.00
CONTINGENCY	\$ -	\$ -	\$ -
UNAPPROPRIATED	\$ -	\$ -	\$ -
TOTAL REQUIREMENTS	\$ -	\$ 9,000.00	\$ 10,822.00

PERSONNEL ASSIGNED TO THE FUND
0.00

None	0.00
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Fund Type: Reserve

Fund Information

As this is a Reserve account, it will require review before 2022.

	A	B	C	D	E	F	G	H	I	J	K	L
1		CITY OF BANKS										
2		(NEW)PARK SYSTEM DEVELOPMENT CHARGES FUND										
3		(Formerly System Development Reserve Fund #08) Fund										
4		Established 5/11/1999 - Renew in 2009/2010										
5		Fund Number 18										
6	Account Number		2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ADOPTED	2/26/2013 YEAR TO DATE	June 30, 2012 PROJECTED	2013-2014 REQUESTED BY DEPARTMENT	2013-2014 PROPOSED BY BUDGET OFFICER	2013-2014 APPROVED BY BUDGET COMMITTEE - April 3, 2013	2013-2014 ADOPTED BY CITY COUNCIL June 11, 2013	
7		RESOURCES										
8												
9		BEGINNING FUND BALANCE/NET WORKING CAPITAL										
10	18A1000	Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 1,800.00	\$ 1,800	\$ 1,811	\$ 1,811	\$ 1,811.00	\$ 1,811.00	
11		BEGINNING FUND BALANCE/NET WORKING CAPITAL (LINE 1)	\$ -	\$ -	\$ -	\$ 1,800.00	\$ 1,800	\$ 1,811	\$ 1,811	\$ 1,811	\$ 1,811	
12												
13		FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES										
14	18A1605	System Development Charge - Parks	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ 5,400	\$ 5,400	\$ 9,000.00	\$ 9,000.00	
15	18A1700	Interest Earned	\$ -	\$ -	\$ -	\$ 6.11	\$ 11	\$ 11	\$ 11	\$ 11.00	\$ 11.00	
16		TOTAL FEES, LICENSES, PERMITS, FINES, ASSESSMENTS & OTHER SERVICE CHARGES (LINE 2)	\$ -	\$ -	\$ 9,000.00	\$ 6.11	\$ 11	\$ 5,411	\$ 5,411	\$ 9,011.00	\$ 9,011.00	
17												
18		TOTAL RESOURCES (LINE 8)	\$ -	\$ -	\$ 9,000.00	\$ 1,806.11	\$ 1,811	\$ 7,222	\$ 7,222	\$ 10,822.00	\$ 10,822.00	
19												
20		REQUIREMENTS										
21												
22		CAPITAL OUTLAY										
23	18A4403	SDC Study-Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
24	18A4405	Systems Development Improvement	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ 7,222	\$ 7,222	\$ 10,822.00	\$ 10,822.00	
25		TOTAL CAPITAL OUTLAY (LINE 11)	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ 7,222	\$ 7,222	\$ 10,822.00	\$ 10,822.00	
26												
27		CONTINGENCY										
28	18A9990	Operating Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
29		TOTAL CONTINGENCIES (LINE 14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
30												
31		UNAPPROPRIATED										
32	18A9998	Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
33	18A9999	Unappropriated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
34		TOTAL UNAPPROPRIATED AND RESERVED FOR FUTURE EXP (LINE 17)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
35												
36		TOTAL REQUIREMENTS (LINE 17)	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ 7,222	\$ 7,222	\$ 10,822.00	\$ 10,822.00	
37												
38		FUND BALANCE	\$ -	\$ -	\$ -	\$ 1,806.11	\$ 1,811	\$ -	\$ -	\$ -	\$ -	
39												
40												
41												
42												
43												

	A	B	C	D	E	F	G	H
1	CITY OF BANKS							
2	PROPOSED BUDGET FISCAL YEAR 2013 - 2014							
3								
4	CAPITAL IMPROVEMENT PLAN							
5								
6	PROJECT DESCRIPTION	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	COST	
7								
8	Note: Items marked with an asterisks(*) are projects deferred from acquisition for lack of funds							
9								
10	Library Department							
11	Phase 2 of Library Remodel						\$539,336	
12								
13	General / Financial Administration							
14								
15	Replace 11 Computer (3 GF, 8 Library)	x					\$15,000	
16								
17	Parks and Public Areas							
18								
19	Install Cedar Trellis to Cover Portable Toilet - Greenville Park		x	x			\$6,658	
20	Install Cedar Trellis to Cover Portable Toilet - Log Cabin Park		x	x			\$6,658	
21								
22	Public Buildings							
23								
24	Replace Window in City Hall	x					\$10,000	
25	Replace Floor in City Hall		x				\$7,000	
26	Replace Roof on City Hall		x				\$15,000	
27	Replace Counter in City Hall		x				\$2,320	
28	Finish Public Works Building		x				\$304,000	
29								
30	Water System Improvement Projects							
31								
32	Hydrogeologic Feasibility - Investigation of New Well Sites		x				\$200,000	
33	Meter Box Repair (30 Boxes)	x					\$33,000	
34	Water Rate Stude	x					\$10,000	
35	Well Development	x					\$670,000	
36	Transmission Pipe		x				\$1,900,000	
37	Looping Pipe Lines	x					\$210,000	
38	Treatment Plant Improvements		x				\$270,000	
39	Berhman Well Improvements Disinfection					x	\$220,000	
40	1MG Tank (2024)						\$2,200,000	
41	Automatic Meter Reading						\$420,000	
42	Security Improvements						\$100,000	
43	SCADA System						\$450,000	
44								
45	Street Overlays (Residential and Others)							
46	Commerce Street Rebuild						\$500,000	
47	Oak Way Rebuild						\$500,000	
48	Repave Park, Woodman & Parmelly Street						\$450,000	
49	Old Town Sidewalk, Curb & Gutter Rebuild	x					\$250,000	
50								
51								
52								
53								
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	ACTUAL	ACTUAL	ADOPTED	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE -	ADOPTED BY CITY COUNCIL -
FORM LB-1	2010-2011	2011-2012	2012-2013	2/4/2013	June 30, 2013	2013-2014	2013-2014	2013-2014	2013-2014
1 Total Beginning Fund Balance/Net Working Capital	\$ 1,414,693.09	\$ 2,889,822.55	\$ 1,578,597	\$ 1,729,586.04	\$ 1,729,306	\$ 1,534,535	\$ 1,535,151	\$ 1,559,535	\$ 1,559,535
2 Total Fees, Licenses, Permits, Fines, Assessments &	\$ 942,186.50	\$ 1,012,820.85	\$ 1,059,751	\$ 1,021,599.89	\$ 1,044,396	\$ 1,045,134	\$ 1,042,984	\$ 1,076,544	\$ 1,076,544
3 Total Federal, State & all Other Grants, Gifts, Allocatio	\$ 36,503.51	\$ 20,001.94	\$ 41,000	\$ 13,522.00	\$ 13,622	\$ 692,819	\$ 694,119	\$ 719,119	\$ 719,119
4 Total Revenue from Bonds & Other Debt	\$ 1,565,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 Total Interfund Transfers/Internal Service Reimburse	\$ 281,398.73	\$ 1,398,333.52	\$ 192,267	\$ 168,146.64	\$ 169,641	\$ 219,928	\$ 219,290	\$ 219,290	\$ 219,290
6 Total All Other Resources Except Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 Total Property Taxes Estimated to be Received	\$ 369,544.75	\$ 380,022.11	\$ 404,998	\$ 433,897.55	\$ 421,871	\$ 409,633	\$ 409,633	\$ 409,633	\$ 409,633
8 Total Resources (add Lines 1 through 7)	\$ 4,609,326.58	\$ 5,701,000.97	\$ 3,276,613	\$ 3,366,752.12	\$ 3,378,836	\$ 3,902,049	\$ 3,901,177	\$ 3,984,121	\$ 3,984,121
9 Total Personnel Services	\$ 439,164.95	\$ 451,642.57	\$ 560,246	\$ 432,120.09	\$ 466,393	\$ 685,496	\$ 616,399	\$ 616,399	\$ 616,399
10 Total Materials and Services	\$ 560,327.86	\$ 420,121.30	\$ 516,500	\$ 425,882.33	\$ 454,592	\$ 702,357	\$ 513,437	\$ 883,679	\$ 883,679
11 Total Capital Outlay	\$ 297,623.86	\$ 1,326,328.28	\$ 707,734	\$ 128,124.85	\$ 162,570	\$ 1,169,106	\$ 1,206,926	\$ 1,234,910	\$ 1,234,910
12 Total Debt Service	\$ 140,988.53	\$ 213,703.30	\$ 212,431	\$ 212,428.30	\$ 212,431	\$ 216,038	\$ 216,038	\$ 216,038	\$ 216,038
13 Total Interfund Transfers	\$ 281,398.73	\$ 1,246,093.04	\$ 41,100	\$ 41,100.00	\$ 41,100	\$ 56,200	\$ 52,200	\$ 219,290	\$ 219,290
14 Total Contingencies	\$ -	\$ -	\$ 528,838	\$ -	\$ -	\$ 474,049	\$ 430,125	\$ 510,085	\$ 510,085
15 Total Special Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16 Total Unappropriated Ending Balance & Reserved for	\$ 2,946,517.00	\$ 1,727,602.11	\$ 291,720	\$ -	\$ -	\$ 341,720	\$ 303,720	\$ 303,720	\$ 303,720
17 Total Requirements (add lines 9 thru 16)	\$ 4,666,020.93	\$ 5,385,490.60	\$ 2,858,569	\$ 1,239,655.57	\$ 1,337,086	\$ 3,644,966	\$ 3,338,845	\$ 3,984,121	\$ 3,984,121
FUNDS REQUIRING PROPERTY TAX									
LB-3									
	Actual data last year	Actual data last year	Adopted Budget This Year	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE -	ADOPTED BY CITY COUNCIL -
GENERAL FUND #01	2010-2011	2010-2011	2011-2012	2/4/2013	June 30, 2013	2013-2014	2013-2014	2013-2014	2013-2014
1 Total Beginning Fund Balance/Net Working Capital	\$ 352,201.98	\$ 388,683.82	\$ 367,686	\$ 396,248.93	\$ 396,248	\$ 362,261	\$ 362,261	\$ 387,261	\$ 387,261
2 Total Fees, Licenses, Permits, Fines, Assessments &	\$ 277,214.16	\$ 203,824.04	\$ 159,500.00	\$ 215,041.38	\$ 204,163.00	\$ 169,250.00	\$ 169,250.00	\$ 169,250.00	\$ 169,250.00
3 Total Federal, State & all Other Grants, Gifts, Allocatio	\$ 32,997.00	\$ 9,922.00	\$ 7,000.00	\$ 8,922.00	\$ 8,922.00	\$ 94,400.00	\$ 94,400.00	\$ 119,400.00	\$ 119,400.00
4 Total Revenue from Bonds & Other Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 Total Interfund Transfers/Internal Service Reimburse	\$ 35,441.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 Total All Other Resources Except Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 Total Property Taxes Estimated to be Received	\$ 188,727.89	\$ 193,958.20	\$ 184,950	\$ 198,994.00	\$ 193,536	\$ 187,176	\$ 187,176	\$ 187,176	\$ 187,176
8 Total Resources (add Lines 1 through 7)	\$ 886,582.60	\$ 796,388.06	\$ 719,136	\$ 819,206.31	\$ 802,869	\$ 813,087	\$ 813,087	\$ 863,087	\$ 863,087
9 Total Personnel Services	\$ 70,330.06	\$ 75,587.42	\$ 103,418	\$ 71,435.02	\$ 78,517	\$ 143,167	\$ 126,375	\$ 126,375	\$ 126,375
10 Total Materials and Services	\$ 171,707.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,242	\$ 370,242
11 Total Capital Outlay	\$ 26,174.64	\$ 9,261.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
12 Total Debt Service	\$ 38,152.98	\$ 1,580.00	\$ 1,566	\$ 1,565.47	\$ 1,566	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700
13 Total Interfund Transfers	\$ 191,533.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 167,090	\$ 167,090
14 Total Contingencies	\$ -	\$ -	\$ 106,108	\$ -	\$ -	\$ 14,250	\$ 27,680	\$ 52,680	\$ 52,680
15 Total Special Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16 Total Unappropriated Ending Balance & Reserved for	\$ 388,683.82	\$ 396,248.38	\$ 90,000	\$ -	\$ -	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
17 Total Requirements (add lines 9 thru 16)	\$ 886,582.50	\$ 482,677.69	\$ 301,092	\$ 73,000.49	\$ 80,083	\$ 254,117	\$ 250,755	\$ 863,087	\$ 863,087
	Actual data last year	Actual data last year	Adopted Budget This Year	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE -	ADOPTED BY CITY COUNCIL -
POLICE SERVICES FUND #07	2010-2011	2010-2011	2011-2012	2/4/2013	June 30, 2013	2013-2014	2013-2014	2013-2014	2013-2014
1 Total Beginning Fund Balance/Net Working Capital	\$ 14,496.14	\$ 22,463.53	\$ 27,919	\$ 41,587.75	\$ 41,587	\$ 70,044	\$ 70,044	\$ 70,044	\$ 70,044
2 Total Fees, Licenses, Permits, Fines, Assessments &	\$ 7,327.23	\$ 9,083.13	\$ 8,950	\$ 4,846.90	\$ 9,234	\$ 300	\$ 300	\$ 300	\$ 300
3 Total Federal, State & all Other Grants, Gifts, Allocatio	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4 Total Revenue from Bonds & Other Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 Total Interfund Transfers/Internal Service Reimburse	\$ 11,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 Total All Other Resources Except Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 Total Property Taxes Estimated to be Received	\$ 180,816.86	\$ 186,063.91	\$ 220,048	\$ 234,903.55	\$ 228,335	\$ 222,457	\$ 222,457	\$ 222,457	\$ 222,457
8 Total Resources (add Lines 1 through 7)	\$ 213,640.23	\$ 242,610.57	\$ 256,917	\$ 281,338.20	\$ 279,156	\$ 292,801	\$ 292,801	\$ 292,801	\$ 292,801
9 Total Personnel Services	\$ 8,374.31	\$ 9,445.06	\$ 11,147	\$ 5,800.12	\$ 5,994	\$ 11,892	\$ 11,189	\$ 11,189	\$ 11,189
10 Total Materials and Services	\$ 182,802.39	\$ 191,577.76	\$ 198,529	\$ 192,737.68	\$ 197,806	\$ 204,008	\$ 204,008	\$ 204,008	\$ 204,008
11 Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12 Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13 Total Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14 Total Contingencies	\$ -	\$ -	\$ 11,241	\$ -	\$ -	\$ 30,901	\$ 31,604	\$ 31,604	\$ 31,604
15 Total Special Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16 Total Unappropriated Ending Balance & Reserved for	\$ 22,463.53	\$ 41,587.75	\$ 36,000	\$ -	\$ -	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000
17 Total Requirements (add lines 9 thru 16)	\$ 213,640.23	\$ 242,610.57	\$ 256,917	\$ 198,537.80	\$ 203,800	\$ 292,801	\$ 292,801	\$ 292,801	\$ 292,801
			\$ -						
FUNDS NOT REQUIRING TAXES									
LB-2									
	Actual data last year	Actual data last year	Adopted Budget This Year	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE -	ADOPTED BY CITY COUNCIL -
WATER FUND #02	2010-2011	2010-2011	2011-2012	2/4/2013	June 30, 2013	2013-2014	2013-2014	2013-2014	2013-2014
1 Total Beginning Fund Balance/Net Working Capital	\$ 55,124.16	\$ 50,126.89	\$ 29,339	\$ 41,548.37	\$ 41,548	\$ 47,629	\$ 47,629	\$ 47,629	\$ 47,629
2 Total Fees, Licenses, Permits, Fines, Assessments &	\$ 419,056.89	\$ 479,101.84	\$ 577,580	\$ 517,393.98	\$ 537,470	\$ 556,750	\$ 556,750	\$ 556,750	\$ 556,750
3 Total Federal, State & all Other Grants, Gifts, Allocatio	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4 Total Revenue from Bonds & Other Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 Total Interfund Transfers/Internal Service Reimburse	\$ 23,923.30	\$ 36,808.04	\$ 4,726	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 Total All Other Resources Except Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 Total Property Taxes Estimated to be Received	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8 Total Resources (add Lines 1 through 7)	\$ 498,104.35	\$ 566,036.77	\$ 611,645	\$ 558,942.35	\$ 579,018	\$ 604,379	\$ 604,379	\$ 604,379	\$ 604,379
9 Total Personnel Services	\$ 161,712.87	\$ 163,499.66	\$ 195,888	\$ 165,117.03	\$ 175,207	\$ 224,648	\$ 202,366	\$ 202,366	\$ 202,366
10 Total Materials and Services	\$ 114,306.97	\$ 109,587.56	\$ 176,700	\$ 120,070.83	\$ 132,038	\$ 328,117	\$ 146,161	\$ 146,161	\$ 146,161
11 Total Capital Outlay	\$ 26,423.30	\$ 41,308.04	\$ 2,000	\$ 2,000.00	\$ 2,000	\$ 26,800	\$ 7,500	\$ 7,500	\$ 7,500
12 Total Debt Service	\$ 82,015.55	\$ 179,093.30	\$ 177,947	\$ 177,945.72	\$ 177,947	\$ 181,112	\$ 181,112	\$ 181,112	\$ 181,112
13 Total Transfers	\$ 63,518.77	\$ 31,000.00	\$ 41,100	\$ 41,100.00	\$ 41,100	\$ 56,200	\$ 52,200	\$ 52,200	\$ 52,200
14 Total Contingencies	\$ -	\$ -	\$ 10	\$ -	\$ -	\$ -	\$ 40	\$ 40	\$ 40
15 Total Special Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16 Total Unappropriated Ending Balance & Reserved for	\$ 70,626.89	\$ 41,548.21	\$ 18,000	\$ -	\$ -	\$ 30,000	\$ 15,000	\$ 15,000	\$ 15,000
17 Total Requirements (add lines 9 thru 16)	\$ 518,604.35	\$ 566,036.77	\$ 611,645	\$ 506,233.58	\$ 528,292	\$ 846,877	\$ 604,379	\$ 604,379	\$ 604,379
			\$ -						
	Actual data last year	Actual data last year	Adopted Budget This Year	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE -	ADOPTED BY CITY COUNCIL -
BANKS LIBRARY FUND #03	2010-2011	2010-2011	2011-2012	2/4/2013	June 30, 2013	2013-2014	2013-2014	2013-2014	2013-2014
1 Total Beginning Fund Balance/Net Working Capital	\$ 17,080.77	\$ 26,438.85	\$ 38,543	\$ 35,659.50	\$ 35,659	\$ 37,577	\$ 37,577	\$ 37,577	\$ 37,577
2 Total Fees, Licenses, Permits, Fines, Assessments &	\$ 128,893.94	\$ 133,056.21	\$ 136,011	\$ 132,689.44	\$ 133,755	\$ 138,965	\$ 139,215	\$ 139,215	\$ 139,215
3 Total Federal, State & all Other Grants, Gifts, Allocatio	\$ 3,506.51	\$ 10,079.94	\$ 34,000	\$ 4,600.00	\$ 4,700	\$ 9,700	\$ 11,000	\$ 11,000	\$ 11,000
4 Total Revenue from Bonds & Other Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 Total Interfund Transfers/Internal Service Reimburse	\$ 80,259.54	\$ 94,154.00	\$ 99,476	\$ 96,546.64	\$ 99,476	\$ 98,815	\$ 106,627	\$ 106,627	\$ 106,627
6 Total All Other Resources Except Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 Total Property Taxes Estimated to be Received	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8 Total Resources (add Lines 1 through 7)	\$ 229,740.76	\$ 263,729.00	\$ 308,030	\$ 269,495.58	\$ 273,590	\$ 285,057	\$ 294,419	\$ 294,419	\$ 294,419
9 Total Personnel Services	\$ 156,556.02	\$ 156,969.93	\$ 184,360	\$ 155,314.66	\$ 168,932	\$ 233,774	\$ 208,512	\$ 208,512	\$ 208,512
10 Total Materials and Services	\$ 44,323.09	\$ 46,680.34	\$ 51,660	\$ 45,504.78	\$ 47,102	\$ 50,566	\$ 48,602	\$ 48,602	\$ 48,602
11 Total Capital Outlay	\$ -	\$ 12,209.49	\$ 37,957	\$ 11,293.68	\$ 11,794	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700
12 Total Debt Service	\$ -	\$ 12,210.00	\$ 12,098	\$ 12,097.11	\$ 12,098	\$ 12,406	\$ 12,406	\$ 12,406	\$ 12,406
13 Total Transfers	\$ 2,422.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14 Total Contingencies	\$ -	\$ -	\$ 2,955	\$ -	\$ -	\$ -	\$ 199	\$ 199	\$ 199
15 Total Special Payments	\$ -	\$ -							

8	Total Resources (add Lines 1 through 7)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	Total Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	Total Materials and Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Total Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Total Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Total Special Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Total Unappropriated Ending Balance & Reserved for	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17	Total Requirements (add lines 9 thru 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	WATER UTILITY CAPITAL PROJECTS FUND #17	Actual data last year	Actual data last year	Adopted Budget This Year	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE -	ADOPTED BY CITY COUNCIL -
		2010-2011	2010-2011	2011-2012	2/4/2013	June 30, 2013	2013-2014	2013-2014	2013-2014	2013-2014
1	Total Beginning Fund Balance/Net Working Capital	\$ -	\$ -	\$ 119,954	\$ 97,554.50	\$ 97,554	\$ 2,649	\$ 2,649	\$ 2,649	\$ 2,649
2	Total Fees, Licenses, Permits, Fines, Assessments &	\$ -	\$ 2,389.00	\$ 50	\$ 103.31	\$ 97	\$ 50	\$ 50	\$ 50	\$ 50
3	Total Federal, State & all Other Grants, Gifts, Allocatio	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	Total Revenue from Bonds & Other Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Total Interfund Transfers/Internal Service Reimburs	\$ -	\$ 1,178,285.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Total All Other Resources Except Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Total Property Taxes Estimated to be Received	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Total Resources (add Lines 1 through 7)	\$ -	\$ 1,180,674.00	\$ 120,004	\$ 97,657.81	\$ 97,651	\$ 2,699	\$ 2,699	\$ 2,699	\$ 2,699
9	Total Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	Total Materials and Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	Total Capital Outlay	\$ -	\$ 1,083,120.08	\$ 120,004	\$ 88,685.54	\$ 95,937	\$ 2,699	\$ 2,699	\$ 2,699	\$ 2,699
12	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Total Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Total Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Total Special Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Total Unappropriated Ending Balance & Reserved for	\$ -	\$ 97,553.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17	Total Requirements (add lines 9 thru 16)	\$ -	\$ 1,180,674.00	\$ 120,004	\$ 88,685.54	\$ 95,937	\$ 2,699	\$ 2,699	\$ 2,699	\$ 2,699
	(NEW) PARK SYSTEM DEVELOPMENT CHARGES FUND #18	Actual data last year	Actual data last year	Adopted Budget This Year	YEAR TO DATE	PROJECTED	REQUESTED BY DEPARTMENT	PROPOSED BY BUDGET OFFICER	APPROVED BY BUDGET COMMITTEE -	ADOPTED BY CITY COUNCIL -
		2010-2011	2010-2011	2011-2012	2/4/2013	June 30, 2013	2013-2014	2013-2014	2013-2014	2013-2014
1	Total Beginning Fund Balance/Net Working Capital	\$ -	\$ -	\$ -	\$ 1,800.00	\$ 1,800	\$ 1,811	\$ 1,811	\$ 1,811	\$ 1,811
2	Total Fees, Licenses, Permits, Fines, Assessments &	\$ -	\$ 1,800.00	\$ 9,000	\$ 9.21	\$ 11	\$ 5,411	\$ 5,411	\$ 9,011	\$ 9,011
3	Total Federal, State & all Other Grants, Gifts, Allocatio	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	Total Revenue from Bonds & Other Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Total Interfund Transfers/Internal Service Reimburs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Total All Other Resources Except Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Total Property Taxes Estimated to be Received	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Total Resources (add Lines 1 through 7)	\$ -	\$ 1,800.00	\$ 9,000	\$ 1,809.21	\$ 1,811	\$ 7,222	\$ 7,222	\$ 10,822	\$ 10,822
9	Total Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	Total Materials and Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	Total Capital Outlay	\$ -	\$ -	\$ 9,000	\$ -	\$ -	\$ 7,222	\$ 7,222	\$ 10,822	\$ 10,822
12	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Total Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Total Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Total Special Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Total Unappropriated Ending Balance & Reserved for	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17	Total Requirements (add lines 9 thru 16)	\$ -	\$ 1,800.00	\$ 9,000	\$ -	\$ -	\$ 7,222	\$ 7,222	\$ 10,822	\$ 10,822