



**Banks Economic Development Commission
September 2, 2020
MEETING MINUTES**

CALL TO ORDER Economic Development Commission Chair Will Moore called the meeting to order at 6:32 PM.

ROLL CALL

Present were: Mayor Peter Edison, City Councilor Marsha Kirk, Margaret Holland, Rich Weitzel, Clint Jackson, Kim Post, Will Moore, and Carolyn McCormick.

Absent: Mark Ward, and Jeff Leo

Staff present: City Manager Jolynn Becker and City Planner Lauren Scott.

APPEARANCE OF INTERESTED CITIZENS – None

APPROVAL OF MINUTES:

1. Approval of August 5, 2020 minutes

Margaret Holland made a motion to approve the minutes from the August 5, 2020 meeting as presented. Rich Weitzel seconded, and the motion passed unanimously.

PRESENTATIONS - None

BUSINESS AGENDA

2. **Banks Façade Improvement Program Status Update/Review Applications:** Jolynn Becker provided a brief overview of the seven applications and answered clarifying questions from Commissioners about the program and the applications.

Commissioners discussed each of the applications, sharing opinions about whether the projects fit the program appropriately, project timelines and budgets, and which projects were likely to provide the largest return on investment. Commissioners also shared ideas about how to allocate the grant funds among multiple projects and how to apply certain program rules. During the discussion, Commissioners agreed to score the applications using the scoring sheet that was included in the application packet, which was based on the program's criteria. Once the scoring was completed by each Commissioner, Staff would add the points and provide Commissioners with the cumulative score for each project. Then, the Commission would review the scores, choose grant recipients, and decide on grant amounts at their next meeting. The Commission also directed Staff to share the cumulative scores with each applicant.

ROUND TABLE:

Mayor Edison provided an update on the potential railroad track trail. The Port of Tillamook Bay has expressed interest in helping the City get 10 to 15 feet of right-of-way for the trail. This project could be part of the City's economic development plan and the City would continue to pursue it.

Jolynn Becker reported that the City would be working towards getting funding to improve parking at the Salmonberry Trailhead.

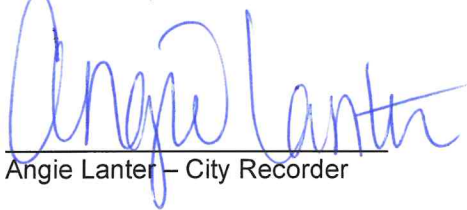
Chair Moore asked Staff to add a list of current City projects that have to do with economic development as a standing item on the meeting agenda.

Jolynn Becker gave a brief update on the intersection project. The Oregon Department of Transportation (ODOT) was expected to approve the project by the end of the year. Plans would be developed in 2021 and construction would begin in 2022. Currently, the plan was to install a traffic light. She also reported that City Council would be awarding small business and non-profit grants from the CARES Act. The City received about 15 applicants and would award about \$75,000. She confirmed for Chair Moore that the fiber optic project had been put on hold by the State for now. She also offered to share with Chair Moore the information on City projects that she usually shared with the City Council.

Clint Jackson updated the Commission on the wayfinding signage and the entry sign. Both sets of signs were being designed. The wayfinding signs would be presented to the Commission first, as they were almost complete. His company was still waiting on structural calculations for the entry sign.

ADJOURNMENT: The meeting adjourned at 7:35 pm. The next Regular Meeting will be held on Wednesday, October 7, 2020 at 6:30 pm.

Submitted by:



Angie Lanter – City Recorder