



**Regular City Council Meeting
Tuesday, April 14, 2020
MEETING MINUTES**

CALL TO ORDER Mayor Edison called to order the Regular Meeting of the Banks City Council at 7:17 pm.

ROLL CALL

Present in Council Chambers: Michael Lyda and Mark Gregg.

Present via Zoom: Mayor Peter Edison, Marsha Kirk, Stephanie Jones, Michael Nelson, and Erica Harold-Heine.

Staff present in Council Chambers: City Manager Jolynn Becker and City Recorder Angie Lanter.

Staff present via Zoom: City Attorney Daniel Kearns and Library Director Denise Holmes.

APPEARANCE OF INTERESTED CITIZENS – None

CEREMONIAL PRESENTATIONS & PROCLAMATIONS

1. 2020 National Drinking Water Week Proclamation – Mayor Edison proclaimed May 3-11, 2020 as National Drinking Water Week in the City of Banks.
2. 2020 Arbor Day Proclamation – Mayor Edison proclaimed April 24, 2020 as Arbor Day in the City of Banks.

CITY REPORTS, BRIEFINGS, AND PROGRAMS

3. Police Monthly Briefing – Washington County Sheriff's Office – Deputy Pope's report was in the meeting packet. No verbal updates.
4. Library Director Report – Library Director Denise Holmes' report was in the meeting packet. No verbal updates.
5. 100 Year Celebration Update – City Recorder Lanter's report was in the meeting packet. April 100 Year Giveaway is postponed and will be given away in May along with the May Giveaway.
6. Economic Development Commission Update – City Manager Becker had no verbal updates.
7. Planning Commission Update – City Manager Becker had no verbal updates.

8. City Manager Report – City Manager Becker stated that the report was a timeline of action from the City for the COVID-19.

CONSENT CALENDAR

9. City Council Meeting Minutes – March 10, 2020
10. Special City Council Meeting Minutes – March 16, 2020
11. Special City Council Meeting Minutes – March 18, 2020
12. Shall the City Council approve the annual operating hours extension request from Sunset Speedway and Sunset Park? (CL 2020-07)
13. Shall the City Council adopt Resolution No. 2020-09, a Resolution of the City of Banks Authorizing a Loan from the Safe Drinking Water Revolving Loan Fund by Entering into a Financing Agreement with the Oregon Infrastructure Finance Authority? (CL 2020-08)

Councilor Gregg moved to approve the Consent Calendar. Councilor Harold-Heine seconded the motion. MOTION CARRIED 6-0. Ayes: Kirk, Jones, Nelson, Lyda, Harold-Heine and Gregg; Nays: None.

PUBLIC HEARING – None

BUSINESS AGENDA

14. Shall the City Council adopt Resolution No. 2020-10, a Resolution extending the City's Declaration of Emergency Expressed in Resolution No. 2020-08 until April 30, 2020 Due to the Novel Coronavirus Pandemic?

City Attorney Daniel Kearns gave the Mayor and Council an update on Governor Brown's Executive Orders. Councilor Jones suggested extending Resolution No. 2020-10 through May 12, 2020, as that would be the next regularly scheduled City Council meeting.

Councilor Jones moved that the City Council adopt Resolution No. 2020-10, a Resolution extending the City's Declaration of Emergency Expressed in Resolution No. 2020-08 until May 12, 2020 Due to the Novel Coronavirus. Councilor Gregg seconded the motion. MOTION CARRIED 6-0. Ayes: Kirk, Jones, Nelson, Lyda, Harold-Heine, and Gregg; Nays: None.

COUNCIL ROUND TABLE DISCUSSION

Councilor Kirk reported that Col-Pac/NWACT did not meet, but she will make contact with them for an update for the May City Council Meeting. Councilor Kirk also asked if City Council could be added to the Business Outreach Email list, so that they receive the information that is going out to the businesses regarding assistance during the COVID-19 situation. City Recorder Lanter will send the information to Council so that they can sign up for the email list, as well as see the prior outreach emails that have been sent out. Councilor Kirk also suggested postponing the EDC's Façade Improvement Program until next year. City Manager Becker stated that the program has already been delayed until June 1, 2020. Mayor Edison added that this would be a discussion to have with the Economic Development Commission at their next meeting.

Councilor Jones reported that she attended both the Banks School District Board meeting and the PAB meeting via Zoom. She gave a brief update on how the Banks School District is handling online schooling for the rest of the school year.

Councilor Harold-Heine reported she no updates. She has not heard from West Tuality Habitat for Humanity in a few months, so she does have an update to give for them. She is waiting to hear back from them regarding future meeting dates.

Councilor Gregg reported that he had no meeting updates. He did want to let everyone know what a great job the staff at W.C.C.A. are doing during the COVID-19 Pandemic.

City Manager Becker reported that the Budget Meeting scheduled for April 25, 2020 has been rescheduled to May 16, 2020.

City Attorney Kearns had some thoughts and comments to share with Council regarding water resources. He also gave some state legislature updates.

Mayor Edison reported that staff had received a letter from Mr. Craig Stewart regarding operating hours at Hampton Lumber Mill. Mr. Stewart's letter indicated that in the 1980's there was an agreement made at a City Council meeting that the lumber mill could start no earlier than 6 am and work no later than 11 pm. He asked that the Mayor and Council revisit this topic and look at revising the city ordinance. Staff will research city files, and make contact with Hampton Lumber Mill, and bring this topic back up at the May 12, 2020 City Council Work Session.

Mayor Edison also addressed the inquiry he had received from Councilor Harold-Heine regarding FEMA training for City Council. Staff will email out a link to FEMA IS-700.B to Council. This is an online training that they can participate in, and it will be followed up at a future meeting with an in-person training by Councilor Gregg.

Mayor Edison also discussed with Council and Staff whether or not we should create a Small Business Assistance Program to help our local businesses through the COVID-19 Pandemic.

ADJOURN The meeting adjourned at 8:29 pm.

Submitted by:



Angie Lanter – City Recorder