



**Regular City Council Meeting
Tuesday, August 13, 2019
MEETING MINUTES**

CALL TO ORDER Mayor Edison called to order the Regular Meeting of the Banks City Council at 7:32 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present were: Mayor Pete Edison, Stephanie Jones, Marsha Kirk, Michael Nelson, Erica Harold-Heine, and Michael Lyda

Excused: Mark Gregg

Staff present: City Manager Jolynn Becker, City Recorder Angie Lanter, Library Director Denise Holmes, and City Attorney Dan Kearns

APPEARANCE OF INTERESTED CITIZENS – None

CEREMONIAL PRESENTATIONS & PROCLAMATIONS – None

CITY REPORTS, BRIEFINGS, AND PROGRAMS

1. Police Monthly Briefing – Washington County Sheriff's Office – Deputy King was not present. Mayor Edison asked the Councilors to review the briefing and to contact the City Manager with any questions or comments.
2. Library Director Report – Library Director Holmes updated on attendance numbers for the various library programs and for circulation. She reviewed the library programs in progress and various fundraising events. Library Staff had made a connection with the elementary school to identify students who might benefit from Camp Big Read. It was suggested the library contact the Rice Museum for a presentation. The Library Board would not meet this month.
3. 100 Year Celebration Update – City Recorder Lanter noted a report was in the packet. The time capsule had arrived and would be filled with items next year. Banners with the 100 Year Celebration logo had

been ordered for Main St. The report listed the City-involved events for the celebration; other events might also come up.

4. Economic Development Commission Update – City Manager Becker stated four Banks Renewal Projects were discussed and she would provide copies of the projects at the next Council meeting.
5. Planning Commission Update – No Planning Commission meeting was held in July.
6. City Manager Report – City Manager Becker noted her report was included in the packet. Items not addressed in the report included a proposal from ODOT Rail to remove the railroad crossing on Banks Rd. Upon receipt of the final order, Washington County would begin the removal project. Council might hear from residents regarding its use of fire hydrants to fill a tank for watering trees because of the water moratorium. The process was followed because it was quicker and exercised the hydrants. Trees were being watered by the City as a gesture of goodwill and the equipment used would be retained. The grass in Greenville City Park was turning brown because water was soaking in only 1 inch deep and not reaching the 6-inch long roots. A treatment would be applied to help the ground accept more water and aeration would take place next spring. The treatment was safe for users of the park. Some trees in the park would be removed. The City was working on the park's irrigation systems and in the process of testing new sprinklers, sidewalks were watered. Residents might also comment on that because of the moratorium. The National Night Out had greater attendance this year than the last two years, as well as a good number of booths. A pre-planning meeting for a tabletop exercise would be held on August 21st. The Council, school principals, and School District Superintendent would be notified by email of the date for the actual exercise in October or November. The State did not have a staff member who could assist with the exercise. A meeting was held with the Oregon Water Resources Department (OWRD) on July 22nd to discuss options for locating water sources and focused on potential well sites. Information would be sent to the City from the OWRD. A letter from the Drinking Water State Revolving Fund informed that the City was eligible for assistance with the water project. The cost was \$170,000 to be provided through a loan to the City with \$25,000 to be forgiven. An ODOT employee had contacted the City to notify \$500,000 was available for moving the crosswalk at the high school away from the entrance pending approval from ODOT management. Clean Water Services had not yet been in contact regarding the swale.

CONSENT CALENDAR

7. City Council Meeting Minutes – July 9, 2019
City Recorder Lanter had made a correction to the dollar amount for the Library in Item 8 and had redistributed the amended minutes.
8. Shall the City Council authorize the City Manager to proceed with the purchase of a new meter reading handheld device from Ferguson, at a cost not to exceed \$7,485? (CL 2019-31)

Councilor Nelson moved to approve the Consent Calendar as presented. Councilor Jones seconded the motion.
MOTION CARRIED 5-0. Ayes: Jones, Kirk, Nelson, Harold-Heine, and Lyda; Nays: None.

PUBLIC HEARING – None

BUSINESS AGENDA

9. Shall the City Council adopt Ordinance No. 2019-08-01, an Ordinance Amending Title XIII (General Offenses), Chapter 130 (General Offenses), Section 130.04 (Excessive Noise) of the Banks Code of Ordinances to Limit Noise Exemptions to non-Residential Zones Only? (First Reading and Consideration for Adoption) (CL 2019-32)
City Attorney Kearns described the amendment and the reasons for it. Members of the Council expressed concern that the 6 pm start time was early compared to times set by Washington County and other entities. City Attorney Kearns clarified the language regarding time was in the original Ordinance; the

proposed amendment was not time-specific and should work even if changes were made to start and end times in the Ordinance in the future. The Ordinance did not apply to organized school or club sports events conducted at an established sports venue facility as long as the event ended by 10 pm, nor would it affect proposed evening concerts in Greenville Park because it concerned activities specifically near homes. The Ordinance applied to amplified music, musical instruments, or the human voice. City Manager Becker would bring information about time frames in noise ordinances from other cities to Council next month.

Councilor Lyda moved to conduct the first reading by title only of Ordinance No. 2019-08-01. Councilor Nelson seconded the motion. MOTION CARRIED 5-0. Ayes: Jones, Kirk, Nelson, Harold-Heine, and Lyda; Nays: None.

City Recorder Lanter read the title into the record.

10. Shall the City Council Adopt Resolution No. 2019-16, a Resolution Renewing a Moratorium on New Development in the City of Banks Due to a Documented Shortage of Municipal Water Supply? (CL 2019-33)

City Attorney Kearns updated on events since the adoption of the original Resolution, noting the water shortage was ongoing. He noted the City had competing policy objectives, one to preserve water system capacity and another noting the need for affordable housing for which the Council had carved out exceptions. City Manager Becker clarified the recent application by Northstar Development had been submitted before the Council adopted the moratorium. Mayor Edison noted the entire region was facing the same issues in providing affordable housing, as well as industrial development which provided employment opportunities.

Councilor Jones moved to adopt Resolution No. 2019-16, a Resolution Renewing a Moratorium on New Development in the City of Banks Due to a Documented Shortage of Municipal Water Supply. Councilor Kirk seconded the motion. MOTION CARRIED 5-0. Ayes: Jones, Kirk, Nelson, Harold-Heine, and Lyda; Nays: None.

COUNCIL ROUND TABLE DISCUSSION

Councilor Kirk did not attend the Sunset Park meeting but knew the Board had discussed the barbecue. The Salmonberry Trail meeting on August 2nd discussed the railroad crossings; discussions were in process with Portland Western and Hampton Lumber. Portland Western may not purchase the railroad between Hwy 6 and Banks Rd, so the trail discussion might begin again. She invited Senator Betsy Johnson to the Banks Barbecue Parade and the Senator would be at the hardware store right before 11 am and also spend a few minutes at the park. Jerry Willey may also attend; both he and the Senator said they wanted to meet with Council at some point. A barbecue had been held tonight for the American Legion Banks Post 90. She read from a letter the Legion had sent to Council regarding the Legion's renaming and other activities. She recommended the Legion attend the 100-Year Celebration meetings because it had been established in Banks around 1920 or 1921. The CC Rider Banks route would be increased to five days a week at the end of September.

Councilor Jones reported on the School Board meeting, noting the school had redrilled their well. Superintendent Leo stated the school was the only group with water rights to the second aquifer. The school's reunification site in the Emergency Plan was at Hillsboro Stadium and she believed it would be difficult for families to gather there in a natural disaster which was why she suggested school leadership attend the tabletop exercise. The Board elected a new Chair and appointed a new Vice Chair. She did not attend the Parks Advisory Board meeting. A change to the funding cycle timelines for the Community Development Block Grant (CDBG) pushed the schedule for presentations into February but that still worked for fund availability. She had liked the Reeves presentation and believed it was expressed better than in the work session. The Raise-a-Glass event raised about \$9,000 which was \$1,000 more than last year. The high school golf team would hold their fundraising golf tournament September

22nd and was seeking participants to play golf at Quail Valley. Names were requested by September 15th. Donations of money were also appreciated.

Councilor Nelson reported that the Library Board did not meet. At the Banks Fire District meeting, he learned the new water tender had been delivered and that development of the Buxton Fire Station was continuing.

Mayor Edison reported the Fire Chief had been at the National Night Out and had invited the Council to tour the new fire station upon its completion. He was conferring with City Manager Becker on ways to kickstart a new basketball court. Consideration was being given to how other cities conducted goal setting and retreats. A new plan was being considered for the Council, which included less projects and more focus. He asked the Councilors to look through the information on the façade program. He attended the Sunset Park meeting on July 17th where the barbecue was discussed. He confirmed that once the final order was received for removal of the railroad crossing, the County would move into the design phase. He had heard the City's budget for the project was lower than stated earlier. The Council would need to consider how to approach the budget issue because what they said would matter. National Night Out was a big success.

Councilor Harold-Heine reported the Habitat for Humanity meetings were held every other month, so no meeting was held this month. She did not attend the Parks meeting and the internal audit subcommittee meeting would take place on August 23rd.

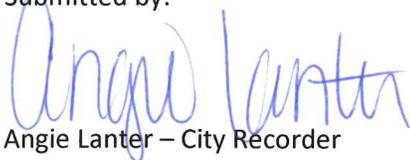
City Manager Becker noted the July minutes were summarized more than in the past and it was possible for them to be summarized further. After a brief discussion, Council decided to continue with summarized minutes as submitted for July.

City Recorder Lanter reported that the Banks Fire District was competing for a \$25,000 nationwide State Farm grant and was asking people to vote. She described the voting process and noted that if the grant was received, 20 AEDs would be purchased and placed throughout the Banks, Buxton, Timber, and Manning communities. Additional CPR and AED training for citizens would be offered because the Fire District serviced 136 sq mi and the public could help save lives.

Mayor Edison confirmed the reallocation of Council committee assignments was under consideration.

ADJOURN The meeting adjourned at 8:42 pm.

Submitted by:



Angie Lanter – City Recorder