



Budget Committee April 6, 2019 Meeting Minutes

Call to Order: Vice-Chair Stephanie Jones called to order the Budget Committee Meeting @ 9:22 a.m.

Present: Councilor Marsha Kirk, Councilor Stephanie Jones, Mayor Peter Edison, Councilor Erica Harold-Heine, Mike Gooding, Jeremy Bench, Polly Zechmann, City Manager Jolynn Becker, City Recorder Angie Lanter, and Library Director Denise Holmes.

Absent: Levi Eckhardt, Councilor Michael Nelson (arrived at 10:37 am), Councilor Mark Gregg.

Mayor Edison thanked everyone for attending on a Saturday, to participate in this important process, and everyone is very appreciated.

Election of Presiding Officer and Vice Chair: Mayor Peter Edison nominated Councilor Stephanie Jones for the position of Presiding Officer. The motion was seconded by Councilor Marsha Kirk, and motion carried unanimously. Mayor Peter Edison nominated Councilor Erica Harold-Heine for the position of Vice Chair. Councilor Marsha Kirk seconded the motion and motion carried unanimously.

Minutes: Councilor Erica Harold-Heine motioned to approve the minutes of the April 14, 2018 and May 16, 2018 Budget Committee meetings. Councilor Marsha Kirk seconded, and the motion carried unanimously.

Appearance of Interested Citizens: Debbie Berry, was in attendance to learn about the budget process, and would like to serve on the Budget Committee next year.

Budget Message: City Manager Jolynn Becker gave a summary of the 2019-2020 Budget Message.

Received Public Input and Questions: None.

Budget Committee Questions and Recommendations: There were no questions or recommendations from the Budget Committee.

Review the Proposed 2019-2020 Fiscal Year Budget by Fund

- **Fund 18 – Park System Development Charge Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Councilor Erica Harold-Heine motioned to approve the Park System Development Charge Fund as discussed. Jeremy Bench seconded, and the motion carried unanimously.

- **Fund 17 – Water Utility Project Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Jeremy Bench motioned to approve the Water Utility Project Fund as discussed. Councilor Marsha Kirk seconded, and the motion carried unanimously.
- **Fund 16 – Water Utility Reserve Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Polly Zechmann motioned to approve the Water Utility Reserve Fund as discussed. Mayor Peter Edison seconded, and the motion carried unanimously.
- **Fund 15 – Water Utility Equipment Reserve Fund:** This fund is at a zero balance and no longer used. It will be closed out this year.
- **Fund 14 – Governmental Capital Project Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Councilor Erica Harold-Heine motioned to approve the Governmental Capital Project Fund as discussed. Jeremy Bench seconded, and the motion carried unanimously.
- **Fund 13 – Governmental Capital Reserve Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Jeremy Bench motioned to approve the Governmental Capital Project Fund as discussed. Councilor Marsha Kirk seconded, and the motion carried unanimously.
- **Fund 12 – Transportation System Development Charge Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Councilor Erica Harold-Heine motioned to approve the Transportation System Development Charge Fund as discussed. Jeremy Bench seconded, and the motion carried unanimously.
- **Fund 11 – Transportation Development Reserve Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Jeremy Bench motioned to approve the Transportation Development Reserve Fund as discussed. Mike Gooding seconded, and the motion carried unanimously.
- **Fund 10 – Park Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Polly Zechmann motioned to approve the Park Fund as discussed. Councilor Marsha Kirk seconded, and the motion carried unanimously.

Recessed at 10:27 am

Reconvened at 10:34 am.

Michael Nelson arrived at 10:37 am.

- **Fund 9 – Water Utility Depreciation Fund:** Budget Committee reviewed and made the recommendation to approve the fund with changes as discussed. Councilor Erica Harold-Heine motioned to approve the Water Utility Depreciation Fund as discussed. Councilor Marsha Kirk seconded, and the motion carried unanimously.
- **Fund 8 – Water System Development Charges Fund:** Budget Committee reviewed and made the recommendation to approve the fund with changes as discussed. Jeremy Bench motioned to approve the Water System Development Charges Fund as discussed. Councilor Marsha Kirk seconded, and the motion carried unanimously.
- **Fund 7 – Police Services Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Councilor Marsha Kirk motioned to approve the Police Services Fund as discussed. Councilor Erica Harold-Heine seconded, and the motion carried unanimously.
- **Fund 6 – Traffic Impact Fees Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Polly Zechmann motioned to approve the Traffic Impact Fees Reserve Fund as discussed. Jeremy Bench seconded, and the motion carried unanimously.

- **Fund 5 – Water Bonded Debt Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Jeremy Bench motioned to approve the Water Bonded Debt Fund as discussed. Councilor Marsha Kirk seconded, and the motion carried unanimously.
- **Fund 4 – Street and Roads Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Jeremy Bench motioned to approve the budget for the Streets and Roads Fund as discussed. Councilor Marsha Kirk seconded, and the motion carried unanimously.

Recessed at 11:01 am

Reconvened at 11:20 am

- **Fund 3 – Library Fund** – Budget Committee reviewed and made recommendation to approve the fund as discussed. Councilor Erica Harold-Heine motioned to approve the Library Fund as discussed. Councilor Marsha Kirk seconded the motion, and the motion carried unanimously.
- **Fund 2 – Water Fund** - Budget Committee reviewed and made recommendation to approve the fund as discussed. Jeremy Bench motioned to approve the Water Fund as discussed. Councilor Marsha Kirk seconded, and the motion carried unanimously.
- **Fund 1 – General Fund** – Budget Committee reviewed and made recommendation to approve the fund as discussed. Jeremy Bench motioned to approve the General Fund as discussed. Councilor Marsha Kirk seconded the motion, and the motion carried unanimously.
- **General discussion regarding all funds:** There was no further discussion.

Recessed at 12:22 pm

Reconvened at 12:29 pm

Approve the Proposed 2019-2020 Budget Document:

Councilor Michael Nelson made the motion “It is moved that the Budget Committee of the City of Banks has reviewed and hereby approves the budget for the 2019-2020 Fiscal Year in the amount of \$9,366,928.00”. Motion was seconded by Councilor Erica Harold-Heine and passed unanimously.

Approve Tax Rate:

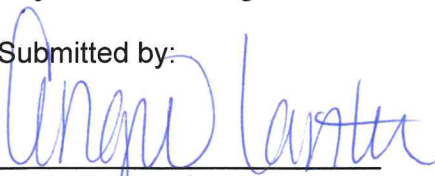
Councilor Erica Harold-Heine made the motion “It is moved that the Budget Committee of the City of Banks approves taxes for Fiscal Year 2019-2020 at the rate of \$1.97 per \$1,000.00 of assessed value for operating purposes in the General Fund”. Motion was seconded by Councilor Michael Nelson and the motion passed unanimously.

Councilor Erica Harold-Heine made the motion “It is moved that the Budget Committee of the City of Banks approves taxes for Fiscal Year 2019-2020, at the rate of \$2.35 per \$1,000.00 of assessed value for Police Services.” Motion was seconded by Jeremy Bench, and the motion passed unanimously.

The Budget Hearing will be held at the May 14, 2019 City Council Meeting.

Adjourn: The Budget Committee Meeting adjourned at 12:32 p.m.

Submitted by:



Angie Lanter, City Recorder