



## **Budget Committee April 14, 2018 Meeting Minutes**

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**Call to Order:** Vice-Chair Dan Keller called to order the Budget Committee Meeting @ 9:29 a.m.

**Present:** Councilor Mark Gregg, Mayor Peter Edison, Councilor Michael Nelson, Councilor Stephanie Jones, Erica Harold – Heine, Councilor Dan Keller, Polly Zechmann, Councilor Mark Walsh, Councilor Teri Branstitre, City Manager Jolynn Becker, City Recorder Angie Lanter, and R.A.R.E. Member Michael Walker.

**Absent:** Levi Eckhardt

**Election of Presiding Officer and Vice Chair:** Councilor Teri Branstitre nominated Levi Eckhardt for the position of Presiding Officer. The motion was seconded by Councilor Mark Walsh, and motion carried unanimously. Councilor Teri Branstitre nominated Councilor Dan Keller for the position of Vice Chair. Councilor Mark Walsh seconded the motion and motion carried unanimously.

**Minutes:** Councilor Mark Gregg motioned to approve the minutes of the April 8, 2017 Budget Committee meeting. Councilor Teri Branstitre seconded, and the motion carried unanimously.

**Appearance of Interested Citizens:** None

**Budget Message:** City Manager Jolynn Becker gave a summary of the 2018-2019 Budget Message.

**Received Public Input and Questions:** None.

**Budget Committee Questions and Recommendations:** There were no questions or recommendations from the Budget Committee.

### **Review the Proposed 2018-2019 Fiscal Year Budget by Fund**

- **Fund 18 – Park System Development Charges Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed.
- **Fund 17 – Water Utility Project Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed.
- **Fund 16 – Water Utility Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund, with changes as discussed.
- **Fund 14 – Governmental Capital Project Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed.

- **Fund 13 – Governmental Capital Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed.
- **Fund 12 – Transportation System Development Charge Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed.
- **Fund 11 – Transportation Development Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed.

Councilor Teri Branstitre motioned to approve to adopt Funds 11-18, with the changes to Fund 16 as discussed. Erica Harold-Heine seconded, and the motion carried unanimously.

- **Fund 10 – Park Fund:** Budget Committee reviewed and made the recommendation to approve the fund with the changes as discussed (show the cost of \$100,000.00 for a basketball court at Greenville City Park and showing the receipt of a \$100,000.00 grant for the basketball court). Councilor Teri Branstitre motioned to approve the Park Fund as discussed with changes. Councilor Michael Nelson seconded, and the motion carried unanimously.
- **Fund 9 – Water Utility Depreciation Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Councilor Mark Walsh motioned to approve the Water Utility Depreciation Fund as discussed. Councilor Teri Branstitre seconded, and the motion carried unanimously.
- **Fund 8 – Water System Development Charges Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Councilor Dan Keller motioned to approve the Water System Development Charges Fund as discussed. Councilor Mark Gregg seconded, and the motion carried unanimously.
- **Fund 7 – Police Services Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Councilor Teri Branstitre motioned to approve the Police Services Fund as discussed. Councilor Stephanie Jones seconded, and the motion carried unanimously.
- **Fund 6 – Traffic Impact Fees Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Councilor Erica Harold-Heine motioned to approve the Traffic Impact Fees Reserve Fund as discussed. Councilor Stephanie Jones seconded, and the motion carried unanimously.
- **Fund 5 – Water Bonded Debt Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Councilor Erica Harold-Heine motioned to approve the Water Bonded Debt Fund as discussed. Councilor Teri Branstitre seconded, and the motion carried unanimously.
- **Fund 4 – Street and Roads Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Erica Harold-Heine motioned to approve the budget for the Streets and Roads Fund as discussed. Councilor Stephanie Jones seconded, and the motion carried unanimously.
- **Fund 3 – Library Fund** – Budget Committee reviewed and made recommendation to approve the fund as discussed. Councilor Stephanie Jones motioned to approve the Library Fund as discussed. Councilor Teri Branstitre seconded the motion, and the motion carried unanimously.
- **Fund 2 – Water Fund** - Budget Committee reviewed and made recommendation to approve the fund as discussed. Erica Harold-Heine motioned to approve the Water Fund as discussed. Councilor Mark Walsh seconded. Yays: Councilor Mark Gregg, Mayor Peter Edison, Councilor Michael Nelson, Councilor Stephanie Jones, Erica Harold-Heine, Polly Zechmann, and Councilor Mark Walsh. Nays: Councilor Teri Branstitre. Motion passed.
- **Fund 1 – General Fund** – Budget Committee reviewed and made recommendation to approve the fund as discussed with changes (correction to City Recorder salary). Erica

Harold-Heine motioned to approve the General Fund as discussed with changes. Polly Zechmann seconded the motion, and the motion carried unanimously.

- General discussion regarding all funds: There was no further discussion.

**Approve the Proposed 2018-2019 Budget Document:**

Councilor Michael Nelson made the motion "It is moved that the Budget Committee of the City of Banks has reviewed and hereby approves the budget for the 2018-2019 Fiscal Year in the amount of \$8,480,979.00". Motion was seconded by Erica Harold-Heine and passed unanimously.

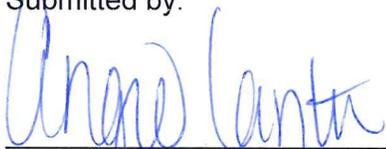
**Approve Tax Rate:**

Councilor Michael Nelson made the motion "It is moved that the Budget Committee of the City of Banks approves taxes for Fiscal Year 2018-2019 at the rate of \$1.97 per \$1,000.00 of assessed value for operating purposes in the General Fund". Motion was seconded by Councilor Stephanie Jones and the motion passed unanimously.

Councilor Michael Nelson made the motion "It is moved that the Budget Committee of the City of Banks approves taxes for Fiscal Year 2018-2019, at the rate of \$2.35 per \$1,000.00 of assessed value for Police Services. Motion was seconded by Councilor Mark Gregg, and the motion passed unanimously.

**Adjourn:** The Budget Committee Meeting adjourned at 12:51 p.m.

Submitted by:



Angie Lanter, City Recorder