



**Regular City Council Meeting
Tuesday, January 9, 2018
MEETING MINUTES**

CALL TO ORDER Mayor Pete Edison called to order the Regular Meeting of the Banks City Council at 7:13 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present were: Mayor Pete Edison, Dan Keller, Stephanie Jones, and Mark Gregg.

Excused were: Michael Nelson, Teri Branstitre, and Mark Walsh.

Staff present: City Manager Jolynn Becker, City Recorder Angie Lanter, City Attorney Dan Kearns and Library Director Denise Holmes

APPEARANCE OF INTERESTED CITIZENS

This item was addressed following the 2017 Holiday Lighting Contest Winners agenda item.

Marsha Kirk, 13674 Main St, noted that she and Ms. Carpenter shared concerns about vehicles on Market St, and agreed with the City installing "No Commercial Trucks" signage, which was on the Consent Calendar. Market St is narrow due to parking on both sides of the street and even smaller vehicles often have to take turns, waiting for the oncoming vehicle to pass. She worried about her vehicles and noted large vehicles from Cop's Towing used the street as a turn-around, and they often had trailers. When the lumber mill started back up, much larger vehicles attempted to drive down Market St before realizing that Sunset Ave was much better to use. She and Ms. Carpenter believed the entrance to Market St was too narrow, even for regular-sized vehicles. Although parking was at a premium, they suggested that City Council also consider limiting parking closest to the Market St entrance to improve the flow of traffic coming in and out of the street. Additionally, the yellow line prohibiting parking along the north side of Market St could be extended another 6 ft to 8 ft to allow exiting vehicles room to move aside for incoming vehicles.

Beth Carpenter, 13685 Commerce St, added that in the past, there used to be signage prohibiting truck traffic on Market St. She noted the street's entrance was also hazardous for vehicles turning off Hwy 47 northbound. Ms. Kirk said she was surprised more vehicles were not hit as vehicles tried to get off the highway quickly and turned onto the blind corner created by the narrowness of the street

The Council continued to Agenda Item 2 of Ceremonial Presentations & Proclamations

CEREMONIAL PRESENTATIONS & PROCLAMATIONS

This agenda item was addressed following

1. 2017 Holiday Lighting Contest Winners - Ray Deeth, Banks Chamber of Commerce noted that the City and Chamber of Commerce donated \$300 for the lighting contest winners, who he announced as follows, noting the prize they were awarded: 3rd Place - Mike & Kim Rainey, \$75; 2nd Place - Jason & Elese Breazle, \$100; and 1st Place - Robert & Christie Hammett, \$125.

The City Council returned to Appearance of Interested Citizens at this time.

2. Certificate of Appreciation – Rodney Jacobs, Planning Commission
 3. Certificate of Appreciation – Rodney Jacobs, Economic Development Commission
- Mayor Edison recognized Rodney Jacobs, who was not in attendance, for, his strong support of the City by serving on the Planning Commission from February 2011 to December 2017 and the Economic Development Commission from January 2016 to December 2017. It was noted that Mr. Jacobs was no longer volunteering for the City but was recently promoted to a volunteer lieutenant for the Banks Fire District.

BRIEFINGS AND PROGRAMS

4. Police Monthly Briefing – Deputy Todd Hanlon presented the police report for December 2017. He understood there was a request for police presence during Senator Merkley's visit.
5. Planning Commission Update – City Manager Becker reported the Planning Commission did not meet in December but would meet at the end of January.
6. Economic Development Commission Liaison – City Manager Becker reported that a consultant met with the Economic Development Commission (EDC) to gather information for the Economic Feasibility Study. The EDC was in the process of setting up meetings with businesses, schools, and other stakeholders to identify types of businesses that could come in to support retail businesses. A public open house would be held in April or May after which a final report would be presented to Council.
 - Michael Walker reported that he and City Planner Stacey Goldstein had completed the parking inventory; Planner Goldstein was working on policy and code updates for which he had completed the memorandum portion; and the pictorial business directory had been completed and would be provided to the EDC soon.

CITY REPORTS

7. City Manager Report – City Manager Becker presented the City Manager Report, which was included in the meeting packet.

CONSENT CALENDAR:

8. City Council Meeting Minutes – December 12th, 2017
9. Shall the City Council authorize the installation of “No Trucks” or “No Commercial Trucks” signage on both ends of NW Market Street? (CL 2018-01)

This item was pulled from the Consent Agenda and added to the Business Agenda as Item 15.

10. Shall the City Council recommend approval of 2018 OLCC License Renewals to the OLCC Board? (CL 2018-02)
- City Recorder Lanter clarified the list for OLCC License Renewals came from the State, which explained why Our Cafe had been included on the list. No liquor license would be issued for Our Café.

Councilor Jones moved to approve the Consent Calendar with the above noted change to Item 9. Councilor Keller seconded the motion. MOTION CARRIED 3-0. Ayes: Keller, Jones and Gregg; Nays: none.

PUBLIC HEARING – None

Agenda Item 16 regarding Ed Clark's water billing request was moved to the February meeting.

BUSINESS AGENDA

11. Shall the City Council adopt Ordinance No. 2018-01-01, an Ordinance Amending Title V (Public Works), Chapter 50 (Water), Sections 50.05 (Application for Service), 50.06 (Main Extension), 50.07 (Service), 50.08 (Meters), 50.09 (Notices), 50.17 (Fire Hydrants), 50.99 (Penalties) of the Banks Code of Ordinances to insert requirements to comply with the adopted Public Works Design Standards and to clarify applicant and property owner responsibilities? (First Reading) (CL 2018-03) City Attorney Kearns explained this was

a housekeeping item to change the City's water service connection requirements as suggested by the City Engineer, which required changes in the Code to reference the adopted design standards.

Councilor Jones moved to adopt Ordinance No. 2018-01-01 by title only. Councilor Gregg seconded the motion. MOTION CARRIED 3-0. Ayes: Keller, Jones and Gregg; Nays: none.

City Recorder Lanter read the title into the record.

12. Shall the City Council adopt Ordinance No. 2018-01-02, and Ordinance amending Title V (Public Works), Chapter 51 (Cross-Connection Control), Section 51.03 (Application and Responsibilities) of the Banks Code of Ordinances to insert the requirement that all work required by this Chapter shall comply with the adopted Public Works Design Standards? (First Reading) (CL 2018-04) City Attorney Kearns explained there were two, water-related chapters in the Code, one regarded service connections and the subject ordinance regarded the chapter with a provision related to cross connections that also needed to reference the new design standards.

Councilor Jones moved to adopt Ordinance No. 2018-01-02 by title only. Councilor Jones Keller seconded the motion. MOTION CARRIED 3-0. Ayes: Keller, Jones and Gregg; Nays: none.

City Recorder Lanter read the title into the record.

13. Shall the City Council approve appointments to the Board, Commission and Committee positions listed below, based on recommendations from the Mayor? (CL 2018-05)
 - a. Denise Holmes – Park, Recreation and Tree Board Position PRT5 (New Term will expire December 31, 2019).
 - b. Mitty Brady – Park, Recreation and Tree Board Position PRT6 (New Term will expire December 31, 2019).
 - c. Polly Zechmann – Park, Recreation and Tree Board Position PRT7 (New Term will expire December 31, 2019).
 - d. Marsha Kirk – Planning Commission Position PC3 (New Term will expire December 31, 2020)
 - e. Jeremy Bench – Planning Commission Position PC5 (New Term will expire December 31, 2020)
 - f. Chris Zechmann – Planning Commission Position PC1 (Term will expire on December 31, 2019)

Mayor Edison noted these were reappointments with the exception of Planning Commission Position PC1. He had interviewed Chris Zechmann and wished to appoint him to that position.

Councilor Gregg moved to approve appointments to the Board, Commissions, and Committees. Councilor Jones seconded the motion. MOTION CARRIED 3-0. Ayes: Keller, Jones and Gregg; Nays: none.

14. Shall the City Council elect a new Council President?

Councilor Keller moved to elect Councilor Gregg as Council President. Councilor Jones seconded the motion. MOTION CARRIED 3-0. Ayes: Keller, Jones and Gregg; Nays: none.

The following item was pulled from the Consent Calendar and moved to the Business Agenda.

15. Shall the City Council authorize the installation of "No Trucks" or "No Commercial Trucks" signage on both ends of Market Street?

City Manager Becker said she would confirm whether 10-ft or 20-ft buffer existed between the parking and stop sign on Market St at Main St. Adding an additional 10 ft to the buffer on the north side of Market St would need to be discussed with the City's traffic engineer. She also suggested posting "Narrow Street" signage or not allowing parking on one side, which would take a lot of parking off Market St. Prohibiting trucks with more than two axels as proposed would allow Ms. Kirk's truck and UPS to use the street, but larger trucks, including those with trailers, would not be able to use the street. She would also check with Cop's Towing about their use of Market St, especially when towing vehicles on trailers or behind their tow trucks.

Mayor Edison stated Council needed to be specific about what was and was not allowed on Market St, which would need to be posted in a manner visible to all motorists before they start turning onto the street to make enforcement easier.

Discussion included concerns about eliminating trailers, which would apply to boats; eliminating parking, even on one side of the street, which would likely increase traffic speeds on the street; and compliance with the Fire Code in providing adequate space for emergency vehicles.

Staff confirmed the previous signage was not removed by the City, that only individual property owners could make notations/changes on Google Maps, and that the two businesses across the street and Hampton Lumber had been notified about the proposed changes to prohibit commercial vehicles on Market

St, but no feedback had been received yet. City Attorney Dan Kearns noted uniform traffic signs must be used and recommended a city engineer or traffic engineer be consulted as several different types could apply to this situation.

City Council deferred this item to its February meeting to allow Staff to research extending the buffer 10-ft further on the north and south sides or both sides of Market St, to confirm the width of the street complied with the Fire Code and to contact ODOT on whether the handicap spot could be relocated to create more room.

16. The letter regarding Ed Clark's water billing request was distributed to Council. The matter was moved to the February City Council meeting.

COUNCIL ROUND TABLE DISCUSSION

Councilor Keller wished everyone a Happy New Year.

Councilor Jones reported that the Giving Tree had been put up in the library. She announced The Friends of Banks Public Library would be sharing a webinar about how tax laws were affecting non-profits on Thursday at 12:00 pm in the Community Room. Staff confirmed that the Urban Renewal District had been adopted by City Council and everything had been submitted to the County. In preparation for the budget season, separate meetings would be held for the City budget and for the Urban Renewal District budget. The first disbursement of funds to the Urban Renewal District would be next November.

Mayor Edison wished everyone a Happy New Year and noted the Council Chamber remodel turned out very well. He thanked City Manager Becker and City Recorder Lanter, adding that Five Star Builders did a great job. He attended the North Plains State of the City speech at the Jessie Mays Community Center, adding it would be nice to have similar facility in Banks. He announced Senator Merkley would be in town on Saturday at 5:30 pm for a meeting with elected officials followed by a Town Hall at 6:00 pm. He encouraged the Councilors to attend both events and meet with the Senator.

Council President Gregg announced the Banks Girls Basketball team won 57-31 against Corbett. He noted he would be unable to attend the February meeting and complimented the remodel of the Council Chambers.

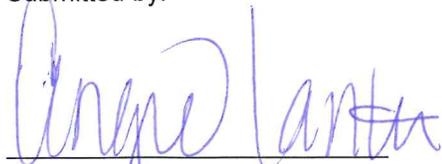
City Manager Becker reported that budget meetings would start in February and go through the first part of March and she would provide a schedule of events for the budget meetings for discussion at the February meeting. She believed the Volunteer Appreciation Party would likely be scheduled sometime in the spring. Staff was working toward eliminating the use of plastic and paper cups and would now be using glassware and mugs featuring the City logo.

City Attorney Kearns reported the recently passed federal tax bill would affect municipal financing, noting bond issuance and municipal financings were still tax exempt, but refinancing was not. Mayor Edison added that based on the new tax rules, the bond measure money coming from the citizenry would not be tax deductible either.

Library Director Holmes announced Eva Calcagno would be retiring at the end of February and her retirement party would be February 22, 2018 at the Walters Cultural Center. She reported the library was preparing to launch automated materials handling, which would simplify courier deliveries, and that there would be another Polaris upgrade leaving the system down on January 22nd and 23rd.

ADJOURN The meeting adjourned at 8:15 pm.

Submitted by:



Angie Lanter – City Recorder