



**PARK, RECREATION AND TREE BOARD
Monday, July 16th, 2018**

MEETING MINUTES

CALL TO ORDER

Meeting called to order at 6:01 PM by Chair Denise Holmes

Present: Denise Holmes, Mitty Brady, Teri Branstitre, and Mitty Brady.

Absent: Michael Davis and Polly Zechmann.

Visitors: Marion Steinbach

INTRODUCTIONS:

None

APPEARANCE OF INTERESTED CITIZENS:

N/A.

APPROVAL OF MINUTES

1. **Minutes of the Park, Recreation and Tree Board Management Committee Meeting – May 21, 2018** – Teri Branstitre made a motion to accept the minutes as presented. Mitty Brady seconded the motion, and the motion passed unanimously.

NEW BUSINESS

EVENTS

2. **National Night Out (Tuesday, August 7th, 2018)** – LifeFlight is scheduled to be at the event at 6:30pm, unless there is an emergency. There are approximately 8 vendors, including Friends of the Library, Clean Water Services, and more. Teri asked if there were any new vendors. Jolynn stated there was someone with homemade creams and lotions, Next Dimension Bakery, and Oregon Army National Guard are new this year. Teri asked if there were any vendors that were not returning. Jolynn stated that applications were still coming in.
3. **Movies Under the Stars (August 3rd, 2018)** – The movie is Moana. Jolynn is waiting to hear back as to if there is a group that wants to sell concessions.
4. **Arbor Day Event (TBD)** – Jolynn suggested waiting to see what Lennar Homes will be doing with the tree/sidewalk replacement. This could possibly be the event. Jolynn is also waiting to hear back from the HOA regarding the trees on Trellis Way. There was discussion about the pending sidewalk/tree removal & replacement work to be done by Lennar Homes.
5. **Christmas Tree Lighting Event – (Sunday, November 25th, 2018)** – None

ACTIVITY REPORTS FOR PARKS

6. Greenville City Park –

- a. **Water Usage:** Bill was \$3700.00. Watering has been cut back. Mitty asked about the lights in the gazebo, she has noticed that they are not on at 5:00 am in the morning. There was discussion that it is light at 5:00 am in the morning, therefore the lights would not be on. The lights are on a timer, and the time changes based on the time of the year. Jolynn let the board know that a display case is being installed at the park, to display the park reservation schedule, and flyers on events that will be happening at the park. This will be for city notices only. There was discussion on the pros and cons of the board, the location, and the items posted. Jolynn presented information on benches for the park. The cost is \$1,800.00 for 2 benches. There was discussion on where to put the benches, to help decide how many benches are needed at this time. Mitty asked if it was possible to get another picnic table donated for the park. Teri was not aware that the picnic tables were donated. There was general discussion on how to request donation for picnic tables and park benches.
- b. **Work Orders:** None
- c. **Park rentals:** Uberthon – Oregon Marathon Friday and Saturday, July 20th & 21st. The Start/Finish line will be at the gazebo.
- d. **Landscaping billing statement:** None

7. Log Cabin Park

- a. **Work Orders:** None

OLD BUSINESS

COMMITTEE ROUND TABLE DISCUSSION

Denise Holmes – None

Mitty Brady – There were 5 flags put out, but it is her understanding that there should be 8. Jolynn asked for the measurements of the flags, and she will get some more ordered. Teri stated that there should be 8 flags total. She explained the layout of how the flags were put up in the past.

Polly Zechmann – Absent

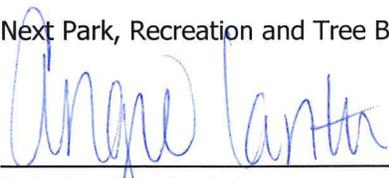
Jolynn Becker – None

Michael Davis – Absent

Teri Branstitre - Asked if Polly was still a member of the board. Jolynn stated that Gene and Dan were no longer members, due to the new agreement with the HOA. Denise stated that the outside city position would be going away when her term expired, and she would be willing to step down if someone applied to be on the board. Teri also asked if she was a voting member or not of the board. Jolynn will get clarification and get back to the board. There was discussion about the changes to the Park, Recreation and Tree Board, due to the new agreement with the HOA.

ADJOURN: Meeting adjourned at 6:45 pm.

Next Park, Recreation and Tree Board Meeting is scheduled for August 20th, 2018 at 6:00 pm.



Submitted by Angie Lanter