



**Banks Public Library Board Meeting
Tuesday June 19, 2018
Banks Public Library – Jane Moore Community Room
42461 NW Market Street
Banks, OR 97106**

Meeting Minutes

CALL TO ORDER AT 6:32PM AND DECLARATION OF QUORUM

In Attendance – Ann Witkowski, Denise Holmes, Linda Lybecker and Lynda Goovaerts

Absent: Michael Nelson

APPEARANCE OF INTERESTED CITIZENS: Marion Steinbach

CHANGES OR ADDITIONS TO THE AGENDA: none

APPROVAL OF MINUTES

1. Minutes of the Library Board Meeting – Linda Lybecker made a motion to approve minutes of April 17, 2018 meeting, Denise Holmes seconded, all approved.

OLD BUSINESS

2. Raise A Glass III – currently sold approximately 50 tickets, would like to reach goal of 100 tickets sold. Auction packages and event organizing going well.
3. Community Room use – Denise Holmes reports that room use by community members is growing slowly. The Library will work on spreading the word about the room's availability. Library programming is going very well and will increase in the fall. Summer reading numbers are smaller; perhaps due to the aging and moving away of the children in the community whose families moved to Banks in the early 2000s, while the parents have remained.
4. Strategic Planning – a review; possible September/October, Wednesday or Thursday evening and current list of possible attendee's good starting point.

NEW BUSINESS

5. New Member Recruitment – Discussion was held and members agreed to consider and suggest possible candidates.

REPORTS

6. City Report – Water -CH2MHill commissioned for a water study as Banks has enough water for 2024 with growth in most months but needs to find an additional supply. Report included possibilities of saving water during rainy season and using aquifer for storage. How to provide adequate water for all proposed construction is the big question. Urban Renewal District and City budgets for 2018-2019 approved. Contracts with agencies discussed, specifically with Sheriff's Office. City authorized to cover last expenses for JMCR. Champion Signs creating an art piece to honor foundations that funded JMCR. City signed an agreement with the Arbor Village HOA to take over management of Greenville Park.

7. Executive Board Report – reviewed and passed WCCLS budget. Lisa Tattersall, the interim director is working on improving collaboration between admin departments. Review of the Cooperative admission guidelines was proposed. Two Executive Board members will join two from the Policy Group to review and present revised guidelines. Jump Start funding in the future levy cycle was discussed. A Jump Start committee was formed to review any applications submitted this fall.
8. Directors Report – Finishing up the 2017-18 fiscal year – ordering and wrapping up expenditures; Ready for roll over with acquisitions. One project for the upcoming year is the documenting acquisitions and other processes to create an in-house procedures manual. Library Assistant and Supervisor reviews are done. Michele and Susan are doing well in their new positions. Summer reading going well; teen summer reading will include a gaming truck coming to library. In October Denise Holmes takes over Chair-ship of the Policy Group.
9. Friends Report – Raise a Glass III is their main focus. More fundraisers coming in the fall.

COMMITTEE ROUND TABLE DISCUSSION – none.

ADJOURN – meeting adjourned at 7:42PM

Next Library Board Meeting – Tuesday July 24, 6:30 pm, Jane Moore Community Room
Agenda Items for Next Meeting: none noted

