



**Banks Economic Development Commission
October 3rd, 2018
MEETING MINUTES**

CALL TO ORDER Economic Development Commission Chair Rachel Nelson called the meeting to order at 6:32 PM.

ROLL CALL

Present were: Marsha Kirk, Rich Weitzel, Rachel Nelson, Michael Nelson, Erica Harold-Heine, Jesse Orange-Hough, and Margaret Holland.

Absent: Mark Ward, Pete Edison, Jeanna Kisor, Carolyn McCormick, and Jeff Leo.

Staff present: City Manager Jolynn Becker and Michael Walker.

APPEARANCE OF INTERESTED CITIZENS – None

APPROVAL OF MINUTES:

1. Approval of June 6th, 2018 minutes.

Erica Harold-Heine made a motion to approve the minutes from the January 3rd, 2018 meeting as presented.

Marsha Kirk seconded, and the motion passed unanimously.

PRESENTATIONS - None

BUSINESS AGENDA

2. **Economic Coordinator Updates:** Michael Walker presented updates on the Parking Plan, Community Outreach, Business Outreach, Marketing, Tourism, and the Rural Tourism Studio, which were included in the agenda packet. He confirmed the tourism brochure would be proofread before being published and described the goals of the three different action teams that Washington County Visitor's Association (WCVA) created to assist with the Rural Tourism Studio, which were wayfinding, bike hub development, and road and gravel development. Most of the gravel bike routes were located in western Washington County and Columbia County. The routes identified for the map would be an even mix of gravel and paved routes. He would provide more information after the consultant completed his work.
3. **Economic Roadmap Task:** Jolynn Becker and Michael Walker reviewed the five goals and corresponding tasks identified in the Economic Roadmap, which were included in the agenda packet. Ms. Becker shared details about the work done to date towards achieving the goals, noting that all five goals would be tackled simultaneously. She also answered questions and responded to comments about improving water infrastructure to support adequate housing. The Commission briefly discussed planned water improvement projects and funding for those projects. Ms. Becker described the City's process for adopting amendments to the Development Code for zoning categories and the review process for land use applications. She and Mr. Walker reviewed the timeline for the tasks identified for improving local jobs and creating a vibrant main street. The Commission discussed several ways to survey, network, and share resources with the business community. They also discussed programs to help industrial land get shovel ready. Ms. Becker said she could provide more details about the State's program at the next meeting.

The Commission discussed the sale of the Port of Tillamook's railroad, which would impact the roundabout, the Salmonberry Trail, and several other facilities and projects in the area. Some of the projects had been put on hold until after a decision on the railroad had been made. The sale could also result in new projects like a distribution center.

Marsha Kirk asked if more streets could be striped in Old Town, especially closer to the trail head. Ms. Becker noted that was a topic of conversation at the work session. She explained that some of the parking tasks could only be completed after the City adopts Code amendments. She also answered questions about some of the Code amendments that were being considered, particularly along Depot Street.

Ms. Becker and Denise Holmes provided an update on the Farmer's Market. Insurance and a location had been secured, but the dates had not yet been finalized. They were considering a grant to cover the cost of signage. Next steps would be to publicize and add online fundraising. The Farmer's Market would be held in Sunset Park, which would offer great visibility for the market while getting more people to the park.

ROUND TABLE:

Jolynn Becker: Asked for volunteers to work at the Cycle Oregon fundraiser on October 5th, 6th, and 7th. Volunteers were needed to park cars and staff stations during several different shifts. Working the fundraiser would earn \$1,500 for Banks Community Foundation (BCF). Denise Holmes noted that the BCF had been actively recruiting volunteers for three weeks through a variety of outlets, but they had received very little response. Ms. Becker noted that an independent film would be filming scenes in Banks in November.

Denise Holmes: Announced the Friends book sale was October 4th through 8th.

Marsha Kirk: Said the next Salmonberry meeting was scheduled for October 4th at 6:00 pm at the Banks Fire Station. Ms. Becker added that the meeting would include a discussion on their plan for the trailheads and a discussion on the rail banking north of Banks Road. Ms. Kirk noted that Metro had just completed a regional trail count with state parks. Ms. Kirk noted that a short trail from the Salmonberry to the Banks-Vernonia trail will make an eight-mile loop. She also believed work would begin soon to create additional parking at the Manning Trail Head. Ms. Holmes noted that it would be funded by WCVA, and that the portable toilets would be replaced with pit toilets.

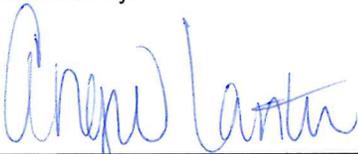
Jesse Orange-Hough: Updated the Commission on the Friends of Banks projects. The group continues to grow and plan new projects for the community. He answered questions about the group's engagement on Facebook and listed some of the projects they were considering.

- Erica Harold-Heine: No comments
- Rich Weitzel: No comments
- Pete Edison: Absent
- Michael Walker: No comments
- Rachel Nelson: No comments
- Jenna Kisor: Absent
- Will Moore: Absent
- Michael Nelson: No comments
- Mark Ward: Absent
- Jeff Leo: Absent
- Carolyn McCormick: Absent

ADJOURNMENT: The meeting adjourned at 7:37 pm.

The next regular meeting will be held on Wednesday, November 7, 2018 at 6:30 pm.

Submitted by:



Angie Lanter – City Recorder