



PARK, RECREATION AND TREE BOARD
Monday, January 22nd, 2018

MEETING MINUTES

CALL TO ORDER

Meeting called to order at 6:00 PM by Chair Denise Holmes

Present: Teri Branstitre, Gene Stout, Michael Davis, Jolynn Becker, Denise Holmes, and Mitty Brady.

Absent: Dan Streblow, and Polly Zechmann.

INTRODUCTIONS:

None

APPEARANCE OF INTERESTED CITIZENS:

N/A.

APPROVAL OF MINUTES

1. **Minutes of the Park, Recreation and Tree Board Management Committee Meeting – October 16th, 2017** – Gene Stout made a motion to accept the minutes as presented. Mitty Brady seconded the motion, and the motion passed unanimously. Teri Branstitre made a correction to the minutes. Michael Nelson was listed as making a motion, but it should say Michael Davis. Gene Stout amended his motion to approve the minutes with the corrections. Seconded by Michael Davis.

NEW BUSINESS

2. **Appoint Chair and Vice-Chair for 2018** – Mitty Brady asked Denise Holmes, and Gene Stout would like to continue on as the Chair and Vice-Chair. Mitty Brady made a motion that the Chair be Denise Holmes, and Vice-Chair be Gene Stout. Motion seconded by Michael Davis.
3. **Planting Strip Discussion** – Jolynn stated that she received an email in October 2017, asking that the design standards for parking strips be amended to include, other types of bark dust, shrubs, and groundcover. There was discussion about shrubs, and how it is difficult to get in and out of cars. Rocks end up in the street. Gene stated that he would not like to see bark dust, but rather bark rocks, which are larger pieces. Staff will research some further options and will bring it back to the PRT Board at the February 2018 meeting.
4. **Movies Under the Stars – Survey Discussion** – Jolynn showed the board the sample survey that will be put online. Jolynn said no. 4 should go away, as movie can't start until dusk. Teri suggested that the survey ask what type of movies they would like to see shown, and would they purchase concessions if they were available. Denise suggested making the types of movies fillable, so that people can write in the titles of movies that are family friendly.

EVENTS

5. **Christmas Tree Lighting Event – (Sunday, November 26th, 2017)** – There were 250-300 people in attendance. The addition of the tent, chairs, and stage made things go much smoother. Jolynn proposed making more of a cement area in front of the gazebo, so that more chairs and tents could be used for future events. There was general discussion about the possible uses for a larger cement area. Denise mentioned that the sound system was not very loud. Jolynn said she has a resource for a better sound system for next year. There was also discussion about doubling the amount of refreshments next year, as things ran out rather quickly, and the possibility of asking Starbucks for donations. Jolynn will have staff look into different options.
6. **National Night Out (Tuesday, August 7th, 2018)** – Future event
7. **Movies Under the Stars (TBD)** – Future event
8. **Arbor Day Event (TBD)** – Denise talked about a grant that is available to assist with Arbor Day Events. There was general discussion about the next event and will be moved to the top of the list, as Arbor Day is in April.

Jolynn asked the PRT Board if there were other events, such as a concert, that they would like to see the City sponsor at Greenville City Park. Teri said that when she lived in Eugene there was a park that had a community center, and they would host local artists. Teri also mentioned there would need to be food, or other vendors to draw people to the event. Teri also mentioned some type of exercise program in the park, such as yoga. It was decided that this should be added to the end of the Movies Under the Stars survey, and decisions can be made from there.

ACTIVITY REPORTS FOR PARKS

9. **Greenville City Park**
 - a. **Water Usage:** Gene had questions about the water billing, as it is very high. The October statement is very high, as there was over 5' of rain in October, and the weather was only in the 50's. Gene would like to see the irrigation replaced/upgraded as a long-term goal. Denise asked if there were any leaks. Jolynn will speak with staff, and the current landscaper, and get more information. Denise asked if an irrigation system could be operated by solar power.
 - b. **Work Orders:** None
 - c. **Park rentals:** Mitty asked for clarification as to why we do not charge for the park. Jolynn stated that if someone wants water or electricity they have to pay a fee for that. Larger events will pay a fee, such as the running races. There will be no fee for residents that want to use the park for small family type events. There was discussion about the insurance requirements.
 - d. **Landscaping billing statement:** Normal monthly bills. Gene questioned a \$25 balance that was carried for a while, but now appears to be paid. Jolynn stated that it was an item that the city was waiting for clarification on.
10. **Log Cabin Park**
 - a. **Work Orders:** None

OLD BUSINESS

COMMITTEE ROUND TABLE DISCUSSION

Denise Holmes

- None

Mitty Brady

- Thankful for being reappointed to the Park, Recreation and Tree Board. She also shared some tree information guide that was included in her PGE bill. She also shared the article from the NewsTimes on the Jane Moore Community Room opening ceremony.

Dan Streblov

- Absent

Gene Stout

- Gene asked why there was not a work order listed for the tree trimming being done at Log Cabin Park. Jolynn stated that was a maintenance issue, and was budgeted for, so a work order was not

created. Denise also mentioned that these types of things are listed in the budget, and the PRT Board has a chance to review this at the beginning of the budget process.

Polly Zechmann

- Absent

Jolynn Becker

- February the PRT Board meeting would fall on President's Day. She wondered if the February meeting could be moved to Monday, February 26th.

Michael Davis

- October 6th, Saturday, he would like to put together a 1 pitch costume softball tournament. To enter you must wear a Halloween costume. Jolynn mentioned that soccer could be going on at that time, so best to check with Sunset Park before planning the event.

Teri Branstitre

- Inquired as to if there was anyone to put the flags out on the holidays. Mitty stated that she was involved with scouts, and she would ask at the next scout meeting.

ADJOURN: Meeting adjourned at 6:58 pm

Next Park, Recreation and Tree Board Meeting is scheduled for February 26th, 2018 at 6:00pm.

Submitted by Angie Lanter