

## **BANKS PUBLIC LIBRARY BOARD**

### **Meeting Minutes – Tuesday, December 16, 2014**

**Attending:** Marion Steinbach, Ann Witkowski, Michelle Winter, Pete Edison JoAnn Pari-Mueller and Lynda Goovaerts

**Staff:** Denise Holmes

**Call to order** – 7:04 PM, meeting held in library this month.

**Roll Call** - attendees declared presence.

**Welcome & Introduction** – all welcomed.

**Appearance of interested citizens** – none

**Changes or Additions to agenda** – none

**Approval of minutes** – Michelle Winter moved that the minutes of November 18, 2014 meeting be approved, Marion Steinbach seconded the motion, passed unanimously.

### **OLD BUSINESS**

#### **Library Expansion Update –**

- Washington County Commissioner pledged \$150K gain share fund to project in next fiscal year (around Sept/Oct. 2015).
- Commissioner would like to see a match of \$150K in community donations.
- Donor Dynamics gave presentation at capital campaign December meeting. The service identifies a wider range of community donors/demographics.
- All library affiliated people need to be involved somehow.
- Next meeting is Thursday, January 8, 2015, City Hall, 6:30PM.

#### **Exhibit and Display Policy –**

- Each section was read and discussed. Denise Holmes will bring corrected copy for January meeting.

#### **OLA Standards –**

- Discussed section D.

#### **Library Board Outreach –**

- Board members encouraged to support the Friends in all fundraising efforts.

#### **Library Budget**

- Discussed a very rough preliminary budget plan. Budget is tight; cuts will be required. Board asked to look through preliminary plan and suggest cuts. The final budget needs to be completed early March.

### **NEW BUSINESS**

#### **Library Expansion Committee Structure**

- Chair and committee responsibilities document created; presented to board. The goal is to have all committee chairs by January 8, 2015 meeting.

#### **City Report –**

- Engineering company determined that city has more leaks in water system than previously thought. Budget used for identifying leaks, therefore re-budget plan necessary.
- Land use hearing – continued discussion on the development company requesting City of Banks remove condition that requires an east road access into Phase 9 before development can take place.
- Rob Fowler retired as City Councilor.

#### **Executive Report –**

- Pool 2 discussion – survey will be conducted to determine if 23 cents/1,000 would be favorable for voters.

#### **Directors Report –**

- Grant money will be used for new interactive center for kids; center already in progress.

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**Friends Report –**

- Barnes and Noble book fair/wrapping fundraiser – December 14, 2014. Book fair good until December 19 in store and on line. Mark Saltveit, speaker and stand-up comedian, entertained audience with his book on Chip Kelly.

**Meeting adjourned – 9:20PM**

**Next meeting (CHANGE FOR THIS MONTH) – Thursday, January 15, 2015, 6:30PM, City Hall**

Minutes respectfully submitted by,



Lynda Goovaerts and Denise Holmes