



**Regular City Council Meeting
December 9, 2014
MEETING MINUTES**

CALL TO ORDER Mayor Pete Edison called to order the Regular Meeting of the Banks City Council at 7:10 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present were: Mayor Pete Edison, Mark Gregg, Brian Biehl, Michael Nelson, Rob Fowler, Dan Keller, and Teri Branstitre.

Staff present: City Manager Jolynn Becker, City Recorder Angie Lanter, City Attorney Dan Kearns

APPEARANCE OF INTERESTED CITIZENS – None

CEREMONIAL PRESENTATIONS & PROCLAMATIONS

Mayor Edison presented Councilor Fowler with a plaque for the City in recognition of his service as a Banks City Councilor from 2009 to 2014.

BRIEFINGS AND PROGRAMS

1. Police Monthly Briefing – Deputy Hanlon presented the police report for November 2014. He addressed clarifying questions and updated Council on the recent activity in Greenville City Park. The Christmas tree lights had been cut on December 3rd, and then both the lights on the tree and in the gazebo were unplugged a couple days later, but no damage. Nothing eventful had occurred over the last couple days.
2. Planning Commission Liaison – Planning Commission Liaison Ray Deeth reported on the lengthy public hearing held for Phase 9 of Arbor Village, noting the Commission moved to recommend that City Council delete Condition 9, which required a secondary access to the southeast corner of Arbor Village.
3. City Council Goals Updates
 - a. Water Resources – Councilor Gregg had nothing to report.
 - b. Downtown/Main Street Master Plan – Councilor Keller had nothing to report.
 - c. Library Phase II – Councilor Nelson stated the campaign was progressing well.
 - d. Economic Development – Mayor Edison reported a lot was going on and he would present a report soon.
 - e. Sidewalk Maintenance/Repair Program – Councilor Branstitre had nothing to report.
 - f. At Grade Railroad Crossing – Councilor Biehl had nothing to report.
 - g. Asset Management Plan – Rob Fowler said he should have the Plan completed by the next meeting.

CITY REPORTS

4. City Manager Report – City Manager Becker presented the City Manager Report via PowerPoint, which was included in the meeting packet. She noted the Washington County Commission had approved funding for the Library Phase 2 Project from the Gain Share Program, which was described in materials distributed to Council. Last week, the Commission adopted the Gain Share Program for the 2014-2015 fiscal year, and a note indicated the County would pledge to allocate \$150,000 to the Banks Library Project, which was half what the City was required to raise. Members were being sought for the Stakeholder Advisory Committee for the Bicycle and Pedestrian Plan. Dan Keller agreed to represent the City Council on the Committee. She clarified who would be attending the Joint Emergency Tabletop Exercise, noting City Councilors were welcome to attend this first exercise, though it might be rough. A wind event was being considered for the

exercise. Councilors were invited to submit topics to add to the joint work session agenda; ethics training was one topic given the new Council and Planning Commission members.

CONSENT CALENDAR:

5. City Council Meeting Minutes – November 11th, 2014.
6. Canvass the November 4, 2014 Election (CL 2014-69)
7. Shall the City Council appoint Board and Committee members for terms expiring on December 31, 2014? (CL 2014-70)
 - a. Michael Davis – Park, Recreation and Tree Board Position PRT3 (New Term will expire December 31, 2016).
 - b. Raymond Deeth – Planning Commission Position PC3 (New Term will expire on December 31, 2017).
 - c. Rodney Jacobs – Planning Commission Position PC4 (New Term will expire on December 31, 2017).
 - d. Lisa McAllister - Planning Commission Position PC5 (New Term will expire on December 31, 2017).
 - e. Stephanie Harr – Budget Committee Position BC1 (New Term will expire on December 31, 2017).
 - f. Mike Lyda - Budget Committee Position BC3 (New Term will expire on December 31, 2017).

Councilor Gregg moved to approve the Consent Calendar as presented. Councilor Biehl seconded the motion. MOTION CARRIED 6-0. Ayes: Gregg, Biehl, Nelson, Fowler, Keller, and Branstitre; Nays: None.

BUSINESS AGENDA

8. Shall the City Council adopt Ordinance No. 2014-12-01 Annexing Approximately 27.5 acres to the City (Van Dyke Family Land, LLC)? (First Reading) (CL 2014-71) City Attorney Kearns confirmed this was the final action on the annexation, which had been through a long process.

Councilor Keller moved that the City Council conduct First Reading by title only to adopt Ordinance No. 2014-12-01 Annexing Approximately 27.5 acres to the City (Van Dyke Family Land, LLC). Councilor Gregg seconded the motion. MOTION CARRIED 5-1. Ayes: Gregg, Biehl, Nelson, Keller, and Branstitre; Nays: Fowler.

9. Shall the City Council adopt Ordinance No. 2014-12-02 Annexing Approximately 172.93 acres to the City (Quail Valley Golf Course Corp.)? (First Reading) (CL 2014-72)

Councilor Gregg moved that the City Council conduct First Reading by title only to adopt Ordinance No. 2014-12-02 Annexing Approximately 172.93 acres to the City (Quail Valley Golf Course Corp.). Councilor Biehl seconded the motion. MOTION CARRIED 5-1. Ayes: Gregg, Biehl, Nelson, Keller, and Branstitre; Nays: Fowler.

10. Shall the City Council adopt Ordinance No. 2014-12-03 amending Certain Sections of Title V (Public Works), Chapter 50 (Water) of the Banks Code of Ordinances? (First Reading) (CL 2014-73) City Attorney Kearns explained the amendments would implement the changes to the water billing process, adding many of the small tweaks regarded housekeeping-type changes to enable the City to get payment, as well as receive timely payments.

Councilor Gregg moved that the City Council conduct First Reading by title only to adopt Ordinance No. 2014-12-03 amending Certain Sections of Title V (Public Works), Chapter 50 (Water) of the Banks Code of Ordinances. Councilor Biehl seconded the motion.

Dan Keller requested a clarification be made to Item 6 on the last page, noting, "...the City Manager may at the Manager's discretion,..." sounded like two different people in two different positions. Following a short discussion, the language was changed to read, "...**at the City Manager's discretion, the City may at the Manager's discretion...**"

Councilor Gregg amended his motion and moved that Item 6 on Page 4 of the Ordinance be amended as discussed and that City Council conduct First Reading by title only to adopt Ordinance No. 2014-12-03 amending Certain Sections of Title V (Public Works), Chapter 50 (Water) of the Banks Code of Ordinances. Councilor Biehl seconded the motion. MOTION CARRIED 6-0. Ayes: Gregg, Biehl, Nelson, Fowler, Keller, and Branstitre; Nays: None.

Public Hearing – None

COUNCIL ROUND TABLE DISCUSSION

City Attorney Kearns reviewed the public hearing procedure and briefed Council on the upcoming public hearing in January concerning the Planning Commission's recommendation on Condition 9 of Arbor Village Phase 9. He clarified questions about possible requests for a continuation, reasons to keep the record open, and voting procedure. No one at the Planning Commission meeting had requested a continuance or that the record remain open.

Councilor Keller stated he would be unable to attend the Holiday Party.

Councilor Fowler said he enjoyed his work on the Council and working with his fellow Councilors, as well as Staff. He had learned a lot and met a lot of great people.

Councilor Branstitre stated she had the six US Flags for Greenville City Park. She and her husband were diligent about putting them out on the appropriate occasions, except when they were out of town. She was not sure who was responsible for this task. She noted where the flags were placed, adding it was started by a Parks Committee. City Manager Becker said the flags could be brought to City Hall and she would add putting up the flags to the City's event calendar. Having the Boy Scouts oversee putting up the flags was suggested; some of the Scouts lived in the neighborhood.

Councilor Gregg asked Staff about scheduling an Audit Sub-Committee meeting in January, depending on their schedules. City Manager Becker noted that reviewing and monitoring the financial system could occur after hours and then a meeting could be scheduled with Staff afterward. She would email some dates and times to the Sub-Committee members.

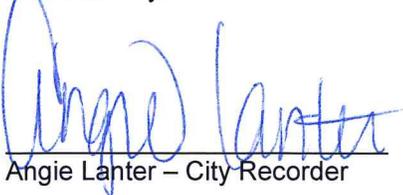
Mayor Edison stated that the City Manager Evaluation Committee also needed to meet. He would email Councilors Biehl and Branstitre about possible meeting dates. He noted that the school superintendent had announced his retirement and the school board had employed a company to help do a search for a new superintendent. He also presented Councilor Fowler with an official City of Banks Rob Fowler beer mug provided by Staff, and expressed appreciation for his service to the City.

City Recorder Lanter announced Mayor Edison would be giving his State of the City Address at 12:00 PM on January 8th at the fire station.

City Manager Becker stated City Hall now had the capability to hang the US Flag out front, so the flag would now be displayed. She was still exploring how the flag could be illuminated to avoid having to put it up and take it down each day. She noted the new City Councilor would be sworn in before any City action occurred.

ADJOURN The meeting adjourned at 8:17 PM

Submitted by:



Angie Lanter – City Recorder