



**PARK, RECREATION AND TREE BOARD**  
**Monday, July 18, 2016 @ 6:00 PM**  
**City of Banks Council Chambers**  
**13690 NW Main Street**  
**Banks, Oregon 97106**

**MEETING MINUTES**

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**CALL TO ORDER AND DECLARATION OF A QUORUM**

Meeting called to order at 6:00 PM by Denise Holmes

Present: Michael Nelson, Marion Steinbach, Mitty Brady, Gene Stout, Jolynn Becker, and Denise Holmes.

Absent: Dan Streblov and Michael Davis.

**INTRODUCTIONS:**

None

**APPEARANCE OF INTERESTED CITIZENS:**

N/A.

**APPROVAL OF MINUTES**

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – June 20<sup>th</sup>, 2016. Gene Stout made a motion to accept the minutes. Motion seconded by Marion Steinbach. Motion passed unanimously.

**NEW BUSINESS**

**EVENTS**

2. National Night Out (Tuesday, August 2<sup>nd</sup>, 2016) – Jolynn stated that the fliers for the event are going out in the water bills starting this week, and that several vendors including Friends of the Library, Stub Stewart State Park, the EMS services including Life Flight, the clown who attended last year, Jim's Thriftway, and the Sunset Speedway concession stand were going to attend. Denise added that the Friends of the Library will be selling "Pie Guy" pies. There is also a monster truck scheduled to be there as a static station, but the vendor still needed to submit an application and insurance.

For the flier, Michael suggested adding logos to it for next year, and making the fire truck white (like the Banks fire trucks).

Jolynn is checking to see if Washington County would have a table for earthquake preparedness.

3. Movies in the Park (Friday, August 5<sup>th</sup>, 2016) – Will start at 8 pm. The Friends of the Library were originally going to provide popcorn, but are unavailable to do so now. Jolynn is checking if the PTO

or another organization would be willing to provide it, but has heard nothing back yet. Someone could register to do that up until the day of the event. The movie (*Goonies*) will start at dusk, and set up will be around 6 pm or 7 pm.

4. Main Street Master Plan – Jolynn brought up that the City Council has started working on and developing this plan, and the Park, Rec, and Tree Board may be asked for their opinions, but not until the next meeting or later.
5. Christmas Tree Lighting Event (Sunday, November 27<sup>th</sup>, 2016) – No updates at this time.
6. Arbor Day Event (April 22<sup>nd</sup>, 2016 at 11:00 am) - No updates at this time.

## ACTIVITY REPORTS FOR PARKS

### 7. Greenville City Park

- a. **Water Usage:** The water was turned on during June.
- b. **Work Orders:** nothing
- c. **Park rentals:** A discussion began on the new prices to reserve the park. For small groups (e.g. birthday parties) there will be no fee, unless they are using utilities and then there would be a utility fee, but larger groups (approx. 100 or using the whole park) would still have to pay a rental fee. It was then discussed whether news about this should go out in the water bills, or just be on the website. Jolynn stated that the city could put together a handout discussing park rules that could go out the homeowners (that way new homeowners could also know the rules) in the next few months, and that was agreed to.
- d. **Landscaping billing statement:** nothing
- e. **Grant:** Banks did not receive the grant. Jolynn is checking to see where Banks placed, so that hopefully the application could just be tweaked some and Banks could apply again next year.
- f. **Landscaper** – The current landscaper business (Landcare) will be given a 30 day notice that Banks is terminating the contract with them. Jolynn is working on contacting previous landscapers who submitted their bids to see if they are still interested. One is interested, and verbally said that they would honor the price they gave in 2012 and 2013 (which is about \$100 more than Landcare), and the other has not responded yet.

### 8. Log Cabin Park

- a. **Work Orders:** nothing

## OLD BUSINESS

### COMMITTEE ROUND TABLE DISCUSSION

Denise Holmes

- Denise mentioned that she had heard the Trailhead Café talk about catering an event, Cycle Oregon, at Greenville City Park for 100 people. Jolynn said that she had not heard anything about that, but would check with Michelle to see if they had reserved the park.

Mitty Brady

- Mitty talked about the recent marathon on Saturday, and said that she saw the first runner finish one half marathon in one hour and 43 minutes. She also said that she sees Tom and Ryan working hard, and thinks that they should get a raise. Mitty also wanted to mention an article she had read about redwood trees. Lastly, she also had a book, *Advice from a Tree*, which other people can borrow to read if they wanted.

Gene Stout

- None

Marion Steinbach

- None

Jolynn Becker

- Jolynn mentioned how the city is in the process of finding a contractor that will remove trees from the park, and Marion and Gene asked if the contractor could evaluate/fix the trees and sidewalks in Arbor Village, which are getting especially bad in the south area. Jolynn stated that in that areas

the sidewalks will be getting fixed by West Hills. Gene suggested setting up a fund to fix things like that, as many homeowners have had to pay to fix their trees/sidewalks themselves, and have complained about it at the HOA meeting.

Jolynn also stated that a future project for the fall would be taking a tree inventory and checking on the status of the trees.

Michael Davis

- Absent

Michael Nelson

- None

Dan Streblov

- Late

**ADJOURN:** Meeting adjourned at 6:56pm

Next Park, Recreation and Tree Board Meeting is scheduled for August 15<sup>th</sup>, 2016 at 6:00pm.

Submitted by Angie Lanter