



PARK, RECREATION AND TREE BOARD

Monday, June 20, 2016 @ 6:00 PM

City of Banks Council Chambers

13690 NW Main Street

Banks, Oregon 97106

MEETING MINUTES

CALL TO ORDER AND DECLARATION OF A QUORUM

Meeting called to order at 6:03 PM by Jolynn Becker

Present: Marion Steinbach, Mitty Brady, Gene Stout, Michael Davis, Jolynn Becker, Dan Streblow, and Denise Holmes.

Absent: Michael Nelson.

INTRODUCTIONS:

None

APPEARANCE OF INTERESTED CITIZENS:

N/A.

APPROVAL OF MINUTES

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – May 16th, 2016. Mitty Brady made a motion to accept the minutes. Motion seconded by Michael Davis. Motion passed unanimously.

NEW BUSINESS

EVENTS

2. Arbor Day Event (April 22nd, 2016 at 11:00 am) - No updates at this time.
3. National Night Out (Tuesday, August 2nd, 2016) – Jolynn Becker stated that vendor applications are still available and being accepted. She will be giving an application to the Banks Economic Development Commission. Jolynn is trying to set up a booth for earthquake awareness. She will find out if Washington County will have someone to man the booth, or if the City needs to provide someone. Life Flight, Metro West Ambulance, Banks Fire District #13, and the Washington County Sheriff's Office will all be on hand the night of the event.

It was decided to not have a movie at National Night Out. Movie in the Park (Goonies) will be on Friday, August 5th at dusk at Greenville City Park. Notification about the movie is going out with the water billings.

Jolynn asked Michael about the monster truck. Nikki and the truck owner have not been able to connect. Jolynn said that due to the amount of things going on, it will be best to have the monster truck on display only, no demonstration. The same will go for the race cars. There will be on display, but no demonstration.

The flyer is being designed, and will be mailed out with the July water billings. Notice will also be placed on the reader board at Sunset Park.

4. Christmas Tree Lighting Event (Sunday, November 27th, 2016) – No updates at this time.

ACTIVITY REPORTS FOR PARKS

5. **Greenville City Park**
 - a. **Water Usage:**
 - b. **Work Orders:** same as last meeting.
 - Entrance way lighting – Jolynn forwarded the quotes to the HOA, and are waiting to hear back from them.
 - Sprinklers – Staff repaired a sprinkler head. Gene is not satisfied with the service being provided by the current landscapers. The City is going to have the landscapers update the sprinkler system around the play structure, so that the playground equipment is not watered.
 - Graffiti – This was checked out. It is on the pathway, so this is HOA responsibility.
 - Trees – Some trees in the park were removed. These were City trees.
 - c. **Park rentals:** There were 3 rentals for the month.
 - d. **Landscaping billing statement:** nothing
6. **Log Cabin Park**
 - a. **Work Orders:** nothing

OLD BUSINESS

COMMITTEE ROUND TABLE DISCUSSION

Denise Holmes

- The weeds in the park strips are getting tall. Jolynn will work on notifying the property owners.

Mitty Brady

- The lights on the gazebo do not stay on all night all the time. Jolynn advised Mitty to please contact the City when she notices this happening again. Mitty brought in an advertisement for a real estate agent that shows the park. She just wanted to share that with the group.

Gene Stout

- None

Marion Steinbach

- None

Jolynn Becker

- None

Michael Davis

- None

Michael Nelson

- Absent

Dan Streblov

- Inquired about the sidewalk repairs in Arbor Village.

ADJOURN: Meeting adjourned at 6:29pm

Next Park, Recreation and Tree Board Meeting is scheduled for July 18th, 2016 at 6:00pm.

Submitted by Angie Lanter