



**PARK, RECREATION AND TREE BOARD**  
**Monday, May 16, 2016 @ 6:00 PM**  
**City of Banks Council Chambers**  
**13690 NW Main Street**  
**Banks, Oregon 97106**

**MEETING MINUTES**

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**CALL TO ORDER AND DECLARATION OF A QUORUM**

Meeting called to order at 6:02 PM by Jolynn Becker

Present: Marion Steinbach, Michelle Warren, Michael Nelson, Mitty Brady, Gene Stout, Michael Davis, Jolynn Becker

Absent: Denise Holmes

**INTRODUCTIONS:**

None

**APPEARANCE OF INTERESTED CITIZENS:**

N/A.

**APPROVAL OF MINUTES**

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – April 18<sup>th</sup>, 2016. Michael Nelson made a motion to accept the minutes. Motion seconded by Mitty Brady. Motion passed unanimously.

**NEW BUSINESS**

The chair was absent. Michael Nelson nominated Gene Stout to be vice chair. Motion seconded by Mitty Brady. Motion passed unanimously.

**EVENTS**

2. Arbor Day Event (April 22<sup>nd</sup>, 2016 at 11:00 am) -
3. National Night Out (Tuesday, August 2<sup>nd</sup>, 2016) – Michelle Warren gave an update (with a handout) on what she had been working on. This included that Bizzy the Clown from last year had been contacted and is free to work for the same amount of hours and same price as last year. Michelle also contacted all of the schools to see if they had any clubs or groups who would want a booth. None of them have contacted her back yet. Washington County Sheriff will be there; they do not have the form ready, but they said they would be there for sure. Jim's will do the BBQ again, and kids from the basketball team will help that. Melvin & Becky Clark reserved both sides of the reader board, and also reserved it for next year. Michelle provided a copy of what she planned to put on the reader board in the handout. Vendor applications are ready to go out. All of the banners have been changed to have the correct date. Nikki from the racetrack said she would put the flier together again to advertise. Angie will also

advertise by putting it on Facebook and the website. Jolynn suggested asking for vendors on the website. Michelle restated that the movie had been moved to a separate night as of last meeting. She also said Michael Nelson had contacted fire station, ambulance, and Life Flight, and that they were good to go. He added that he had talked with Linda at the fire department, who said they were good.

Jolynn asked if anyone else had any comments or suggestions. Michael Nelson suggested that the EEC members should have a booth. Jolynn said that they would give that group information in the first part of June. Gene Stout asked about face painting, and Michelle and Jolynn said that the clown will do some of it, and that the cheerleader group also usually does it, though they still need to sign up. Jolynn said all of the vendors who were there last year will get an application asking if they want to come back. Gene also brought up monster trucks, and Jolynn said that they needed to set up a Coordination meeting with Nicki (who was not able to come to this meeting), to organize the monster truck. Jolynn mentioned that if any show were to be done, it should be done towards 7:30 or 8, to time it to be after the helicopter. Currently it is unknown what time exactly the helicopter will arrive, but if the monster truck or racecars were going to do anything, it should be towards the end so the helicopter noise and dust do not interfere with them. Everyone agreed.

Topic then changed to the Movie in the Park event. Multiple dates (which will not conflict with the races) and movies are available. Michelle had another handout with information about the options on it. Many are throwback movies. Michelle mentioned that Friends of the Library will have a booth if they can. Gene mentioned that a portable toilet would be good to have, and if the event was held later in August, the City could split the price of one with the soccer teams. There was a general consensus that August would be a better time for the event, and that the 5<sup>th</sup> would work best. Discussion began about which movie to pick, and Gene mentioned that he had never seen the Goonies. Several other people spoke up that they liked the Goonies (and the fact that it was filmed in the Northwest). After a bit more discussion, Goonies was picked as the movie.

Derek Barney, the driver of the monster truck for the National Night Out Event, arrived at about 6:23. Derek states that he tried to come last year, but he fell off his truck the night before and could not make it; he was sorry about that, and wanted to make up for it this year. He mentioned an option was to jump over railroad tracks, which would be a bit of a jump but not as messy as cars. Derek also provided a draft of a waiver that would take his party, the racetrack, and Banks out of liability. Derek provided a rough idea for what he would like to do in terms of performance, and Jolynn said that Nikki at Sunset Speedway would need to be contacted to organize that.

Jolynn that by next month the schedule for National Night Out will be made; the expected time is 6-8:30 pm.

4. Christmas Tree Lighting Event (Sunday, November 27<sup>th</sup>, 2016) – No updates at this time.

## **ACTIVITY REPORTS FOR PARKS**

### **5. Greenville City Park**

a. **Water Usage:** low.

b. **Work Orders:** same as last meeting.

- Entrance way lighting – Jolynn said work order has been sent off. Gene mentioned that it has not been looked at or discussed, and Jolynn said it was still an open item. There was also general discussion about whether to add more lighting, and how that will relate to the vandalism.
- Drinking fountain – Gene inquired into the state of that. It has been fixed, but the final bill and invoice has not arrived yet. Jolynn was able to look at a security tape, but could not see the culprit.
- Graffiti - Michael Nelson asked if the graffiti (spray-paint) on the walkway (fence and sidewalk) by the elementary school in the development had been fixed. Jolynn had not heard about that.

- Gene asked when irrigation would be turned on. Jolynn said that landscape had not been asked yet.
  - c. **Park rentals:** nothing
  - d. **Landscaping billing statement:** nothing
6. **Log Cabin Park**
- a. **Work Orders:** nothing

## **OLD BUSINESS**

### **COMMITTEE ROUND TABLE DISCUSSION**

Denise Holmes

- absent

Mitty Brady

- nothing

Gene Stout

- nothing

Marion Steinbach

- nothing

Jolynn Becker

- Passed out handout for fundraiser event for the library at David Hill. People who donate will get put on a wall/tree display.

Michael Davis

- nothing

Michael Nelson

- nothing

Dan Streblov

- nothing

**ADJOURN:** Meeting adjourned at 6:46pm

Next Park, Recreation and Tree Board Meeting is scheduled for June 20<sup>th</sup>, 2016 at 6:00pm.

Submitted by Angie Lanter