



PARK, RECREATION AND TREE BOARD
Monday, April 18th, 2016 @ 6:00 PM
City of Banks Council Chambers
13690 NW Main Street
Banks, Oregon 97106

MEETING MINUTES

CALL TO ORDER AND DECLARATION OF A QUORUM

Meeting called to order at 6:00 PM by Denise Holmes

Present: Marion Steinbach, Mitty Brady, Gene Stout, Michael Davis, and Denise Holmes.

Absent: Jolynn Becker, Michael Nelson, and Dan Streblov.

INTRODUCTIONS:

None

APPEARANCE OF INTERESTED CITIZENS:

N/A.

APPROVAL OF MINUTES

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – March 21st, 2016. Michael Davis made a motion to accept the minutes. Motion seconded by Marion Steinbach. Motion passed unanimously.

NEW BUSINESS

EVENTS

2. Arbor Day Event (April 22nd, 2016 at 11:00 am) – The City went with the bid from Psalm 1 Landscaping for the trees for the event. 6 3" caliper trees were not available, so we will be going with 6 2" caliper trees. There may only be 2 trees available for the event, and Psalm 1 Landscaping will plant the rest later. Psalm 1 will also remove the Dogwood trees, as they are not looking good. The trees that were chosen to replace the Dogwood trees were Himalayan White Bark Birch trees. They will be planted 3 in a row on each side of the entrance to Greenville City Park. Pictures will be taken at the event.
3. National Night Out (Tuesday, August 2nd, 2016) – Jolynn asked Denise to talk to the group about the possibility of separating Movie Night from the National Night Out Event. Gene has no objection to separating the event, as long as the vendors and public are aware that there will not be a movie at NNO. There was discussion about when to have the movie night. Denise will let Jolynn know that the PRT Board supports this, and July might be a good month to have the event. Gene would like to see a title chosen that will cover a general audience of young and old. Gene has a suggestion for the events, the group talks about the events, but it would be nice to have a sheet that becomes part of the minutes, and is a living document for the PRT Board to build events off

of. Michelle Warren will be keeping track of all the items on the list for National Night Out. Nicki from Sunset Speedway will be attending the May 16th PRT Board Meeting. At that time discussion can happen about where vendors will be set up, demonstrations, etc. Michael Nelson is making the arrangements with Life Flight and Metro West Ambulance. Michelle Warren has also contacted the School District inviting the different sports groups, etc. to fill out an application to be vendors, as a fundraiser for the different groups. She has also contacted the balloon art clown, and Jim's Thriftway, and he will have the Varsity Basketball Team helping him as a fundraiser. Gene suggested the basketball team set up a basketball hoop, and have a shooting contest. Michael Davis said that Derek (Monster Truck Driver) wants to attend, and bring 2 monster trucks. He wants to apologize to the City of Banks, and he would like to do a ½ hour demonstration. Denise and Gene stated that he would need to work with Sunset Speedway, and Sunset Park about the insurance issue. Michael said that Derek will be attending the May 16th PRT Board meeting. Gene suggested that Michael have Derek contact the Fire Chief, and see if he would be interested in the cars that are crushed by the monster trucks. They could possibly use them for training purposes for Fire Department Personnel.

4. Christmas Tree Lighting Event (Sunday, November 27th, 2016) – No updates at this time.

ACTIVITY REPORTS FOR PARKS

5. Greenville City Park

a. **Water Usage:** None

b. **Work Orders:** Gene would like to know why the drinking fountain vandalism is not on this agenda. He would like details such as, what day did it occur, time, type of damage, etc. He said the HOA was notified that repairs need to be made, but they were not provided with any information.

- Tree repairs – Mitty asked what tree repairs are, and how the repairs are made. It was determined that this should say tree replacement.
- Entrance way lighting – Gene asked the status on the quotes for the replacement, repair and removal of the lights.

c. **Park rentals:** A couple of tentative rentals.

d. **Landscaping billing statement:** Reviewed the last billing.

- Schedule of Annual Maintenance – Denise said the schedule is the same, but another copy can be provided. Denise referred to the minutes from the March meeting, and the minutes state that the maintenance schedule was attached to the March Agenda Packet.

6. Log Cabin Park

a. **Work Orders:** Gene said he went by the Log Cabin, and it appears that the front of the roof has been replaced, but the back of the roof needs repair. Some gravel has been put around the shed, but gravel is needed around the porta-potty. He would like to see the maintenance schedule for the Log Cabin Park.

Denise reminded everyone that if they are available to please attend the Arbor Day Event at the entrance to Greenville City Park at 11:00 am, on Friday, April 22nd.

OLD BUSINESS

COMMITTEE ROUND TABLE DISCUSSION

Denise Holmes

- Food for Fines was successful. \$122.24 was collected and donated to the Banks Food Pantry.
- Art of the Storytelling Festival was successful. About 35 people were in attendance.

Mitty Brady

- Which house is being burned by the Fire Department, and why is it being burned down.
- Mitty brought the books she spoke about at the March meeting, and asked if anyone would like to look at them.

Gene Stout

- None

Marion Steinbach

- None

Jolynn Becker

- Absent

Michael Davis

- None

Michael Nelson

- Absent

Dan Streblow

- Absent

ADJOURN: Meeting adjourned at 6:44 pm.

Next Park, Recreation and Tree Board Meeting is scheduled for May 16th, 2016 at 6:00pm.

Submitted by Angie Lanter