



Budget Committee Meeting Minutes City Council Chamber March 31, 2016

Call to Order: Levi Eckhardt called to order the Budget Committee Meeting @ 7:02 p.m.

Present: Councilor Teri Branstitre, Library Director Denise Holmes, Councilor Dan Keller, Gene Stout, Stephanie Harr, Mayor Peter Edison, City Recorder Angie Lanter, City Manager Jolynn Becker, Levi Eckhardt, Councilor Mark Gregg, and Councilor Michael Nelson

Absent: Councilor Brian Biehl, Councilor Mark Walsh, and Mike Lyda

Election of Presiding Officer and Vice Chair: Mark Gregg nominated Levi Eckhardt for the position of Presiding Officer. The motion was seconded by Pete Edison and motion carried unanimously. Mark Gregg nominated Michael Nelson for the position of Vice Chair. Pete Edison seconded the motion and motion carried unanimously.

Minutes: Teri Branstitre motioned to approve the minutes of the April 2, 2015 Budget Committee meeting. Gene Stout seconded and the motion carried unanimously.

Appearance of Interested Citizens: Zephyr Moore, 13665 SW Larch Place #B19, Beaverton, Oregon 97005-3760. Mr. Moore wanted to address the Budget Committee regarding Amzoil. He is a dealer, and if the City were to purchase from him, he would donate his profit to a non-profit organization.

Budget Message: City Manager Jolynn Becker gave a summary of the 2016-2017 Budget Message.

Received Public Input and Questions: None.

Budget Committee Questions and Recommendations: There were no questions or recommendations from the Budget Committee.

Review the Proposed 2014-2015 Fiscal Year Budget by Fund

- **Fund 4 – Street and Roads Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the budget for the Streets and Roads Fund as discussed. Mark Gregg seconded and the motion carried unanimously.
- **Fund 6 – Traffic Impact Fees Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Michael Nelson motioned to approve the Traffic Impact Fees Reserve Fund as discussed. Mark Gregg seconded and the motion carried unanimously.
- **Fund 7 – Police Services Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Police Services Fund as discussed. Gene Stout seconded and the motion carried unanimously.
- **Fund 8 – Water System Development Charges Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Michael Nelson motioned to approve the Water System Development Charges Fund as discussed. Dan Keller seconded and the motion carried unanimously.
- **Fund 10 – Park Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed with changes. Dan Keller motioned to approve the Transportation Development Reserve Fund as discussed. Mark Gregg seconded and the motion carried unanimously.
- **Fund 11 – Transportation Development Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Gene Stout motioned to approve the Transportation Development Reserve Fund as discussed. Dan Keller seconded and the motion carried unanimously.
- **Fund 12 – Governmental Capital Equipment Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed with Changes. The name of this fund is being changed to "Transportation System Development Charge Fund". Dan Keller motioned to approve the Governmental Capital Equipment Reserve Fund as discussed. Mark Gregg seconded and the motion carried unanimously.
- **Fund 13 – Governmental Capital Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve Governmental Capital Reserve Fund as discussed. Michael Nelson seconded and the motion carried unanimously.
- **Fund 15 – Water Utility Equipment Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. This fund will be frozen at the end of the 2015/2016 Fiscal Year. Dan Keller motioned to approve the Transportation Development Reserve Fund as discussed. Pete Edison seconded and the motion carried unanimously.
- **Fund 16 – Water Utility Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Transportation Development Reserve Fund as discussed. Gene Stout seconded and the motion carried unanimously.
- **Fund 17 – Water Utility Project Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Transportation Development Reserve Fund as discussed. Gene Stout seconded and the motion carried unanimously.
- **Fund 18 – Park System Development Charges Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Gene Stout motioned to approve to adopt the Park System Development Charges Fund as discussed. Dan Keller seconded and the motion carried unanimously.

- **Fund 3 – Library Fund:** Budget Committee reviewed the Library Fund. This item will be carried over to the April 14th, 2016 Budget Committee Meeting.
- **Fund 14 – Governmental Capital Project Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Governmental Capital Project Fund as discussed. Pete Edison seconded and the motion carried unanimously.
- **Fund 5 – Water Bonded Debt Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Gene Stout motioned to approve the Water Bonded Debt Fund as discussed. Dan Keller seconded and the motion carried unanimously.
- **Fund 9 – Water Utility Depreciation Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Water Utility Depreciation Fund as discussed. Gene Stout seconded and the motion carried unanimously.

Discussion: It was discussed that the Committee will aim for completing the budget at the next Budget Committee Meeting. The next Budget Committee Meeting is scheduled for April 14th, 2016, but could be subject to change.

Adjourn: The Budget Committee Meeting adjourned at 8:40 p.m.

Next Budget Committee Meeting: Thursday, April 14, 2016 at 7 pm.

Submitted by:

Angie Lanter – City Recorder