

BANKS PUBLIC LIBRARY BOARD MEETING

Meeting Minutes – Tuesday, January 19, 2016

Attending: Ann Witkowski, Lynda Goovaerts, Marion Steinbach

Absent (Excused): Linda Lybecker; JoAnn Pari-Mueller, Pete Edison

Staff: Denise Holmes

Roll Call: attendees declared presence

Call to Order: 6:30PM

Appearance of Interested Citizens: none

Welcome & Introduction: all welcomed

Changes or Additions to agenda: none

APPROVAL OF MINUTES: Ann Witkowski made a motion to approve the minutes of the December 15, 2015 meeting, Marion Steinbach seconded, all approved.

OLD BUSINESS

Library Expansion Update –

- Grant Update – Jamie Snyder, grant writer, doing great work for the library. Grant update
 - *Ford Family – considering our grant at board meeting on February 5.
 - *Collins – update sent January 15.
 - *Swindells – submitted January 15
 - *Oregon Community Foundation – Submitted January 15
 - *PGE Foundation – due mid-February.
 - *Energy Trust of Oregon – Project Registered
- Early Design Meeting – Energy Trust representative will be leading. Discussion to be centered on making sure RFP aligns with our intent to follow Path to Net Zero parameters.
- Possible fundraising ideas – Giving tree, McMenamins, Gofundme/Indiegogo and run/scavenger hunt, art/wine event and golf tournament.
- Next Steering Committee meeting is Thursday, February 4, 2016.

Strategic Planning

- Board member Linda Lybecker is experienced with strategic planning process and will be the facilitator. Board will discuss further in February meeting. Target is spring 2016.
- January/February meeting – should look at strategic planning committee development. Proposed to have strategic plan in spring.

Planning for FY 16/17 Budget

- Banks Library – Pool 1 distribution from WCCLS is up considerably this year compared to last because of new levy cycle. Will increase open hours and staff.
- Pool 2 and other levy funding – Policy Group will decide in January on recommendations to make recommendations to the Executive Board regarding distribution.

New Business

- Election of chair and vice chair – Ann Witkowski nominated as interim chair, Lynda Goovaerts made a motion, Marion Steinbach seconded. All approved. Lynda Goovaerts nominated as vice chair, Ann Witkowski made a motion, Marion Steinbach seconded. All approved.

- Joint meeting with North Plains Library – planning on March or April. It will include dessert bar, Eva Calcagno will visit and group discussion will be planned.

City Report – (reported by Denise Holmes)

- Work session visit by Commissioner Terry and others regarding the proposed Salmonberry Trail. This is a trail system that goes all the way to coast. Banks has possibility to be selected as trailhead.
- Presentation of rail crossing study; 4 or 5 possibilities discussed.
- Quail Valley golf course paid for a traffic study to assist rail crossing study.
- Sheriff's Office – police levy discussed.
- Water leaks – showed video of diver repairing leaks in tanks. Large loss found and capped.
- Community Development Grant to rework Commerce Street.
- New Transportation Systems Development Charges discussed. Part of impact on City streets from new construction would be paid by developers.
- Economic Development Commission – Banks is in a great position to start development.

Executive Report –

- Will meet in February.

Directors Report –

- Hired 2 very experienced on call Library Assistants. Both have extensive work in libraries.
- Book drop leaking; work continues to solve this problem.
- Summer Reading - Dayspring will no longer rent to secular groups therefore summer reading program will need new space. Will work on other spaces.
- Ford Family Foundation's Institute for Community Building continues work on its Community Based Change initiative – will hold regional meetings in the spring for all Ford Leadership grads and Community Ambassadors.

Friends Report –

- Annual meeting Saturday, January 30, 2016, City Hall, 10AM.

Meeting adjourned – 7:40 PM

Next meeting –Tuesday, February 16, 2016, City Hall, 6:30PM.

Minutes respectfully submitted by Lynda Goovaerts and Denise Holmes