

BANKS PUBLIC LIBRARY BOARD MEETING

Meeting Minutes – Tuesday, August 18, 2015

Attending: Ann Witkowski, Lynda Goovaerts, JoAnn Pari-Mueller and Marion Steinbach

Staff: Denise Holmes

Absent: Pete Edison

Call to order: 6:38PM

Roll Call: attendees declared presence

Welcome & Introduction: all welcomed

Appearance of interested citizens: none

Changes or Additions to agenda: add Library Board membership to new business

APPROVAL OF MINUTES: Marion Steinbach made a motion to approve the minutes of the July 21, 2015 meeting, JoAnn Pari-Mueller seconded, all approved.

OLD BUSINESS

Library Expansion Update –

- National Night Out on August 4, 2015 was a success. Pies sold, quilt raffles and clown donations made for positive event.
- Banks BBQ on August 15-16, 2015 was a success. Spin to win, quilt raffle, face painting, balloon creations all contributed to a fun event.
- Next possible events are wine/art event, turkey trot. More information to follow.
- Next scheduled events are Friends Book Sale/quilt raffle Oct. 3-4, Cemetery dinner December 5, and Barnes and Noble Book Fair and Gift Wrapping, December 12 and 13.
- Grant Writer, Jamie Snyder, is already working on Ford Family and Murdock grants.
- Next meeting is Thursday, September 10, 2015.

Library Levy –

- Ballot number is #34-235 and flyers are out, PAC is active, Friends shared ballot statement with North Plains and Cornelius Friends; scheduling visits to groups in town' lawn signs will go out soon.
- If levy passes, Banks Library will increase open time by 3 hours per week.

Policy Review –

- Circulation policy discussed and revisions made. A motion was made by Ann Witkowski to adopt policy, Marion Steinbach seconded, all in favor. Policy will be sent to the City Attorney for review.

Goals for 2016 – Library goals for City Council Retreat discussed. Board will continue with the following:

- Secure funds for Phase 2 and complete expansion.
- Increase hours by 3 hours/week if levy passes and support effort of library levy.
- Continue efforts for outreach and relationship with schools.
- Continue to sustain high level of library training; including competency standards.
- Continue library policy/procedure review.

NEW BUSINESS

Library Board Membership-

- Library Board Chair, Michelle Winter, would like to move to the Friends organization. She will not resign from board until replacement is found. Possible replacement candidates discussed.
- Opening will be posted when Michelle formally resigns with deadline to apply before Board's September meeting.

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City Report – (reported by Denise Holmes)

- Bicycle/Pedestrian plan draft presented.
- Water issues/work continues and City has cut water loss in half with current work.
- Upgrade rail crossing discussed.
- Food cart discussion.
- First reading for MACC contract with Comcast for cable service.
- Any Sheriff from Washington County can now enforce city ordinances.
- Building security policy adopted.

Executive Report –

- Next meeting September 9, 2015.

Directors Report –

- Working on information for grant writer.
- Denise Holmes will attend North Plains Library strategic planning meetings for educational purposes.
- Multi-district library fine policy (MUJU) has been in effect for several years– libraries can take replacement charge for any item at any library. Annual reimbursements to owning libraries of those payments have been suspended, due labor-intensive process vs. total actual payments.
- New website coming on September 15, 2015 and is very mobile-friendly.

Friends Report –

- Book Sale October 3 and 4, 2015
- Cemetery Dinner December 5, 2015.
- Barnes and Noble gift wrapping and book fair, December 12-13, 2015.

Meeting adjourned – 8:08 PM

Next meeting –Tuesday, September 15, 2015, City Hall, 6:30PM.

Minutes respectfully submitted by Lynda Goovaerts and Denise Holmes