



**PARK, RECREATION AND TREE BOARD**  
**Monday, July 20<sup>th</sup>, 2015 @ 6:00 PM**  
**City of Banks Council Chambers**  
**13690 NW Main Street**  
**Banks, Oregon 97106**

**MEETING MINUTES**

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**CALL TO ORDER AND DECLARATION OF A QUORUM**

Meeting called to order at 6:03 PM by Denise Holmes.

Present: Marion Steinbach, Mitty Brady, Jolynn Becker, Denise Holmes, Michael Davis, Gene Stout, and Dan Streblow.

Absent: Michael Nelson

**INTRODUCTIONS:**

None

**APPEARANCE OF INTERESTED CITIZENS:**

N/A.

**APPROVAL OF MINUTES**

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – June 15<sup>th</sup>, 2015. Michael Davis made a motion to accept the minutes with corrections as noted. Motion seconded by Marion Steinbach. Motion passed unanimously.

**NEW BUSINESS**

2. Design Standards – This item is deferred until the August 2015 Park, Recreation and Tree Board Meeting.
3. Tree Removal Request – Kent & Dawna Snodgrass – 12823 NW Scottston Terrace – Jolynn went over the application for the tree removal. Public Works staff inspected the situation. At this time staff does not feel that the trees are an issue with the lifting of the sidewalk. There was discussion amongst board members about the possibility of removing some of the roots versus removing the whole tree. The Park, Recreation and Tree Board makes the recommendation to the applicant to consult with an arborist to see if cutting some of the roots will help the situation.

**EVENTS**

4. National Night Out – Gene Stout would like to thank staff, and the board members who have put in a lot of hard work on this event. Jolynn has worked with Nikki at Sunset Speedway to determine how things will be set up for the event. The movie will be staged in the open area outside the gates of the speedway. The screen will be against the fence line, and people will sit on a sloped area to watch the movie. The vendors will be located inside the gates. Jim's Thriftway will be there selling hot dogs and sausage dogs. Sunset Speedway will open up their candy shack to sell candy, and

snow cones, etc. Outside the gates to the south will be the area where the monster truck, dirt cars, police cars and fire trucks will be located. Jolynn is waiting for vendors to submit their applications. The movie will be Big Hero 6. At the Library fundraiser event there was a young man doing balloon animals. She checked with him, and he is booked for National Night Out, but Jolynn asked the board if they would be interested in having a clown on hand that could do balloon art and face painting at the event.

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At approximately 6:20p.m. Kent and Dawna Snodgrass arrived, and the conversation went back to item #3 (Tree Removal Request). Jolynn explained to the applicants that staff reviewed their request, and made a site visit. At this time there is no need to remove the trees. The applicant might wish to check with an arborist to see about the possibility of having some of the roots removed. Mrs. Snodgrass stated that the sidewalk is lifting, the roots are close to damaging the foundation of her house, and are destroying her sprinkler system. Jolynn stated she will have an arborist come out and look at the situation. Jolynn also let the applicant know that based on the size of the planting strip, if the City were to approve the tree removal, the applicants would be required to plant new trees in the planting strip.

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Dan Streblow arrived at 6:33p.m.

At approximately 6:35pm the conversation shifted back to item #4 (National Night Out)

Jolynn requested the Deputy to have staff on hand to help with traffic control as people are leaving the event. Mitty will ask the Boy Scouts if they are available to help with clean up the day after the event. Jolynn asked Mitty to get back to her if the Boy Scouts will be able to assist with cleaning up the park and speedway. Denise asked about beverages. Jolynn confirmed that water and pop will be available for purchase. The restrooms at the speedway and the sunset park concession stand will be open. Jolynn asked again about how the board felt about having the clown at the event. It was unanimous that it would be a good addition to the event. Jolynn has a call in to the county about reserving some recycling bins for the event. Jolynn will check with Nikki on this item. Jolynn asked for people to assist at the event. Staff will help with clean up, but extra hands would make the job go much faster. The night of the event, it would be nice to have volunteers on hand at 4:00p.m. to assist with setting up booths, the movie, etc. Sunset Park is taking care of the spider box for the movie.

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Mitty Brady left at approximately 6:53 p.m.

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Jolynn wanted to give credit to Sunset Speedway for the flyer. They did a great job taking the information and compiling it together.

## **ACTIVITY REPORTS FOR PARKS**

### **5. Greenville City Park**

- a. **Water Usage:** Usage doubled due to weather, but watering has been cut down.
- b. **Work Orders:** Gene stated that the painting job on the gazebo looked very good. Jolynn let the board know that the paint has some special graffiti paint.
- c. **Park rentals:** No discussion
- d. **Landscaping billing statement:** No discussion

### **6. Log Cabin Park**

- a. **Work Orders:** Normal maintenance will be done this summer (powerwashing).

## **OLD BUSINESS**

### **COMMITTEE ROUND TABLE DISCUSSION**

Denise Holmes

- None

Mitty Brady

- None

Gene Stout

- None

Marion Steinbach

- None

Jolynn Becker

- None

Michael Davis

- Absent

Michael Nelson

- Absent

Dan Streblov

- None

### **ADJOURN**

Adjourned at 7:01 p.m.

Next Park, Recreation and Tree Board Meeting is scheduled for August 17<sup>th</sup>, 2015 at 6:00pm.

Submitted by Angie Lanter