

BANKS PUBLIC LIBRARY BOARD

Meeting Minutes – Thursday, April 21, 2015

Attending: Marion Steinbach, JoAnn Pari-Mueller, Michelle Winter, and Lynda Goovaerts **Staff:** Denise Holmes

Call to order – 6:36 PM

Roll Call - attendees declared presence.

Welcome & Introduction – all welcomed.

Appearance of interested citizens – none

Changes or Additions to agenda – none

APPROVAL OF MINUTES– Lynda Goovaerts moved that the minutes of March 17, 2015 meeting be approved, JoAnn Pari-Mueller seconded the motion, passed unanimously.

OLD BUSINESS

Library Expansion Update –

- Major donors requests are encouraging and continuing forward on asks.
- Stephanie Jones will take over meeting agenda, as Clarinda phases out.
- Donor Search purchased Donor Dynamics. Donor Search will increase size and accuracy. Our lists will be put in data base template of theirs and then will provide comprehensive mailing list. Donor Search subscription for one year will be provided at no additional cost beyond what was paid to Donor Dynamics.
- “Registered at Banks Library” list from WCCLS given to Friends for marketing and communications.
- Greg Morris, graphic artist, working on marketing materials.

Mission Statement –

- Michelle Winters presented two mission statements and board discussed. Marion Steinbach moved that selected statement be approved; JoAnn Pari-Mueller seconded the motion, passed unanimously. The selected mission statement is – “Banks Public Library connects, entertains and informs the community by providing trained staff and access to a variety of materials to encourage life-long learning”.

Library Budget

- Budget committee approved.

Meeting Schedule

- No meeting in May.

NEW BUSINESS-

- Library vision statement– discussed, looked at sample and did some brainstorming. Will table until next meeting.
- Library board member terms – Michelle Winters moved that Lynda Goovaerts continue term on board, Marion Steinbach seconded, passed unanimously. Michelle Winters moved that Ann Witkowski continue term on board, JoAnn Pari-Mueller seconded, passed unanimously. Denise will forward letter of the Board’s recommendation to City Council. Re-appointment request will appear on their June meeting Consent Agenda.

City Report – (reported by Denise Holmes)

- Postponed action on tobacco ordinance. First reading with requested revisions possible in June .

Executive Report –

- Decide/approved levy packet. It will be forwarded to the County Commissioners for approval
- Levy statement reviewed.
- We are getting more than in the past. Additional funds would make it possible to add three open hours.

Directors Report –

- Interviewing for on call Library Clerk.
- Officer Hanlon read a story to pre-school story time. He read “I’m Lost”. He was a hit and a hoot.
- Fire Chief will read book and arrive in fire truck during upcoming pre-school story time at end of June.

Friends Report –

- Making plans for Plant and Book sale May 8 and 9, 2015. Some highlights will be: members shop early on Friday, May 9, \$1 coupon in water bills and membership promotion during sales. Books are needed.

Meeting adjourned – 7:44 PM

Next meeting – Tuesday, June 16, 2015, City Hall.