



**Regular City Council Meeting  
April 14, 2015  
MEETING MINUTES**

**CALL TO ORDER** Mayor Pete Edison called to order the Regular Meeting of the Banks City Council at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present were: Mayor Pete Edison, Mark Gregg, Brian Biehl, Teri Branstitre, and Mark Walsh. Dan Keller and Michael Nelson were excused.

Staff present: City Manager Jolynn Becker, City Recorder Angie Lanter, City Planner Stacey Goldstein, and Library Director Denise Holmes.

**APPEARANCE OF INTERESTED CITIZENS**

**CEREMONIAL PRESENTATIONS & PROCLAMATIONS**

**BRIEFINGS AND PROGRAMS**

1. Union Point Cemetery – Will Moore, representing the Union Point Cemetery Board, presented City Council with an overview and update on the Union Point Cemetery via PowerPoint, reviewing the history, funding sources, features, and activities of the cemetery, which is a pioneer cemetery. The Board wanted to raise awareness of the cemetery as a foundation of the community and find ways to engage Banks citizens and promote the concept of starting a heritage. The Board was developing policies on selling plots to ensure those connected to the Banks community could be in the cemetery. He welcomed input from Council about how the cemetery could be more incorporated into the community and invited everyone to attend the Memorial Day Service where a Board member would be available to answer questions and share the cemetery's history.

Ray Deeth said he heard a presentation on pioneer cemeteries at the Washington County Museum. Pioneer cemeteries had connections to Prohibition, and, in the 1860s, were places where families used to picnic to remember loved ones.

2. Police Monthly Briefing – Deputy Hanlon presented the police report for March 2015. He updated that the massing by the group in Greenville Park was subsiding some and credited West End deputies for providing supplemental hours to maintain a greater presence in the city.

Sgt. Schuster described two incidences that had occurred over the last couple weekends during the night shift that resulted in excessive police activity in town.

City Recorder Lanter agreed to begin providing City Council with a police activity graph which identified the number of incidences by category and would show police activity trends over the last year. The graph was also available on the City's website, and three years of data was available.

3. Planning Commission Liaison – Ray Deeth reported that the March Planning Commission meeting included lengthy discussions about food carts and medical and recreational marijuana zoning. He highlighted the key discussion points regarding a potential application for a food cart in the city and the fact that with the State’s 1,000 ft buffers, marijuana facilities could only be located in the Industrial zone on Wilkesboro Rd. City Planner Goldstein would return to the April Planning Commission meeting with additional mapping regarding marijuana facilities and multi-use zoning.
4. City Council Goals Updates  
City Manager Becker briefly updated on the status of the City Council Goals as follows:
  - a. Water Resources – Councilor Gregg  
An update would be presented next month regarding results related to the water meter change out between the tanks, the transducer on the 10-in Banks Lumber line; and updating leaking hydrants.
  - b. Downtown/Main Street Master Plan – Councilor Keller  
A study was currently underway for the Bike and Pedestrian Master Plan and a second stakeholders meeting would be held Thursday, April 16<sup>th</sup>. Council was invited to attend the workshop scheduled for May 18<sup>th</sup>. Staff was optimistic about receiving the Main Street TGM Grant after a third place finish last year. The final application was due June 13<sup>th</sup>.
  - c. Library Phase II – Councilor Nelson  
The Library was still proceeding with the fundraising campaign.
  - d. Economic Development – Mayor Edison  
Staff was talking with DLCD about its economic development programs and efforts were being made for the mayor to meet with an economic manager from another city to gain insight on how to jumpstart the process. City Council could expect a presentation at a later date.
  - e. Sidewalk Maintenance/Repair Program – Councilor Branstitre  
The City was still waiting to bring on an intern. Some of the City’s sidewalk issues might be addressed by West Hills as a result of MOD1-14 and MOD2-14 on Council’s Business Agenda tonight. The City still needs to develop an actual plan for the Maintenance and Repair Program.
  - f. At Grade Railroad Crossing – Councilor Biehl  
Van Dykes, Quail Valley, and West Hills had signed an agreement to do a study to determine the best location for an at-grade crossing. Staff would follow up to see where the parties were in that process, if a point person had been determined, and when the City would begin collaborating and providing feedback on the study.
  - g. Asset Management Plan – Councilor Walsh  
Staff would begin researching different types of asset management programs and evaluating software programs used by other cities.

## **CITY REPORTS**

5. City Manager Report – City Manager Becker presented the City Manager Report via PowerPoint, which was included in the meeting packet, and responded to clarifying questions from City Council. She reported on the damage done to the gazebo in Greenville Park after mud with some staining agent had been spattered on the ceiling. The item was submitted as an insurance claim and Council would receive an update next month. She announced the City was just notified that the City would receive funds for a consultant to do a workshop to create a parking program.

## **CONSENT CALENDAR:**

6. City Council Meeting Minutes – March 10th, 2015.
7. Special City Council Meeting Minutes – March 18th, 2015

Councilor Biehl moved to approve the Consent Calendar. Councilor Walsh seconded the motion. MOTION CARRIED 4-0. Ayes: Gregg, Biehl, Branstitre, and Walsh; Nays: None.

## **PUBLIC HEARING**

### **BUSINESS AGENDA**

8. Continuation of MOD1-14 and MOD2-14 for consideration and adoption of findings and final written order only, record is closed, no new testimony. City Planner Goldstein presented the Staff report, reviewing the Findings of Fact, Conclusions of Law, and Decision of the City Council, which was included in the packet. She confirmed City Attorney Kearns had reviewed the document, made modifications, and was satisfied with what it contained.

Councilor Walsh moved to adopt the findings and the final written order for MOD1-14 and MOD2-14. Councilor Gregg seconded the motion. MOTION CARRIED 4-0. Ayes: Gregg, Biehl, Branstitre, and Walsh; Nays: None.

9. City Council discussion regarding Ordinance #2015-03-01, adopting an Ordinance prohibiting smoking and the use of tobacco products in city parks, city buildings, and on city parking lots by amending Chapter 130 (General Offenses) to add a new section 40 (Smoking and Tobacco Use on Public Property) of the Banks Code of Ordinances?  
Mayor Edison deferred this agenda item to the May City Council meeting due to the absence of Councilors Nelson and Keller.
10. Shall the City Council adopt Ordinance #2015-03-02 amending Chapter 130 (General Offenses), section 130.03 (Drinking in Public Places) of the Banks Code of Ordinances by authorizing the City Manager to allow the consumption of alcohol in conjunction with a park use permit? (Second Reading and Consideration for Adoption) (CL 2015-10). City Manager Becker briefly reviewed the Staff report.

Councilor Gregg moved to conduct Second Reading and Consideration for Adoption of Ordinance No. 2015-03-02 amending Chapter 130 (General Offenses), Section 130.03 (Drinking in Public Places) of the Banks Code of Ordinances by authorizing the City Manager to allow the consumption of alcohol in conjunction with a park use permit. Councilor Branstitre seconded the motion. MOTION CARRIED 4-0. Ayes: Gregg, Biehl, Branstitre, and Walsh; Nays: None.

### **COUNCIL ROUND TABLE DISCUSSION**

Councilor Gregg announced the Annual Banks Community Garage Sale would be April 25<sup>th</sup> at the junior high gym and that there would be no auction this year. He also noted this was Dispatcher Appreciation Week at WCCCA and he stopped in to express his appreciation.

Mayor Edison said the library fundraising campaign was in its infant stages and it had been noted that everyone associated with the City, including its boards, should donate. He distributed donations forms to the Council and announced that both he and his company would each be donating \$2,500 to the library campaign.

City Recorder Lanter noted tomorrow was the deadline for Councilors and Planning Commissioners to submit their SEI forms. She expected to receive a list of anyone who still needed to submit their forms from the Ethics Commission tomorrow.

City Manager Becker displayed the City's website and indicated the link and interactive map for people to provide input regarding the Bike and Pedestrian Master Plan.

City Planner Goldstein added that documents, maps and interactive materials were beginning uploaded to the Bike and Pedestrian Master Plan website. She encouraged everyone to review the materials, provide comments and attend the upcoming open houses. The interactive map enabled citizens to help identify gaps and deficiencies in the city's bike/pedestrian network.

Library Director Holmes noted to go out for grants half of the City's matching \$150,000 had to either be in hand or pledged, which could extend a donor's payment as long as three years. She confirmed that credit card payments could be accepted.

Ray Deeth noted the new flag on City Hall could not be flown at half-mast and suggested having an engineer design a full flagpole design for City Hall. A full flagpole would properly allow for ceremonial events. He added it was important for the City to recognize the veterans who have fought for each citizen's freedom. A veteran's memorial was being considered in the area where the Welcome to Banks sign is located.

**ADJOURN** The meeting adjourned at 8:03 PM.

Submitted by:

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Angie Lanter – City Recorder