



## **Budget Committee Meeting Minutes City Council Chamber March 18, 2015**

**Call to Order:** Levi Eckhardt called to order the Budget Committee Meeting @ 7:00 p.m.

Present: Stephanie Harr, Gent Stout, Mayor Peter Edison, Library Director Denise Holmes, Levi Eckhardt, Councilor Dan Keller, Council Michael Nelson, City Manager Jolynn Becker, City Recorder Angie Lanter, Mike Lyda, Marion Steinbach, and Councilor Brian Biehl.

Absent: Councilor Mark Gregg, Councilor Mark Walsh, and Councilor Teri Branstitre.

**Election of Presiding Officer and Vice Chair:** Dan Keller nominated Levi Eckhardt for the position of Presiding Officer. The motion was seconded by Brian Biehl and motion carried unanimously. Dan Keller nominated Pete Edison for the position of Vice Chair. Brian Biehl seconded the motion and motion carried unanimously.

**Minutes:** Michael Nelson motioned to approve the minutes of the April 23, 2014 Budget Committee meeting. Mayor Edison seconded and the motion carried unanimously.

**Appearance of Interested Citizens:** Roy Tankersley was in the audience, but did not wish to speak.

**Budget Message:** City Manager Jolynn Becker gave a summary of the 2015-2016 Budget Message.

**Introductions:** Levi went around the room and asked everyone to introduce themselves.

**Review the Proposed Budget Committee Handbook:** City Manager Jolynn Becker gave an overview of the Proposed Budget Committee Handbook by section. There was discussion about the PERS contributions. Michael Nelson asked for clarification as to if the PERS credit was good through 2024 or 2027. Jolynn confirmed the date to be 2027. Michael Nelson asked how many members should be on the committee, as he noticed we have a few openings. The committee is made up of the City Council, and an equal number of citizens. Quorum for this committee would be 8.

**Received Public Input and Questions:** Roy Tankersley was in attendance to seek funds for some signs. Levi explained to Roy how the Budget Committee works. Jolynn asked Roy to come into City Hall the next business day, and she will address his questions.

**Budget Committee Questions and Recommendations:** There were no questions or recommendations from the Budget Committee.

**Review the Proposed 2014-2015 Fiscal Year Budget by Fund**

- **Fund 4 – Street and Roads Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Peter Edison motioned to approve the budget for the Streets and Roads Fund as discussed. Brian Biehl seconded and the motion carried unanimously.
- **Fund 6 – Traffic Impact Fees Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Traffic Impact Fees Reserve Fund as discussed. Michael Nelson seconded and the motion carried unanimously.
- **Fund 7 – Police Services Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Police Services Fund as discussed. Michael Nelson seconded and the motion carried unanimously.
- **Fund 8 – Water System Development Charges Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Water System Development Charges Fund as discussed. Michael Nelson seconded and the motion carried unanimously.
- **Fund 10 – Park Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Transportation Development Reserve Fund as discussed. Michael Nelson seconded and the motion carried unanimously.
- **Fund 11 – Transportation Development Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund with changes as discussed. Dan Keller motioned to approve the Transportation Development Reserve Fund as discussed. Pete Edison seconded and the motion carried unanimously.
- **Fund 12 – Governmental Capital Equipment Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Governmental Capital Equipment Reserve Fund as discussed. Michael Nelson seconded and the motion carried unanimously.
- **Fund 13 – Governmental Capital Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve Governmental Capital Reserve Fund as discussed. Michael Nelson seconded and the motion carried unanimously.
- **Fund 18 – Park System Development Charges Fund:** Budget Committee reviewed and made recommendation to approve the fund as discussed. Dan Keller motioned to approve to adopt the Park System Development Charges Fund as discussed. Nelson seconded and the motion carried unanimously.
- **Fund 3 – Library Fund:** Budget Committee reviewed the Library Fund. This item will be carried over to the next Budget Committee Meeting.
- **Fund 14 – Governmental Capital Project Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Governmental Capital Project Fund as discussed. Michael Nelson seconded and the motion carried unanimously.
- **Fund 16 – Water Utility Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Dan Keller motioned to approve the Transportation Development Reserve Fund as discussed. Michael Nelson seconded and the motion carried unanimously.
- **Fund 15 – Water Utility Equipment Reserve Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Michael Nelson motioned to approve the Transportation Development Reserve Fund as discussed. Dan Keller seconded and the motion carried unanimously.
- **Fund 17 – Water Utility Project Fund:** Budget Committee reviewed and made the recommendation to approve the fund as discussed. Michael Nelson motioned to approve the

Transportation Development Reserve Fund as discussed. Dan Keller seconded and the motion carried unanimously.

**Discussion:** It was discussed that the Committee will aim for completing the budget at the next Budget Committee Meeting. The next Budget Committee Meeting is scheduled for April 1<sup>st</sup>, 2015, but could be subject to change.

**Adjourn:** The Budget Committee Meeting adjourned at 9:02 p.m.

**Next Budget Committee Meeting: Wednesday, April 2, 2015 at 7 pm.**

Submitted by:

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Angie Lanter – City Recorder