



PARK, RECREATION AND TREE BOARD
Monday, March 16th, 2015 @ 6:00 PM
13680 NW Main Street
Banks, Oregon 97106

MEETING MINUTES

CALL TO ORDER AND DECLARATION OF A QUORUM

Meeting called to order at 6:02 PM by Denise Holmes.

Present: Jolynn Becker, Linda Richardson, Gene Stout, Michael Nelson, Marion Steinbach, Mitty Brady, Michael Davis, David Duyck, Brenda Herinckx, Denise Holmes, and Dan Streblow.

Absent:

INTRODUCTIONS:

None

APPEARANCE OF INTERESTED CITIZENS:

N/A.

APPROVAL OF MINUTES

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – February 16, 2015. Michael Nelson made a motion to accept the minutes. Motion seconded by Marion Steinbach. Motion passed unanimously.

NEW BUSINESS

2. Greenville City Park Final Design – Linda Richardson presented the design map and description of the project.

Dan Streblow arrived at 6:10 PM

Linda walked the board through the project, and the improvements that would be made. Dan asked about ADA accessibility on the sidewalks. Linda will make sure that all the accesses to the park are ADA. Jolynn asked if everyone was ok with proceeding. The application deadline is April 1, 2015. The Budget Committee will be meeting on Wednesday, March 18th, 2015. She would like to have a Special City Council Meeting to seek approval of a Resolution supporting this project, so the City can meet the April 1st deadline of applying. David Duyck asked if there would be soccer fields. Jolynn stated that the little kids soccer rents the quadrants at the park for soccer, but the older kids play at the schools. Gene asked that since it had been discussed to possibly use the basketball court for other events, would it be wise to stub in the electric, and have an electrical box onsite. Dan Streblow made a motion to make a recommendation to the City Council to approve the resolution to proceed with the grant application process. Motion seconded by Michael Davis. Motion passed unanimously.

3. Sunset Park Association partnership – David Duyck wanted to talk to the group about possibly partnering for National Night Out. The race track was talking last summer about possibly doing a movie night. He mentioned it to Jolynn, and she told him about National Night Out. The race track

has many amenities (bleachers, concession stands, restrooms, more parking) that could be utilized for an event such as this. David and Brenda Herinckx wanted to come to the PRT Board, and offer their park as a possible location for NNO. Michael Nelson asked if people could put blankets and such down for the movies. A lot of people do a picnic the night of the event. David said the bleachers are available, blankets could be used, but it would be on the clay track. Gene feels that a positive to this would be the heavy vehicles (fire trucks, helicopters, etc.) would not be damaging Greenville City Park. David feels this would be a great way to get people from the subdivision to come to Sunset Park and see what the park has to offer. Denise inquired as to if vendor booths could be set up somewhere. David said they could set up inside the gate, and in the area around the horseshoe pit, and in the spectator area. Denise likes the idea of doing the whole NNO event at Sunset Park. Dan Streblov agreed, saying that having it at Sunset Park would be more visible to the residents that it NNO is going on. David also let the board know that there is a play structure at the park, and there is a yard light. David offered to bring Nicky, the manager of the race track with him to the next PRT Board meeting to discuss planning of the event. David invited the board to come over and walk through the park, and the race track to get a visual of how things could be set up. Jolynn also threw out the suggestion that if the NNO did not work out at Sunset Park this year, that maybe the City could possibly co-sponsor another movie during the summer. There was discussion about having the next PRT Board meeting at Sunset Park.

Michael Nelson excused himself from the meeting.

4. Discussion regarding 2015-2016 Park Budget – Jolynn shared the proposed budget with the Park, Recreation and Tree Board. The board went through the line items for the park budget.
5. Design Standards for planting strips – Jolynn wanted to discuss the Banks Code of Ordinance Urban Forestry Code. She also went over some examples of street trees, and planting strips from some other cities. Jolynn would like everyone to look this information over and have a discussion at the April meeting, so the board can make a recommendation to the City Planner to make changes to the City Code.
6. Greenville City Park Landscaping RFP – Jolynn informed the board that the 2 year contract with Tru-Green is up as of June 30, 2015. Jolynn will be going out to several different landscapers in the area to get bids for the park maintenance. She went over the park maintenance plan. She would like the board to look over the information, and be ready to discuss it at the April 2015 board meeting.

EVENTS

7. Tree for All – Jolynn stated that both events were held, and successful.
 - March 6th, 2015 planting at the swale at the Public Works Building
 - March 8th, 2015 SOLVE Dairy Creek Planting Day
8. Arbor Day Event – No discussion
9. National Night Out – Michael Davis talked to his friend with the monster truck. His friend is very excited to come out and be a part of NNO. He will bring out 3 trucks, and do a freestyle demonstration. Once the demonstration is over, he will park the trucks, and kids can climb up in the trucks, take pictures, give autographs. The board is in favor of this. It would be a great addition to the NNO event.

ACTIVITY REPORTS FOR PARKS

10. **Greenville City Park**
 - a. **Water Usage:** No discussion
 - b. **Work Orders:** No discussion
 - c. **Park rentals:** No discussion
 - d. **Landscaping billing statement:** No discussion
11. **Log Cabin Park**
 - a. **Work Orders:** No discussion

OLD BUSINESS

COMMITTEE ROUND TABLE DISCUSSION

Denise Holmes

- None

Mitty Brady

- None

Gene Stout

- None

Marion Steinbach

- None

Jolynn Becker

- None

Michael Davis

- None

Michael Nelson

- None

Dan Strelbow

- None

ADJOURN

Adjourned at 7:09 PM

Next Park, Recreation and Tree Board Meeting is scheduled for April 20th, 2015 at 6:00pm at Sunset Park.

Submitted by Angie Lanter