



**PARK, RECREATION AND TREE BOARD**  
**Monday, February 16<sup>th</sup>, 2015 @ 6:00 PM**  
**13680 NW Main Street**  
**Banks, Oregon 97106**

**MEETING MINUTES**

---

**CALL TO ORDER AND DECLARATION OF A QUORUM**

Meeting called to order at 6:02 PM by Denise Holmes.

Present: Michael Nelson, Mitty Brady, Marion Steinbach, Jolynn Becker, Linda Richardson, Michael Davis.

Absent: Gene Stout, Dan Streblov

**INTRODUCTIONS:**

None

**APPEARANCE OF INTERESTED CITIZENS:**

N/A.

**APPROVAL OF MINUTES**

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – January 19, 2015. Michael Nelson made a motion to accept the minutes. Motion seconded by Marion Steinbach. Motion passed unanimously.

**NEW BUSINESS**

2. Preliminary Design for new features at Greenville City Park – Linda Richardson will be meeting with Tru-Green next week. She showed the board a concept design for Greenville City Park. There was discussion about the different options shown in the concept. Linda is waiting for a rough cost from an engineer on the design/build costs for the cover for the basketball court. Linda is concerned about the size of the cover. It is much bigger than the gazebo, and most of the roofs of the surrounding homes.

The discussion shifted to edging around the park walkways. Concrete will be very expensive. Steel may be a cheaper option. Another option might be to “sink” the walkways, and use fiber chips for the surface. Linda will do a cost comparison for the options for the edging and walkways. The board seemed to agree that chips for the walkway would be the best way to go, and get different options for the edging.

There was discussion on where the next park would be located. Jolynn indicated it would more than likely be on the east side in the newly annexed area. There was discussion about what features to have in Greenville City Park, and what to think about for the next park. Linda showed the board some pictures from different parks in the area, so they could get some visual ideas.

Denise stated that a covered basketball court would dominate the park, and the homes on that side of the park would only have a view of the covered basketball court, and not the park. The consensus of the board was to not cover the basketball court, but to leave the ability (sleeves inserted in the ground) for future cover possibilities. The surface of the court was discussed, as to

whether or not asphalt or concrete would be best. Linda will do a cost comparison and get back to the group.

Michael Nelson excused himself from the meeting at 6:27pm.

Linda will get information to Jolynn prior to the March 10, 2015 City Council Meeting, so that Jolynn can update Council on the park updates, and the grant process. Linda was looking through the grant materials, and she will help Jolynn out as much as possible with the application.

Denise was not at the last PRT Board meeting, so Jolynn and Linda gave her a quick overview of some of the other changes proposed for the park. The board thanked Linda for all her hard work on this project.

3. Park Budget – Jolynn asked if anyone had anything additional they would like to add to the Park Budget for 2015-16. The board discussed all the projects that had been completed, and what is in store for the next year. The board instructed Jolynn to move ahead with the Park Budget as normal.
4. Planting at the Swale – The event will be held on March 6, 2015 at 9am. Someone from CWS will be on hand to show the group how to plant the plugs, and staff will work on the planting. Any volunteers are welcome to help.
5. Design Standards for planting strips – Jolynn would like to keep it simple with bark dust or grass. Preferably grass. Jolynn will bring information to the board at the March meeting.

#### **EVENTS**

6. Tree for All – March 7<sup>th</sup> from 9-Noon. Sponsored by SOLVE. Meet in the Banks Elementary School Parking Lot.
7. Arbor Day Event – Usually at the end of April. Jolynn asked if anyone had suggestions for areas to do a planting in. Denise stated that planting trees is better to do in the fall. She suggested using the Swale planting as our Arbor Day Event, and hold off on the tree planting in the fall, as a second Arbor Day Event. That way it gives more planning time for coming up with a plan on where and what to plant.
8. National Night Out – Jolynn stated that we will get registered, as we need to order new banners. Sunset Park Association will be attending the March 2015 PRT Board meeting, to discuss partnering for the 2015 NNO Event. Denise asked the board to think about ideas, what has and hasn't worked, things they would like to see added to the NNO Event, and bring their ideas to the March 2015 Meeting.
9. Christmas Tree Lighting Event – No updates

#### **ACTIVITY REPORTS FOR PARKS**

10. **Greenville City Park**
  - a. **Water Usage:** Reviewed report
  - b. **Work Orders:** Reviewed report
  - c. **Park rentals:** Reviewed report. Jolynn also let the board know that there may be an upcoming change to the fee schedule in regards to park rentals.
  - d. **Landscaping billing statement:** Reviewed statement
11. **Log Cabin Park**
  - a. **Work Orders:** None

#### **OLD BUSINESS**

#### **COMMITTEE ROUND TABLE DISCUSSION**

Denise Holmes

- The Library will be having a summer reading program "Border Collies International" event in Greenville City Park in July 2015.

Mitty Brady

- None

Gene Stout

- Absent

Marion Steinbach

- None

Jolynn Becker

- None

Michael Davis

- He would like to hold a softball tournament in town. He would like to do it in October, possibly a costume contest. There was one held on the 4<sup>th</sup> of July, and he wasn't aware of it. With more publicity, it could be a big event.

Michael Nelson

- None

Dan Strelbow

- Absent

## **ADJOURN**

Adjourned at 7:05 PM

Next Park, Recreation and Tree Board Meeting is scheduled for March 16<sup>th</sup>, 2015 at 6:00pm.

Submitted by Angie Lanter