



PARK, RECREATION AND TREE BOARD
Monday, January 19th, 2015 @ 6:00 PM
13680 NW Main Street
Banks, Oregon 97106

MEETING MINUTES

CALL TO ORDER AND DECLARATION OF A QUORUM

Meeting called to order at 5:59 PM by Gene Stout.

Present: Michael Nelson, Mitty Brady, Gene Stout, Marion Steinbach, Jolynn Becker, Linda Richardson, Dan Streblov, Michael Davis.

Absent: Denise Holmes

INTRODUCTIONS:

None

APPEARANCE OF INTERESTED CITIZENS:

N/A.

APPROVAL OF MINUTES

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – December 15th, 2014. Michael Nelson made a motion to accept the minutes. Motion seconded by Mitty Brady. Motion passed unanimously.

NEW BUSINESS

2. Preliminary Design for new features at Greenville City Park - Linda Richardson showed a picture of the park as it currently is. It shows plants/shrubs/trees that have been removed. Linda showed a drawing that laid out options for the basketball courts/arboretum. There was discussion regarding the pathways, and possible materials for use on the pathways. There was discussion regarding the drawings presented by Linda, and some of the different options. Michael Nelson complimented Linda on the design, but wondered about the addition of more park benches, and picnic tables, maybe some water features, or areas for a little more privacy. There was discussion on various water feature options. This may be something to consider later in the future for this park, or another park. In order to start seeking a grant, a decision needs to be made soon on the features for Greenville City Park. There was discussion on if 2 courts are necessary or not. Marion pointed out that by having 2 courts, the option to have one full court is also there. There was discussion regarding the material to make the courts out of. Gene stated that concrete has less maintenance requirements than asphalt. Linda showed some pictures of other basketball courts, made from different materials. Dan asked about the rubberized tar options. Linda will look into it, but she thinks that may be a more expensive option. She will do a cost comparison on the different surface types. Linda then showed drawings of covers for basketball courts. She was thinking of something along the lines of the style of the gazebo, so that they look similar. There was discussion regarding lighting for the basketball court, and where the electrical lines run through the park. There was a discussion of having a pad poured for porta potties that would be brought in for different events, and it will be in an area sheltered by trees, so that it is not an eye sore. Linda talked about the options for edging around the pathways.

Michael Nelson excused himself from the meeting at 6:30pm

There was discussion about how the edging around the pathways can help with mowing, and keeping nice lines. Linda mentioned that she noticed that the ground is very "lumpy". It should be graded, and reseeded while going through this whole process. Mitty feels that a cover for the basketball court is not necessary. Marion agreed. Linda stated we could always start without a cover, and add it later. Dan Streblow said if it is not added at the beginning, it probably will never get added, and he felt that it would enhance it. He pointed out that it could be used in the sun and rain if covered, and it would the court to be used for other things. Dan feels that a decent looking roof that would not be an eye sore could be created. Gene asked about upgrading the water fountain at Greenville City Park. It is vandalized repeatedly. He was wondering about a stone option like what is at the Log Cabin Park. Linda will now work on detailing out an estimate. Mitty raised concerns regarding charging for park usage. Jolynn explained why certain events have to pay for park usage. Discussion went back to the cover over the basketball court. Jolynn asked about the possibility of covering only 1/2 of the court vs. the whole court.

Mitty excused herself at 7:00pm

There was discussion regarding installing a soaker trench. Jolynn asked if everyone agreed with the plan as presented. Everyone liked the plan. Jolynn also mentioned that it is being discussed about lighting up the tree on the other end of Greenville City Park at the holidays. Jolynn will start work on the grant process.

3. Tree Removal Request – Clean Water Services, 13564 NW Main Street, Banks, Oregon – Clean Water Services is requesting to remove a tree in the planting strip in front of the Frontier Building on Main Street. This tree is planted over the top of multiple different utilities. They would like to remove the tree, and replace with grass. Dan Streblow made a motion that the tree be removed, and the stump be ground out, and grass be planted in the parking strip. Marion seconded the motion.
4. Design Standards for Planting Strips – Deferred to February Meeting.

EVENTS

5. Christmas Tree Lighting Event - Deferred to February Meeting.
6. Tree for All – CWS is requiring the City of plant 1,000 grass plugs in the swale at the Public Works Building. Jolynn would like to create an event for the beginning of March. The City could plant a few for event purposes, and then have a contractor come in and plant the rest.
7. Arbor Day Event – To be held in April 2015. Board members should start thinking of areas that would be good to plant trees. Marion asked if all the trees that were planted by the Lumber Mill along the property lines would count for an event?
8. National Night Out – Deferred to February.

ACTIVITY REPORTS FOR PARKS

9. **Greenville City Park**
 - a. **Water Usage:** Reviewed report
 - b. **Work Orders:** Reviewed report
 - c. **Park rentals:** Reviewed report
 - d. **Landscaping billing statement:** Reviewed statement
10. **Log Cabin Park**
 - a. **Work Orders:** None

OLD BUSINESS

COMMITTEE ROUND TABLE DISCUSSION

Denise Holmes

- Absent

Mitty Brady

- Left early

Gene Stout

- None

Marion Steinbach

- None

Jolynn Becker

- None

Michael Davis

- None

Michael Nelson

- Left early

Dan Strelbow

- None

ADJOURN

Adjourned at 7:29 PM

Next Park, Recreation and Tree Board Meeting is scheduled for February 16th, 2015 at 6:00pm.

Submitted by Angie Lanter