



**Regular City Council Meeting  
September 9, 2014  
MEETING MINUTES**

**CALL TO ORDER** Mayor Pete Edison called to order the Regular Meeting of the Banks City Council at 7:05 PM.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present were: Mayor Pete Edison, Dan Keller, Mark Gregg, Michael Nelson, Rob Fowler and Teri Branstitre. Brian Biehl was excused.

Staff present: City Manager Jolynn Becker, City Recorder Angie Lanter, City Planner Stacey Goldstein, City Attorney Dan Kearns

**APPEARANCE OF INTERESTED CITIZENS**

Marion Steinbach, 42280 NW Banks Rd, Banks, requested an update on the Banks Rd leak. City Manager Becker replied the City confirmed the leak was from a city water line. A crew would repair the leak on Thursday and have flaggers to manage traffic.

**CEREMONIAL PRESENTATIONS & PROCLAMATIONS – None**

**BRIEFINGS AND PROGRAMS**

1. Police Monthly Briefing – Deputy Hanlon presented the police report for August 2014. He updated on the graffiti at the school, stating he had a lead on a name and the matter was still being investigated. The proper use of blinkers in a roundabout was also discussed.
2. Planning Commission Liaison – Planning Commission Chair Gene Stout reviewed the actions of the August 26th meeting, noting the Commission received an update from Western Oregon Wood Products, namely that they were still recovering from the fire, the cause of which was still being researched, and from the Banks Lumber Mill, which anticipated installation of the water meter by March 2015.
3. City Council Goals Updates
  - Prepare new goals for City Council Retreat – October 1<sup>st</sup> & 2<sup>nd</sup>, 2014. Mayor Edison reminded the Councilors to email three goals for next year to City Recorder Lanter within the next week. City Manager Becker confirmed the Council retreat was scheduled for October 1<sup>st</sup> and 2<sup>nd</sup>.

**CITY REPORTS**

4. City Manager Report – City Manager Becker presented the City Manager Report via PowerPoint, which was included in the meeting packet. She also discussed the following items and responded to clarifying questions from Council
  - Clean Water Services' (CWS) Tree For All Project, which focused on planting a million trees and shrubs within the next year. The City has to replace some plants in a swale and would ask CWS to supply the plugs for the City to plant in the swale. The matter would be discussed at the Park, Recreation, and Tree Board meeting this month.
  - All Banks' citizens were invited to attend the dedication for the new middle school on Saturday, September 20<sup>th</sup> at 4 pm.
  - The City was not awarded the TGM Grant for the Banks Main Street Master Plan, but came in third on the list for the second year in a row. The City would reapply next June and work to build a stronger case for being awarded the grant next year with the Bike and Pedestrian Master Plan, seeking code assistance for doing Development Code updates for future Main Street and bike and pedestrian codes, and applying for a workshop to study parking issues within the city. Staff was also talking with the consultant about the

potential to piecemeal the work to avoid progress being stalled while the City waits to see if the TGM Grant is awarded to Banks next year. The 2016 TGM Grant Award decision would be made in September 2015

#### **CONSENT CALENDAR:**

5. City Council Meeting Minutes – August 12th, 2014.
6. Shall the City Council approve the updated Local Government Investment Pool Signature Card for City of Banks' pool accounts? (CL 2014-48)
7. Shall the City Council adopt Resolution #2014-17 to support and authorize the City's Application with the Washington County for the Community Development Block Grant (CDBG) for the 2015-2016 Funding Period? (CL 2014-49)
8. Shall the City Council approve the City Manager's Annual Performance Review?
9. Shall the City Council approve the City Manager to sign the contract for the Library Capital Campaign Consultant to assist the City of Banks and the Friends of the Library with the activities in raising funds for Phase II of the Library Expansion Project? (CL 2014-50)

**Councilor Gregg moved to approve the Consent Calendar as presented. Councilor Nelson seconded the motion. MOTION CARRIED 5-0. Ayes: Keller, Gregg, Nelson, Fowler, and Branstitre; Nays: None.**

#### **BUSINESS AGENDA**

##### Public Hearing

##### Regular Business

10. Verbal update regarding proposed changes to the Nuisance Ordinance (Noise/Distressed Residential Property Registration/Limit use of a recreational vehicle as a dwelling.) City Manager Becker sought Council's feedback about whether to maintain the same noise ordinance standard throughout the city given that residential and commercial areas in town were within the same areas. City Attorney Kearns reviewed the types of complaints received and discussed the pros and cons of adopting the Washington County's noise ordinance. Following discussion, Council consented that the current noise ordinance was working, noting noise variances could be requested, but agreed a surgical fix was needed to address school and athletic events. The Nuisance Ordinance would return before Council for first reading next month
11. Shall the City Council discuss the research done on the process for the potential annexation of the Walters Property (Island) – Tax Map 2N436TL1001/1002? City Manager Becker reviewed the costs involved in cleaning up the island property as requested by Council last month. She noted the approximate \$3,300 cost was likely on the high side due to potential shared election costs and the City would recoup the entire cost about 2.5 years after the annexation. Staff addressed clarifying questions from Council about election timelines and alternatives that might affect costs and confirmed the property would not be impacted by any Main Street rezoning. Following discussion, Council directed Staff to begin the work on the annexation and add the item to the November or December agenda to consider the item for the May 2015 election.
12. Shall the City Council review and reassign committee assignments?  
Council reviewed the committee assignments included in the packet and made the following changes: Chamber of Commerce Liaison, Councilor Branstitre (Alternate); Col-PAC EDD and NWACT, Councilor Branstitre (Primary) and Councilor Nelson (Alternate); Park, Recreation, and Tree Board, Councilor Nelson (Primary) and Councilor Keller (Alternate); Sunset Park, Councilor Fowler (Primary) and Councilor Branstitre (Alternate); Banks Internal Audit Sub-Committee, Councilor Nelson to replace Councilor Fowler; Banks Planning Committee, Stacey Goldstein (Primary); City Manager Performance Review Sub-Committee, Councilor Branstitre to replace Councilor Gregor.

**Councilor Nelson moved to update the City Committee assignments as discussed. Councilor Gregg seconded the motion. MOTION CARRIED 5-0. Ayes: Keller, Gregg, Nelson, Fowler, and Branstitre; Nays: None.**

13. Shall the City Council appoint a Councilor to serve on the Jim Hough Banks Citizenship Award Committee with the Mayor? Councilor Gregg was appointed to serve on the Jim Hough Banks Citizenship Award Committee

#### **COUNCIL ROUND TABLE DISCUSSION**

Councilor Keller noted the coffee machine was broken and suggested purchasing a coffee maker that makes individual cups to allow people the option of decaffeinated or caffeinated coffee.

Councilor Nelson reported that the fire department recently hired two, full-time fire fighters and changed the schedule so that the station is now managed 24 hours a day, six days a week, excluding Sundays, to improve the response times for calls.

City Recorder Lanter asked that any Councilors wanting to attend the League of Oregon Cities Conference talk to her after the meeting.

**ADJOURN** The meeting adjourned at 8:16 PM

Submitted by:

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Angie Lanter – City Recorder