



PARK, RECREATION AND TREE BOARD

Monday, June 16th, 2014 @ 6:00 PM

**13680 NW Main Street
Banks, Oregon 97106**

MEETING MINUTES

CALL TO ORDER AND DECLARATION OF A QUORUM

Meeting called to order at 6:06 PM.

Present: Denise Holmes, Mitty Brady, Gene Stout, City Manager Jolynn Becker and Dan Streblov.

Absent: None

INTRODUCTIONS:

None

APPEARANCE OF INTERESTED CITIZENS:

N/A.

APPROVAL OF MINUTES

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – May 20th, 2014. Dan Streblov made a motion to accept the minutes. Motion seconded by Mitty Brady.

NEW BUSINESS

2. National Night Out – Jolynn asked for an update of the conversation from last month. Denise discussed what had happened at the last meeting. Jolynn has the binder from Christy Greagor, which contains a list of names and phone numbers for past contacts. Jolynn asked if the PRT Board thought there should be a movie this year. Dan Streblov said the movie is always a big hit. The National Night Out Flyer goes out with the July water billing, so some decisions need to be made. Dan Streblov asked if the Fire Department, Sheriff Department and Life Flight had been contacted yet. Jolynn let the board know that she just received the binder from Christy on Friday, June 13th, 2014, so no phone calls have been made at this point. Denise suggested looking back at what was at the event last year, and go forward from there. Jolynn read the list of vendors/participants from past years: Boy Scouts of America, First Community Credit Union, US Bank, Cindy and Mike Shorn (sound equipment), Curtis with Beacon Productions (Movie), NW Bicycle Safety Committee, Angels Making a Difference, Burnt Ends BBQ, Banks Young Life, Banks Chamber of Commerce.

The PRT Board made a list of things they would like to do:

- Movie
- Volleyball Tourney
- Hamburgers/Hot Dogs (Jim's? Boy Scouts?)
- Boy Scouts to help clean up the park during the event.
- Lion's Club – shaved ice?

Denise asked how Christy contacted people. Gene Stout and Dan Streblov said that Christy initiated all the contact. Jolynn suggested starting the NNO planning in January or February next year. Dan asked about a list of movies. Jolynn will contact Beacon Productions, and see if they are available on NNO, and get a list of the movies. Denise will contact the Lions Club. Dan will organize the Volleyball Tournament. Dan will work on the flyer. He will need a list of who will be there, the movie, etc. so that he can put it together. Jolynn and Denise will start contacting the vendors, and have staff assist. Dan asked if we should start with approaching Jim's Thriftway

regarding the BBQ. Denise will contact Burnt Ends BBQ. Denise will also contact the Friends of the Library. Jolynn also mentioned ice cream was a hit last year.

Jolynn will need help the night of the movie. Gene said he is not sure if he will be available. Dan will be able to be there. Jolynn will contact Quail Valley Golf Course, and see if they want to participate in NNO. Maybe they could host a putting green?

Jolynn will call the Fire Department, and find out how to contact Life Flight.

Because the PRT Board meets only once a month, communication will be done through email, coordinated through City Recorder Angie Lanter.

3. Upcoming Agenda Items:
 - a. With the new Budget Year, there was money set aside to have a consultant come in and work on a plan for a new feature at Greenville City Park. Then in the following FY we can apply for grants.
 - b. Tree ordinance updates
 - i. Tree Removal
 - ii. Tree Replacement
 - iii. Design Standards updates for what should/shouldn't be in the park strips

ACTIVITY REPORTS FOR PARKS

1. **Greenville City Park**
 - a. **Water Usage:**
 - Brief discussion on usage. The sprinklers have been tested, and the irrigation system has been started, but we are watering at 50% right now, to keep an eye on the cost from week to week.
 - b. **Work Orders:** None
 - c. **Park rentals:** Banks Soccer Association has turned in a rental request for Greenville City Park.
 - d. **Landscaping billing statement:**
 - Reviewed statement from Trugreen Landcare for June, and for the bark dust. The detail of work performed was not available at meeting time.
2. **Log Cabin Park**
 - a. **Work Orders:** Getting the summer maintenance to the Log Cabin, tables and play structure scheduled.
3. **Other Business:** None

OLD BUSINESS

COMMITTEE ROUND TABLE DISCUSSION

Dan:

- None

Gene:

- Arbor Day – is there an update? Dan said he heard the excavation work for landscaping is supposed to start the first part of July.

Denise:

- Attended the Forestry Conference. Lots of good information (free online tools).
- Clean Water Services has a program called "Tree for all". Something the City should look into.

Mitty:

- None

Jolynn:

- None

ADJOURN

Adjourned at 6:58pm