



PARK, RECREATION AND TREE BOARD MANAGEMENT COMMITTEE

Monday, March 17, 2014 @ 6:00 PM

13680 NW Main Street

Banks, Oregon 97106

MEETING MINUTES

CALL TO ORDER AND DECLARATION OF A QUORUM

Meeting called to order at 6:05 PM.

Present: Christy Greagor, Denise Holmes, Pat Dowd, Dan Streblov (arrived late), City Manager Jolynn Becker, Public Works Worker Ryan Lewis, and guest Gene Stout, guest Jennifer (arrived late)

Absent: Mitty Brady, Mayor Pete Edison

INTRODUCTIONS:

None

APPEARANCE OF INTERESTED CITIZENS:

N/A.

APPROVAL OF MINUTES

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – January 20, 2014. Denise pointed out a spelling error on the minutes and agendas. Denise Holmes made a motion to accept the minutes with the noted changes. Motion seconded by Pat Dowd.

NEW BUSINESS

Jolynn Becker asked Gene Stout to sit in for Dan Streblov until he arrives.

1. Discussion regarding the yearend report for Tree City U.S.A., and the Arbor Day Event

The City has received notification that we have been re-certified as a Tree City U.S.A. The certificate should be here soon.

Planning of the Arbor Day Event. The Board decided previously to plant trees at the Junior High School, where the trees had to be taken down due to construction. Jolynn has been in touch with the School District, as to if they will be ready for trees by the end of April. At this point, it is all pending on the weather. The City is in touch with Kirsten at the Department of Forestry to see if we can do the event, without planting the trees, and plant them at a later date if necessary. The trees that will be planted are a "dwarf" slow growing red oak.

Christy asked about the advertising for the event. Jolynn let the Board know that we send a press release to the newspapers, and sometimes they do, sometimes they do not publish them. The Arbor Day Event will be the same day as the School Auction. Christy said she will be available to help out at the event.

2. Discussion regarding the Park Budget for the FY 2014-2015.

Jolynn briefly went over the Park and Tree Budget for FY 2014-2015. Jolynn went over the line items with the Board, and answered questions from the Board.

First Budget Committee Meeting is on Wednesday, March 19th, 2014.

ACTIVITY REPORTS FOR PARKS

Jolynn introduced Ryan Lewis to the Board. Jolynn informed the Board that Ryan will be taking a class in the next couple of weeks to become certified in playground equipment inspection.

1. Greenville City Park

- a. **Water Usage:** Brief discussion on usage.
- b. **Work Orders:**
 1. Adding additional electric outlets to the gazebo in the rafters.
 2. Drinking fountain repairs are completed.
- c. **Park rentals:** None
- d. **Landscaping billing statement:**
 - Reviewed statement from Trugreen Landcare for February and March, and the email from TruGreen as to what specifics were done at the park in February (no March information had been received yet).

2. Log Cabin Park

- a. **Work Orders:** None

3. Other Business: None

OLD BUSINESS

COMMITTEE ROUND TABLE DISCUSSION

Christy: Next month's meeting will be April 21st.

Dan: None

Gene: None

Pat: None

Jolynn: Need to start recruiting for new Board members.

Denise: None

ADJOURN

Adjourned at 6:47pm

Submitted by Christy Greagor