



**Regular City Council Meeting  
February 11, 2014  
MEETING MINUTES**

**CALL TO ORDER** Mayor Pete Edison called to order the Regular Meeting of the Banks City Council at 7:15 PM.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present were: Mayor Pete Edison, Christy Greagor, Brian Biehl, Rob Fowler, Michael Nelson, and Dan Keller. Mark Gregg was excused.

Staff present: City Manager Jolynn Becker, City Recorder Angie Lanter, City Attorney Dan Kearns

**APPEARANCE OF INTERESTED CITIZENS – None**

**CEREMONIAL PRESENTATIONS & PROCLAMATIONS**

1. National Fix-a-Leak Week Proclamation – Mayor Edison read the proclamation.

**BRIEFINGS AND PROGRAMS**

2. Police Monthly Briefing – Annual Report - Deputy Hanlon presented the police report for January 2014 as well as the Annual Report via PowerPoint. He addressed questions from City Council and assured that he would alert the Council of any trends he believed to be disturbing.
3. Planning Commission Liaison – Planning Commissioner Gene Stout reported on the Commission's January meeting which involved public comment on issues with the Banks Tavern and a public hearing on an addition for the Banks Lumber Mill.
4. City Council Goals Updates This agenda item was postponed to the March City Council meeting.
  - a. Tank Maintenance – Councilor Fowler
  - b. Water Meter for Lumber Mill – Councilor Biehl
  - c. Downtown/Main Street Master Plan – Councilor Greagor
  - d. Joint Emergency Planning – Councilor Gregg
  - e. Complete Zoning Ordinance Changes – Councilor Keller
  - f. Library Phase II – Councilor Nelson
  - g. Economic Development Task Force – Mayor Edison

**CITY REPORTS**

5. City Manager Report – City Manager Jolynn Becker presented the City Manager Report via PowerPoint, which was included in the meeting packet, and responded to clarifying questions from Council. She agreed to provide more information about the security of the City's SCADA system.

**CONSENT CALENDAR:**

6. City Council Meeting Minutes – January 14, 2014  
Councilor Fowler moved to approve the Consent Calendar as presented. Councilor Biehl seconded the motion.  
MOTION CARRIED 5-0. Ayes: Greagor, Biehl, Fowler, Nelson, and Keller; Nays: None.

**BUSINESS AGENDA**

7. Shall the City Council elect a new Council President? (CL 2014-05) Councilor Biehl moved to elect Christy Greagor as Council President. Councilor Fowler seconded the motion. MOTION CARRIED 5-0. Ayes: Greagor, Biehl, Fowler, Nelson, and Keller; Nays: None.
8. Shall the City Council review and adopt Resolution # 2014-03 Extending the Term of the Cable Televisions Services Agreement with Comcast of Oregon II, to Enable the Metropolitan Area Communications

Commission to Complete the Formal Renewal Process. (CL 2014-06) Fred Crist of MACC and Tim Goodman of Comcast Government Affairs described the issues still remaining as MACC and Comcast continued negotiating the services agreement. Mr. Goodman clarified that Comcast was not opposed to the subject resolution. Both also addressed questions from Councilor Keller about how the agreement would affect smaller cities and jurisdictions.

Councilor Keller moved to adopt Resolution # 2014-03 Extending the Term of the Cable Televisions Services Agreement with Comcast of Oregon II, to Enable the Metropolitan Area Communications Commission to Complete the Formal Renewal Process (CL 2014-06). Councilor Greagor seconded the motion. MOTION CARRIED 5-0. Ayes: Greagor, Biehl, Fowler, Nelson, and Keller; Nays: None.

9. Shall the City Council review the draft Ordinance for the Banks Emergency Response Plan. City Manager Becker briefly reviewed key items within the plan. She and City Attorney Kearns explained how the response plan would fit with the emergency operations ordinance that would be adopted by Council, and how emergency processes and procedures would be coordinated between the City, fire department and school district. Council would continue receiving updates as modifications were made to the plan; the ordinance is anticipated to be adopted in March.

Public Hearing – None

Regular Business

### **COUNCIL ROUND TABLE DISCUSSION**

Councilor Greagor stated she would be escorting three exchange students from Banks High School to Salem during this legislative session. The students were invited by Senator Betsy Johnson to be pages for a day at the state capital which they would also tour. The students are from Mexico, China and Norway.

Mayor Edison commended Staff for their work in obtaining the Bicycle and Pedestrian Grant. He suggested including funds for snow removal in the budget.

City Recorder Lanter said a few City Council guideline acknowledgements still needed to be signed and submitted to her and that a few City Code books still needed updating. Councilors should also exchange their old keys for new ones now that the rekeying of the City's buildings was almost finished.

City Manager Becker reminded that the mayor's and three councilors' positions were up for reelection at the end of the year. Staff would begin preparing for the November election in April or May. The filing deadline would be toward the end of August. No submissions had been received but an annexing application may come in for the November ballot. Councilors would soon begin receiving SEI forms, which are needed by April 15<sup>th</sup>.

**ADJOURN** The meeting adjourned at 8:30 PM

Submitted by:

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Angie Lanter – City Recorder