



**Regular City Council Meeting
September 10, 2013
MEETING MINUTES**

CALL TO ORDER Mayor Pete Edison called to order the Regular Meeting of the Banks City Council at 7:03 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present were: Mayor Pete Edison, Brian Biehl, Rob Fowler, Mark Gregg, Dan Keller and Michael Nelson. Christy Greagor was excused.

Staff present: Interim City Manager Jolynn Becker, Interim City Recorder Angie Lanter, City Attorney Dan Kearns

APPEARANCE OF INTERESTED CITIZENS – None

CEREMONIAL PRESENTATIONS & PROCLAMATIONS

1. Councilor Swearing-In Presentation – Michael Nelson (Position CC-2) City Recorder Angie Lanter swore in Michael Nelson as a City Councilor.

BRIEFINGS AND PROGRAMS

2. Police Monthly Briefing – Deputy Hanlon presented the police report for August 2013.
3. Planning Commission Liaison – Planning Commissioner Gene Stout reported that in August, the Planning Commission held lengthy work session discussions about the draft Code amendments and private burial grounds. Representatives from Quail Valley discussed annexation with the Commission, which included providing access to Aerts Rd via a 100-year old easement and sharing a high producing water well with the City.

Ms. Lanter agreed to email the Planning Commission packets to City Council. Councilors expressed interest in attending the land use training being held for the Banks and North Plains Planning Commissions on October 19th. Staff would relay the meeting details to the Council.

Ray Death reminded Council about the free Main Street Road Show Conference being held in Astoria October 2nd to the 4th and encouraged both City Council and any interested citizens to attend. Ms. Becker would be attending the conference on behalf of the City.

CITY REPORTS

4. City Manager Report – Interim City Manager Jolynn Becker presented the City Manager Report, which was included in the meeting packet. Pre-annexation packets had been received from Cliff Van Dyke and Quail Valley. She confirmed the only new encroachment on the updated FEMA Flood Map was near Sunset Park. She responded to clarifying questions regarding upcoming events. She noted Staff was working on strengthening the City's ordinances regarding water billing process and procedures so that the City can file official liens against properties with outstanding balances.

CONSENT CALENDAR:

5. City Council Meeting Minutes – August 13, 2013 Intergovernmental agreement with ODOT for the Main Street Outreach Program. This item was added to the Consent Calendar.

Councilor Biehl moved to approve the Consent Calendar as amended. Councilor Gregg seconded the motion.

MOTION CARRIED 5-0. Ayes: Biehl, Fowler, Gregg, Keller and Nelson; Nays: None.

BUSINESS AGENDA

Public Hearing – None

Regular Business

6. Shall the City Council adopt Ordinance #2013-09-01 amending the definition of “Board” in Title IX (General Regulations), Chapter 94 (Banks Urban Forest), Section 94.063 (Definitions) of the Banks Code of Ordinances (BCO) to reflect the City Council’s recent creation of the Parks, Recreation and Tree Board in BCO Chapter 32.35? (Second Reading and consideration for adoption). (CL 2013-52) Mr. Kerns reviewed the changes made. Councilor Gregg moved to conduct the Second Reading, by title only, an Ordinance #2013-09-01 amending the definition of “Board” in Title IX (General Regulations), Chapter 94 (Banks Urban Forest), Section 94.063 (Definitions) of the Banks Code of Ordinances (BCO) to reflect the City Council’s recent creation of the Parks, Recreation and Tree Board in BCO Chapter 32.35. Councilor Fowler seconded the motion. MOTION CARRIED 5-0. Ayes: Biehl, Fowler, Gregg, Keller and Nelson; Nays: None. Mayor Edison conducted the Second Reading.
7. Shall the City Council discuss and select individuals to be on the Selection Committee for the Jim Hough Banks Citizenship Award? Ms. Becker described the representatives needed for the selection committee noting that nominations are due September 30th. The committee was scheduled to meet in October so that the winner could be announced at the November City Council meeting. Councilor Nelson agreed to be on the selection committee, which would also include the Mayor, a member from each of the City boards and two citizens at large.

COUNCIL ROUND TABLE DISCUSSION

Councilor Nelson expressed his appreciation for the opportunity to serve on the City Council.

Councilor Fowler stated he might miss the Council retreat.

Ms. Becker addressed several questions from Mayor Edison. She clarified that the Parks, Recreation and Tree Board meets on the third Monday of each month with its first meeting in October. The Board consisted of the combined members of the Park Management and Tree Boards, but there were still two vacancies, one of which would be filled from the homeowners’ association. Pre-annexation packets are sent to Clean Water Services, the City Engineer, and fire district to get feedback about what may be required when applicants submit their actual applications. Neither owner had officially applied for annexation yet. Preapplication meetings are not required, but they do help applicants save time and money when submitting the actual application. The sizes and locations of the subject properties were discussed.

Ms. Lanter asked that any Councilors interested in attending the Main Street Road Show Conference should contact her. Council discussed food choices for the upcoming City Council retreat. Councilor Keller stated he would not be able to attend the retreat.

ADJOURN The meeting adjourned at 7:55 PM

Submitted by:

Angie Lanter – Interim City Recorder