



**Regular City Council Meeting
July 9, 2013
MEETING MINUTES**

CALL TO ORDER Mayor Pete Edison called to order the Regular Meeting of the Banks City Council at 7:03 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Mayor Edison read the letter of resignation submitted by Councilor Craig Stewart for the record.

Present were: Mayor Pete Edison, Brian Biehl, Rob Fowler, Mark Gregg, Christy Greagor, and Dan Keller.

Staff present: Interim City Manager Jolynn Becker, Library Director Denise Holmes, City Attorney Dan Kerns

APPEARANCE OF INTERESTED CITIZENS

Ray Deeth, 13431 NW Main St., Banks, OR announced that effective July 1, 2013 he retired from the Banks Area Chamber of Commerce. His replacement, Ron Litteral, an expert in finance, investments and insurance, works for Northwestern Mutual, and will give a presentation about insurance and Obamacare at 12:30 PM tomorrow at the Chamber meeting. Mr. Deeth reported that prior leaders of the North Plains Chamber have stepped up to straighten out the mess regarding the garlic festival. Now, "Summerfest Garlic Out West" will be held in North Plains the second week in August with a lot of vendors coming in. The prior Chamber Board had contracted with Sunset Park, which refunded their money.

CEREMONIAL PRESENTATIONS & PROCLAMATIONS

1. North Coast State Forest Coalition Presentation – Bob Rees & Christopher Smith. Bob Rees and Lauren Lafleur, members of the North Coast State Forest Coalition, described the structure and purpose of the coalition which works to conserve State forest lands for different purposes, recognizing that different values exist on State forest lands other than just timber harvests. The Coalition asked that the Council support a draft resolution supporting their efforts. He noted unanimous endorsements of the resolution were received from several cities as well as Washington County, and that more than 100 businesses and organizations endorse the coalition's work. He clarified he did not believe the resolution specified making a change from policy to Administrative Rule, but that a balanced management approach be used on State forest lands, recognizing fish, wildlife, clean water, and recreational values, along with the important timber revenues from forest lands. He agreed to forward an electronic copy of the resolution to Staff for the Council's consideration at next month's meeting.
2. National Night Out Proclamation – Mayor Edison read the Proclamation declaring August 6th Banks 2013 National Night Out.

BRIEFINGS AND PROGRAMS

3. Police Monthly Briefing – Deputy Hanlon presented the police report for June 2013. He reported on ...noted additional officers were in town on the Fourth of July to manage traffic for the fireworks.
4. Planning Commission Liaison – Planning Commissioner Michael Nelson noted the Planning Commission's joint work session with Council on the 2013-2014 Draft Work Plan for its June meeting, adding that the Commission had an aggressive schedule over the next six to eight months to review the ordinance changes, holding work sessions, briefings and hearings. The regular meeting had a light agenda with no formal actions being taken. Ms. Becker updated the Commission about the TGM Grant and process.

CITY REPORTS

5. City Manager Report – Interim City Manager Jolynn Becker presented the City Manager Report, which was included in the meeting packet. The IGA agreement forms were received today from Washington County regarding Ordinance No. 764 and were being reviewed by the City Attorney. Next month, the agreements would be under the Consent Calendar for approval and authorizing signature by the Mayor, which would finalize Ordinance No. 764, bringing the golf course into and updating the City's UGB. She and Council briefly discussed the Annual Retreat.

CONSENT CALENDAR:

6. City Council Meeting Minutes – June 11, 2013
Councilor Gregg moved to approve the Consent Calendar. Councilor Greagor seconded the motion. MOTION CARRIED 5-0. Ayes: Fowler, Biehl, Gregg, Greagor, and Keller; Nays: None.

BUSINESS AGENDA

Public Hearing – None

Regular Business

7. Shall the City Council adopt Resolution 2013-11 to amend the updates to the Employee Handbook? (CL 2013-33) Jolynn Becker noted the changes made on Page 34 were based on Council's recommendation at the last meeting. Councilor Biehl moved to adopt Resolution 2013-11, a resolution adopting the Banks Employee Handbook governing all city employees with effective date of July 1, 2013. Councilor Gregg seconded the motion. MOTION CARRIED 5-0. Ayes: Fowler, Biehl, Gregg, Greagor, and Keller; Nays: None.
8. Shall the City Council adopt Ordinance #2013-xx-xx Repealing in its Entirety Title III (Administration), Chapter 36 (Procurement) of the Banks Code of Ordinances and Adopting a new Title III (Administration), Chapter 36 (Procurement)? (First Reading) (CL 2013-39) City Attorney Dan Kerns noted the change Council requested were reflected on Page 11 and 12, which he briefly reviewed. Councilor Gregg moved to conduct First Reading of the Ordinance. Councilor Greagor seconded the motion. MOTION CARRIED 5-0. Ayes: Fowler, Biehl, Gregg, Greagor, and Keller; Nays: None. Councilor Gregg conducted the First Reading.
9. Shall the City Council approve Addendum 2 to the Park Management Agreement? (CL 2013-40) City Attorney Dan Kerns described the changes in the Board's composition that resulted in the second addendum. Ms. Becker clarified that one member could reside outside the city limits. Council briefly discussed how appointments are made and whether a City Councilor should be a voting member; no further changes were made. Councilor Greagor moved to approve and sign the amendment to the Park Management Agreement with the Arbor Village Homeowner Association (AVHA). Councilor Fowler seconded the motion. MOTION CARRIED 5-0. Ayes: Fowler, Biehl, Gregg, Greagor, and Keller; Nays: None.
10. Shall the City Council adopt Ordinance 2013-xx-xx of the Banks City Council Creating a Parks, Recreation and Tree Board under Chapter 92.01? (First Reading) (CL 2013-41) Mr. Kerns noted the Ordinance adopted amendments to two Code chapters, shown in Exhibits A and B. He corrected Chapter 32.35(B) Members to state, "The Board shall consist of ~~four~~ **three** regular members and ~~three~~ **four** members of..." which reflected what Council adopted in Addendum 2. He briefly described the amendments, noting that the comments shown in Exhibit A were included for background information. He confirmed other references to the Tree Board in the Code should be deleted, such as in the Urban Forestry Section, adding that the ordinance specifies one consolidated committee for parks and trees, generally. Councilor Greagor moved to conduct First Reading, by title only, an Ordinance of the Banks City Council Creating a Parks, Recreation, and Tree Board under Chapter 32.35 of Banks Code of Ordinances and Repealing Chapter 94.05 and Amending Chapter 92.01. Councilor Gregg seconded the motion. MOTION CARRIED 5-0. Ayes: Fowler, Biehl, Gregg, Greagor, and Keller; Nays: None. Councilor Greagor conducted the First Reading.

COUNCIL ROUND TABLE DISCUSSION

Councilor Greagor hoped everyone could make it to National Night Out on August 6th. The various activities scheduled for the event were briefly discussed.

Councilor Keller reported he had 70 to 80 complaints about the fireworks show, which started fifteen minutes earlier than scheduled and only lasted nine minutes. Ms. Becker said she heard that the wind was a factor.

Councilor Gregg confirmed that with Craig Stewart's resignation, Council would declare an open position for Staff to advertise.

Mayor Edison stated that he also had many complaints about the fireworks, especially that it was advertised to begin at 10:00 pm, but started at 9:45 pm. People were upset because they missed the show and did not have a chance to go elsewhere. He had explained that the fireworks show was free and sponsored by a local business. Ray Deeth noted the Speedway was well aware of what happened and were embarrassed. Mayor Edison commended Craig Stewart for his great service for the City. He noted the Interim City Manager's review was coming up, materials were sent to the Council via email. He would compile the reviews, which Council would discuss in Executive Session.

Interim City Manager Becker noted the League of Oregon City Conference would be held September 26th through 28th at Janzen Beach. Councilors interested in attending should contact her for registration. Early bird registration ends July 31st.

Councilor Biehl moved to declare City Council Position 2 open. Councilor Fowler seconded the motion. MOTION CARRIED 5-0. Ayes: Fowler, Biehl, Gregg, Greagor, and Keller; Nays: None. Councilor Greagor suggested the new Councilor be ready for and able to attend the Council retreat.

ADJOURN The meeting adjourned at 8:12 PM

Submitted by:

Angie Lanter – Interim City Recorder