



## **PARK MANAGEMENT COMMITTEE**

**Monday July 29, 2013 @ 6:00 PM**

**13690 NW Main Street**

**Banks, Oregon 97106**

### **MEETING MINUTES**

#### **CALL TO ORDER AND DECLARATION OF A QUORUM**

Meeting called to order at 6:09 PM.

Those in attendance included: Christy Greagor, Denise Holmes, Pete Edison, Jolynn Becker, Gene Stout, and Pat Dowd, Dan Streblov.

#### **INTRODUCTIONS**

None

#### **APPEARANCE OF INTERESTED CITIZENS:**

None

#### **APPROVAL OF MINUTES**

Minutes of the May 20, 2013. Pete motioned to approve minutes and Pat Dowd seconded the motion

#### **NEW BUSINESS**

- **Select a new Chair Person:**  
Postponed until next meeting.
- **National Night Out:**
  - Lights in the park for the movie. B231C light pole needs to be shut off during the movie. Contact person to do so is Lisa Gronaro.
  - Check with the chamber about the outhouse in the park, and if it will be moved or will be there for another week.
  - Details about the volleyball tournament, such as how will it work? Will there be prizes? There will be a ten dollar entry fee.
  - Movie setup, where will they be able to set up, and what time he will be able to begin to setup. The amount of power used that night between the movie, snow cones, and possible freezer and how they will manage.
  - Ryan will come in the next morning to manage the park, and left over trash. Jolynn will call SWATCO and see if they would be able to drop an extra trash can down at the park for that night.
- **Discussion Involving City Guidelines and Rules:**
- A guideline for all the committees that is standard to each committee, giving you a brief understanding of how the meetings are run and individual expectations/responsibilities is in the process of being created. Jolynn will send a copy to Pat and Dan to review and make changes to, and discuss again in August and submitted to council to hopefully be adapted within those next few months. Once it gets approved it will be added to the Parks book for all members to be able to review.

## **REVIEW OF REPORTS AND RECORDS**

- Water usage:
  - Somewhat browner than usual, however it is being water three times a week. As of now it is at 80% not 100%. The bill is usually at \$4,000 to \$5,000, and by now we are at \$1,800 dollars, which will keep us right at the average amount as usual. It has been upped from 1-2 times a week to 3 times a week because of the browning.
- Work orders:
  - Home owners association, \$400 bill because the new company needs to replace damaged sprinkler heads, as well as an irrigation box because it is a tripping hazard, which has already been approved. The damaged grass has been reseeded, however it may have to be replaced due to the warm weather. If there is extra money, the HOA will be asked to replace some of the old benches.

## **OLD BUSINESS**

- Park Committee and Tree Board Merger Status:
  - A clean copy of the addendum has been released with the new dates of August and September. More of a discussion will take place at council at the next meeting. If adopted, it will be effective 30 days after that meeting. A new application has already been created.

## **COMMITTEE ROUND TABLE DISCUSSION**

- A list of goals has been discussed on what would like to be seen next year. A “committee wish list.”
- The city is being used for different events coming up. Bike races and marathons will be run through the city and into the park. These races will deal with outhouses, etc., but just expect to see more of these events in the future due to the expansion of the Linear Trail.

## **ADJOURN**

Meeting adjourned at 6:45 pm.

Next Meeting: Monday August 19, 2013 at 6:00 pm.

Submitted by Pat Dowd