

**BANKS PUBLIC LIBRARY BOARD  
Meeting Minutes—July 16, 2013**

**Attending:** Teri Branstitre, Pete Edison, Michael Nelson, Marion Steinbach and Michelle Winter  
**Absent:** JoAnn Pari-Mueller **Staff:** Denise Holmes, Jolynn Becker

This Library Board Meeting was called to order at 6:40 pm.

**Welcome & Introductions**

**Appearance of Interested Citizens** - None

**Additions to Agenda** – None

**Library Board Minutes** – The minutes were approved with one correction, on a Motion by Teri and seconded by Michael. Correction: Library Expansion Update – delete ‘hs’ after ‘Christine Fore’

**Boards, Commissions and Committees Handbook — City Manager Update —**

- Jolynn spoke about the draft handbook. She is looking for feedback from members of the various Boards, Commissions and Committees by September. Denise will send the handbook out via email.
- Jolynn is updating the application for volunteers, including board membership in the city. This change will apply to any and all boards who serve the City of Banks.

**Library Report & Goal-Setting for City Council’s Planning Retreat — City Manager Update —**

- Goals for the City Council Retreat are due to Jolynn by September 20<sup>th</sup>. The library is asked to submit its top three goals for the upcoming budget year, FY 2014-15. Council will use the goals in budget planning and prioritization.

**Library Expansion Update** –

- Grant applications are still on track. Meyer Memorial asked that the application be suspended until we have more committed funders on board. They have indicated that our project is very interesting to them. It is likely they will be willing to contribute once other funders have committed to the project.

**Policy Review—Display Policy**

- We will read the policies of other libraries and public institutions and discuss this issue in September.

**City Update—**

- National Night Out is August 6<sup>th</sup>. The Friends of the Library, the City and the Library are collaborating to bring “Border Collies International” to the event as part of the effort to have more things of interest to young people.

**Executive Board Report** – None The next meeting will be September 25<sup>th</sup>.

**Director’s Report** –

- Steven applied to Murray Scholls. Angie would like to cut her Tuesday hours. Denise will be posting the announcement for on-call Library Assistants in early September.
- New computers in mid-September, will be upgrading to Windows 7 and updating security software.

**Friends Report** –

- The Build-A-Burger fundraiser made \$338.
- The Friends will sell books at National Night Out, and they are thinking about having a Fall Book Sale.

**Meeting adjourned 8:36pm**

Respectfully submitted,

**Next Meeting:** September 17, 2013,

Michelle Winter and Denise Holmes