



**Regular City Council Meeting
May 14, 2013
MEETING MINUTES**

CALL TO ORDER Council President Christy Greagor called to order the Regular Meeting of the Banks City Council at 7:00 PM. Present were: Rob Fowler, Brian Biehl, Christy Greagor, and Mark Gregg. Mayor Pete Edison and Craig Stewart were absent.

Staff present: Interim City Manager Jolynn Becker, Interim City Recorder Angie Lanter, City Attorney Dan Kerns, City Planner Scot Siegel.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPEARANCE OF INTERESTED CITIZENS – None

CEREMONIAL PRESENTATIONS & PROCLAMATIONS

1. National Drinking Water Week Coloring Contest Award Winners – Council President Greagor announced the 2013 contest award winners, presenting each with a Jim’s Thriftway gift certificate along with a water bill credit for their parents.
2. National Bike Month Proclamation – Bruce Buffington Council President Greagor read the proclamation, which she presented to Mr. Buffington. She noted boxes of bike helmets are donated during National Night Out where kids can receive and get fitted for helmets. Mr. Buffington announced that on May 10th, the State Parks Commission voted the Tualatin Valley Scenic Bikeway, which goes right through Banks, as the 10th bikeway in both the State of Oregon and in the United States.
3. Emergency Medical Services Week Proclamation – Metro West – Council President Greagor read the proclamation, which was presented to Jan Lee, Operations Supervisor with Metro West. Ms. Lee expressed appreciation for the support that EMS workers, staff and volunteers receive from communities like Banks and presented Council President Greagor a plaque on behalf of Metro West Ambulance and the Banks Fire Department. She invited the public to a barbeque on May 23 at 3:00 p.m. at the main Metro West Ambulance headquarters.
4. Certificate of Appreciation (Budget Committee) – Sean McGonigal – Council President Greagor presented the certificate to Mr. McGonigal, recognizing him for his two years of service on the Budget Committee.

BRIEFINGS AND PROGRAMS

5. Police Monthly Briefing – Deputy Hanlon presented the police report for April 2013.
6. Introduction of Scot Siegel, Contract City Planner – Mr. Siegel briefly reviewed his professional experience, noting he had worked with K.J. Won on the forerunner to the urban growth study the City just completed. He would discuss a work plan for the City Planner’s duties at the joint City Council/Planning Commission meeting.
7. Planning Commission Liaison – Planning Commission Chair Ray Deeth reported the Planning Commission conducted administrative site reviews on a single-family house and replacement of temporary, portable classrooms at the Banks Junior High School. A roof and exterior remodel was approved for the house at 13283 NW Main Street. The Commission agreed to change its meeting time to 6:30 p.m. He also reviewed the items discussed in work session.

CITY REPORTS

8. City Manager Report – Interim City Manager Jolynn Becker presented the City Manager Report via PowerPoint. She noted that the City and attorney representing Quail Valley Golf Course have asked the County not to worry about revising Ordinance No. 764 to define “undesigned rural lands” because the proper areas are shown on the map. The Washington County Planning Commission would consider that

proposal at their May 21st meeting. The Joint City Council/Planning Commission meeting would likely be held at 5:30 p.m., but she would confirm the time by email.

CONSENT CALENDAR:

9. City Council Meeting Minutes – April 9, 2013
 10. Shall the City Council approve Resolution #2013-03 declaring Council Position #CC1 as Vacant? (Council Letter 2013-16)
 11. Shall the City Council approve the Mayor to sign the Personal Services Contract with the City Attorney, Dan Kearns of Reeves and Kearns. (Council Letter 2013-17)
- Councilor Gregg moved to approve the Consent Calendar, including the approval of Resolution #2013-03 in Item 11. Councilor Biehl seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None.

BUSINESS AGENDA

Public Hearing

12. Public Hearing for Fiscal Year 2013-2014 Operating Budget and Capital Improvement Plan. Council President Greagor read the conduct of hearing format and opened the public hearing at 7:36 p.m. Ms. Becker noted the Budget Committee approved the budget for 2013-2014, totaling \$3,984,121 and that Staff also recommended approval. Council President Greagor confirmed there was no verbal or written testimony and closed the public hearing at 7:37 p.m.
13. City Council to consider a recommendation from the Planning Commission for adopting a draft ordinance that contains zoning code text amendments. The proposed text amendments include new residential zoning districts and design standards that are necessary for accomplishing the City's long term housing and residential land need. Council President Greagor opened the legislative hearing at 7:38 p.m. and read the legislative land use hearing format for the record. She confirmed there was no public or written testimony. Ms. Becker presented the Staff report, noting the minor amendments made to the ordinance. Council President Greagor closed the legislative hearing at 7:42 p.m.

Regular Business

14. Shall the City Council interview and appoint an individual? (Council Letter 2013-18) Councilor Gregg moved to appoint Dan Keller to City Council Position CC1 with a term to expire on December 31, 2014. Councilor Biehl seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None. Dan Keller was sworn in as City Councilor by Angie Lanter, Interim City Recorder and took his place at the dais.
15. Shall the City Council adopt the amendment to the Banks Municipal Code revising the Zoning Codes for new residential zoning districts and design standards? (First reading) (CL 2013-19) Councilor Gregg moved to conduct the First Reading of an Ordinance Amending the Banks Municipal Code, Chapter 151: Zoning to establish New Residential Zoning District and Development Standards. Councilor Fowler seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None. Council President Greagor conducted the first reading of the ordinance.
16. Shall the City Council adopt Resolution #2013-04 authorizing the Municipal Court to establish and revise fines for Minor Parking and Traffic Violations? (CL 2013-20) Ms. Becker presented the Staff report, confirming the fees were listed on Page 2. Councilor Biehl moved to adopt Resolution #2013-04 authorizing the Municipal Court to establish and revise fines for Minor Parking and Traffic Violations as presented. Councilor Fowler seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None.
17. Shall the City Council consider repealing in its entirety Chapter 151 (Zoning Code), Section 151.179 (Planning Commission) of the Banks Code of Ordinances, and adopting a new Section 32.30 (Planning Commission) in Chapter 32 (City Organizations), of the Banks Code of Ordinances, and amending the qualifications for Planning Commissioners (First reading)? (CL 2013-21) Ms. Becker presented the Staff report, reviewing last month's discussion at City Council about the criteria for Commissioners. Section 32.30(A) on Page 3 of the Staff report indicated the changes made. Councilor Gregg moved to conduct the First Reading, by title only, of the Ordinance repealing in its entirety Chapter 151 (Zoning Code), Section 151.179 (Planning Commission) of the Banks Code of Ordinances, and adopting a new Section 32.30 (Planning Commission) in Chapter 32 (City Organizations), of the Banks Code of Ordinances, and amending the qualifications for Planning Commissioners. Councilor Fowler seconded the motion. MOTION CARRIED

4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None. Council President Greagor conducted the first reading of the ordinance.

18. Shall the City Council approve the nomination criteria, nomination form, and nomination/selection procedures for the Jim Hough Banks citizenship Award? (CL 2013-22) Council agreed to present the award in November. Nomination forms would be sent in the September water bill with an October deadline for submittal. Ms. Lanter described the structure and procedures for forming the nomination committee. Council suggested forming the committee in August, and having it finalized in September. Councilor Gregg moved to approve the nomination criteria, nomination form, and nomination process for the Jim Hough Banks Citizenship Award. Councilor Fowler seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None.
19. Shall the City Council approve the negotiated settlement with the League of Oregon Cities? (CL 2013-23) Ms. Becker noted the League of Oregon Cities had approved the final negotiated settlement, which would conclude the case. Councilor Biehl moved to approve the final negotiated settlement of \$12,500.00 with the League of Oregon Cities. Councilor Gregg seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None.

COUNCIL ROUND TABLE DISCUSSION

Councilor Biehl stated he would not be at the June Council meeting. He inquired about the new no parking signs on the railroad property across from the trailhead on Banks Rd. Ms. Becker stated the Forest Service was talking to the railroad company to see about leasing that property for parking. The park ranger's main concern was the safety issue with people parking on Highway 47. People were also parking at Five-Star Builders. The Council discussed parking options and suggestions about directing people where to park.

Councilor Fowler welcomed Dan Keller back to the Council.

Council President Greagor announced the Banks Brave Run would be held this Saturday and funds would be used for the Technology Fund at the grade school. Last year, 33 iPads were purchased for the grade school to share, and she hoped more would be purchased with the funds raised this year. She provided details about the run, including the Nerd Up and Run theme.

Ms. Lanter noted each Councilor had a flyer about the EMS Barbeque in their boxes. She also had a card for Betsy Johnson that the Councilors were invited to sign.

Ray Deeth noted the American Legion would host a breakfast to honor the veterans on Sunday at the elementary school, starting at 8:30 am.

ADJOURN The meeting adjourned at 8:04 p.m.

Submitted by:

Angie Lanter – Interim City Recorder