



**Regular City Council Meeting  
April 9, 2013  
MEETING MINUTES**

**CALL TO ORDER** Mayor Pro Tem Pete Edison called to order the Regular Meeting of the Banks City Council at 7:06 PM. Present were: Rob Fowler, Brian Biehl, Christy Greagor, Mark Gregg, and Mayor Pro Tem Pete Edison. Craig Stewart was absent.

Staff present: Interim City Manager Jolynn Becker, Interim City Recorder Angie Lanter, City Attorney Dan Kerns.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**APPEARANCE OF INTERESTED CITIZENS** – None

**CEREMONIAL PRESENTATIONS & PROCLAMATIONS**

1. Tree City, USA Recertification Award – Mayor Pro Tem Edison presented the Tree City Award to Denise Holmes of the Tree Board, who noted the City also received the Growth Award following the 20 trees donated by EF Nursery.
2. 2013 National Drinking Water Week Proclamation – Mayor Pro Tem Edison read the proclamation.
3. Certificate of Appreciation – John Kinsky, Mayor was presented a certificate by Mayor Pro Tem Edison in recognition for his service to the City since 2008.
4. Certificate of Appreciation – K.J. Won, City Planner was presented a certificate by Mayor Pro Tem Edison in recognition of his service to the City since 2004.
5. Certificate of Appreciation – Gian Paolo Mammone – Mayor Pete Edison recognized Mr. Mammone for his work in helping draft the City of Banks Employee Handbook.

**BREAK – RECEPTION FOR JOHN KINSKY & K.J. WON**

Mayor Pro Tem Edison recessed the meeting for the reception. The meeting was reconvened at 7:38 p.m.

**BRIEFINGS AND PROGRAMS**

6. Police Monthly Briefing – Deputy Hanlon presented the police report for March 2013.
7. Planning Commission Liaison – Planning Commissioner Michael Nelson reported that the Planning Commission did not have a quorum for its March meeting. He reviewed the items on the agenda that were discussed in work session.

**CITY REPORTS**

8. City Manager Report – Interim City Manager Jolynn Becker presented the City Manager Report via PowerPoint and responded to clarifying questions from Council.

**CONSENT CALENDAR:**

9. City Council Meeting Minutes – March 12, 2013
10. Shall the City Council appoint Mr. Gene Stout to the Banks Planning Commission, Position PC7? (Council Letter 2013-11)
11. Shall the City Council approve Resolution #2013-01 declaring the Mayoral Position Vacant? (Council Letter 2013-12)

Councilor Fowler moved to approve the Consent Calendar, including the approval of Resolution #2013-01 in Item 11. Councilor Greagor seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None.

## BUSINESS AGENDA

Public Hearing– None

### Regular Business

12. City Council discussion regarding the appointment of a new Mayor. Mayor Pro Tem Edison noted the packet included the portion of the City Charter addressing vacancies for Mayor or City Council. Councilor Greagor moved to nominate Pete Edison as Mayor. Councilor Gregg seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None. Pete Edison was sworn in as Mayor by Interim City Recorder Angie Lanter. Councilor Biehl moved to nominate Christy Greagor as Council President. Councilor Gregg seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None. Jolynn Becker explained the open position on the Council would be advertised with the interviews and appointment occurring in May.
13. City Council discussion regarding amending the Banks Municipal Code revising the Zoning Codes for new residential zoning districts and design standards. Ms. Becker reviewed the items amended since December which were highlighted in the ordinance included in the meeting packet. Council briefly discussed the changes recommended by K.J. Won in 2010. City Attorney Dan Kearns suggested adjusting the language, which referenced duplexes, to clarify that the minimum and maximum lot sizes for the low density, single-family zone would be 7,000 and 10,000 square feet, respectively. Citizens would receive notice about the public hearing scheduled in May for the amendments with the second hearing to be held in June.
14. Shall the City Council adopt the Ordinance #2013-04-01 amending Chapter 50.19 of the Banks Code of Ordinances Regarding Tampering with Water System – Second reading and consideration for adoption? (Council Letter 2013-13) Mayor Edison conducted the second reading of the ordinance. Councilor Biehl moved to adopt Ordinance #2013-04-01. Councilor Greagor seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None.
15. Shall the City Council adopt Resolution #2013-02 Authorizing Water Department Emergency Shut-Off Policy (Council Letter 2013-14) Councilor Greagor moved to adopt Resolution #2013-02 authorizing Water Department Emergency Shut-Off Policy. Councilor Biehl seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None.
16. Shall the City Council adopt the Ordinance #2013-04-02 amending Ordinance 70.19 of the Banks Code of Ordinances to include Minor Parking and Traffic Violations – Second reading and consideration for adoption? (Council Letter 2013-15) Ms. Becker confirmed parking space markings throughout the city would need to be reviewed and possibly repainted. Mayor Edison conducted the second reading. Councilor Greagor moved to adopt Ordinance #2013-04-02. Councilor Gregg seconded the motion. MOTION CARRIED 4-0. Ayes: Fowler, Biehl, Gregg, and Greagor; Nays: None.
17. City Council discussion regarding expanding the requirements for qualifying to be on the Planning Commission. Ms. Becker reviewed discussion points from last month's meeting, noting the issue was raised because the Planning Commission had not had a full seven member board for two to three years. Council discussed various options and consented to change the requirement to allow 2 members to be business owners or property owners within the UGB who reside within Washington County. The option to live in the Banks Urban Reserve area was removed. The ordinance would be updated and presented for a recommendation by the Planning Commission in April with the first reading possibly scheduled for the May City Council meeting.

## COUNCIL ROUND TABLE DISCUSSION

Councilor Greagor announced the Banks Brave Run will be held May 18<sup>th</sup>. Last year, \$8,000 was raised and iPads were purchased for the grade school. Material was distributed noting the technology needs that would be funded by this year's efforts. On April 14<sup>th</sup>, the Vernonia Half Marathon would finish in Banks, with the full marathon concluding at Sunset High School. It was great to have such a big event coming into and through the city.

Mayor Edison updated that new bleachers were installed in the high school gym, the first expenditure from the bond. Five modulars would be placed in the field in preparation for the next fall and construction on the remodel and upgrades would begin in June.

Ms. Becker reminded the Councilors to submit their SEI forms.

Ray Deeth announced the Chamber of Commerce recycling event would be held April 20 in the Sunset Parking lot and this year document shredding would be provided between 10 a.m. and 1 p.m.

**ADJOURN** The meeting adjourned at 8:43 p.m.

Submitted by:

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Angie Lanter – Interim City Recorder