

**BANKS PUBLIC LIBRARY BOARD**  
**Meeting Minutes—April 18, 2013**

**Attending:** Teri Branstitre, Pete Edison, JoAnn Pari-Mueller, Marion Steinbach and Michelle Winter  
**Staff:** Denise Holmes

This meeting was called to order at 6:43pm

**Welcome & Introductions**

**Appearance of Interested Citizens** –Michelle Winter brought up restroom cleanliness. It will be addressed with signage.

**Additions to Agenda** – April 18<sup>th</sup> was a Thursday, though the Agenda said it was a Tuesday. We corrected the date on the Agenda to Thursday.

**Library Board Minutes** – On a motion made Pete Edison and seconded by Marion Steinbach, the minutes were approved with one correction. We changed the word “approve” to “review” on the Patron Behavior Policy. Motion carried unanimously.

**FY 2013-2014 Budget Update**

Denise Holmes added computers and some staff hours. The entire city budget was reviewed and approved by the City Budget Committee in two meetings.

**Library Expansion Update** –

- Denise met with Christine Fore. She plans to finish applying for grants by the summer, and hopes to hear back by December.
- Target month to begin construction is July 2014.

**Policy Review** –

- There was much discussion on the Internet Guidelines Policy. A few changes were made. Denise will incorporate the changes and distribute to the board before the next meeting.

**City Council Update**

- Work session—Discussed: Emergency Response Program, criteria for selection for the Jim Hough Citizenship Award, Employee Handbook.
- At the Council Meeting: Tree City Recertification Award and Growth Award: Drinking Water Week Proclamation; 3 Certificates of Appreciation to John Kinsky, KJ Won, and Gian Paolo Mammone; appointed Dan Kerns as City Attorney; Scot Siegel selected to replace retiring K.J. Won as City Planner.

**Executive Board Report** –

- No meeting. Retreat is May 3<sup>rd</sup>. Denise will be part of the Library Director’s presentation at the retreat.

**Director’s Report** –

- Preschool storytime is very fun! Going so well!
- Art of the Story Festival (formerly Hearing Voices) week-long event also going well.
- Getting ready for the summer reading program. We will again use the Dayspring space.

**Friends Report** –

- The Plant and Book Sale is the 2<sup>nd</sup> weekend in May at Schlegel Hall in Sunset Park.
- June 23<sup>rd</sup> will be the Build-A-Burger fundraiser at Log Cabin Inn on Highway 6.

**Meeting adjourned 8:32pm**

**Next Meeting:** Tuesday, May 21, 2013

Respectfully submitted,

Michelle Winter and Denise Holmes