CITY COUNCIL WORK SESSION

Tuesday, March 12, 2013 @ 6:00 PM
Council Chambers
100 South Main Street / 13690 NW Main Street
Banks, OR 97106

MEETING AGENDA

Work Sessions provide the City Council an opportunity to conduct informal communications with each other, review their meeting agenda and identify questions they may have for staff before their scheduled meeting. Work Session meetings are open to the public but do not include an opportunity for public comment or communication with the City Council. The City Council typically asks citizens attending the Work Session meetings to hold their Work Session agenda comments and questions for the regular public meeting. The regular Council meeting following the Work Session includes time for public testimony on agenda items, as well as public comment on Council Meeting non-agenda items.

CALL TO ORDER

INFORMATION AND DISCUSSION ITEMS

1. Staff respond to Councilor questions about any of the March 12, 2013 Council Meeting Agenda items
2. Discussion on the updates to Job Descriptions & Performance Evaluations
3. Discussion on the Employee Handbook
4. Discussion on the Emergency Response Plan

CITY REPORTS

5. Library Director Report
6. Financial Report
7. Openings on Committees/Commissions/Boards
    a. Planning Commission (2)
    b. Tree Board (2)
    c. Budget Committee (2)

COUNCILOR COMMITTEE REPORTS

8. Active
    - Mayor Kinsky
      (a) Banks Chamber of Commerce Liaison – Mayor Kinsky (Alternate Councilor Greagor)
    - Councilor Edison
      (a) Library Advisory Board - Councilor Edison (Alternate Councilor Stewart)
      (b) Columbia-Pacific Economic Development District (Col-Pac) – Councilor Edison (Co-Councilor Greagor / Community Development Director)
      (c) Internal Audit Subcommittee – Councilor Edison, Councilor Stewart and Councilor Gregg
    - Councilor Biehl

(a) Washington County Coordinating Committee (WCCC) - Councilor Biehl (Alternate City Manager)
(b) Community Development Block Grant/Policy Advisory Board (PAB) - Councilor Biehl (Alternate City Manager)
(c) Partners for a Sustainable Washington County Community (PSWCC) - Governing Board - Councilor Biehl (Alternate City Manager)
(d) Banks Historical Society - Councilor Biehl (Alternate City Manager)

- Councilor Gregg
  (a) Metropolitan Area Communications Commission – Councilor Gregg (Alternate Mayor Kinsky)
  (b) Internal Audit Subcommittee – Councilor Gregg, Councilor Stewart and Councilor Edison
  (c) Washington County Consolidated Communications Agency (WCCCA) – Councilor Gregg (Alternate Mayor Kinsky)
- Councilor Stewart
  (a) Sunset Park Association Liaison - Councilor Stewart (Alternate Councilor Fowler)
  (b) Internal Audit Subcommittee – Councilor Stewart, Councilor Gregg and Councilor Edison
- Councilor Greagor
  (a) Greenville City Park Management Committee - Councilor Greagor (Alternate Councilor Stewart)
  (b) North West Area Commission on Transportation (NWACT) – Councilor Greagor (Alternate City Manager)
- Councilor Fowler
  (a) Banks Tree Advisory Board – Councilor Fowler (Alternate City Manager)
- City Manager
  (a) Partners for a Sustainable Washington County Community (PSWCC) – Operations Team – City Manager (Alternate City Recorder)
  (b) Washington County Coordinating Committee – Technical Advisory Committee – City Manager (Alternate City Recorder)

9. Non Active
   - Metro Neighboring Cities Urban & Rural Reserves Sub-committee - Councilor Edison (Alternate City Manager) – No Report
   - Washington County Urban & Rural Reserves Coordinating Committee - Councilor Edison (Alternate City Manager) – No Report

ADJOURN