



**Regular City Council Meeting
November 12, 2013
MEETING MINUTES**

CALL TO ORDER Mayor Pete Edison called to order the Regular Meeting of the Banks City Council at 7:02 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present were: Mayor Pete Edison, Christy Greagor, Brian Biehl, Michael Nelson, Rob Fowler, Mark Gregg and Dan Keller.

Staff present: City Manager Jolynn Becker, City Recorder Angie Lanter, City Attorney Dan Kearns

APPEARANCE OF INTERESTED CITIZENS – None

CEREMONIAL PRESENTATIONS & PROCLAMATIONS

1. Jim Hough Banks Citizenship Award Presentation to Jim Lucas & Kathie Jackson. Mayor Edison described how this award got started, reviewed the criteria and shared comments provided about the award winners. Jim Hough, City Manager Emeritus and Inaugural Citizenship Award Winner, presented the 2013 Banks Citizenship Award to June Lucas, in honor of Jim Lucas, and Kathie Jackson. Ms. Lucas and Ms. Jackson expressed their appreciation to the community.

The City Council took a brief recess for a reception in honor of the Banks Citizenship Award recipients. Mayor Edison reconvened the meeting at 7:27 pm.

2. Swearing in of City Recorder Angie Lanter Ms. Becker swore in Angie Lanter as the Banks' City Recorder.
3. CIS Safety and Award presentation. Ms. Becker noted the City had received the award for the last five or six years based on the City's safety record. Mayor Edison presented the award to Ms. Becker who reviewed the City's safety procedures. Tom Belusko, WSC Insurance, commended the diligence of Ms. Becker and the support of the City's Staff and employees.

BRIEFINGS AND PROGRAMS

4. Police Monthly Briefing – Deputy Hanlon presented the police report for October 2013 and addressed a clarifying question from Mayor Edison.
5. Planning Commission Liaison – No report was given.

CITY REPORTS

6. City Manager Report –City Manager Jolynn Becker presented the City Manager Report via PowerPoint, which was included in the meeting packet, and responded to clarifying questions from Council. She believed business owners were excited about the Main Street Revitalization; some expressed concern about making big changes.

CONSENT CALENDAR:

7. City Council Meeting Minutes – October 8th, 2013
8. Shall the City Council appoint Board and Committee members for terms expiring on December 31, 2013? (CL 2013-61)
 - a. Pat Dowd – Park, Recreation and Tree Board Position PRT1 (New Term will expire December 31, 2015).
 - b. Dan Streblow – Park, Recreation and Tree Board Position PRT2 (New Term will expire on December 31, 2015).

- c. Melissa Aurand – Planning Commission Position PC1 (New Term will expire on December 31, 2016).
- d. Sam VanDyke – Planning Commission Position PC2 (New Term will expire on December 31, 2016).
- e. Vacant - Planning Commission Position PC6 (New Term will expire on December 31, 2016).
- f. Marion Steinbach – Budget Committee Position BC6 (New Term will expire on December 31, 2016).
- g. Vacant - Budget Committee Position BC7 (New Term will expire on December 31, 2016).

Councilor Gregg moved to approve the Consent Calendar. Councilor Biehl seconded the motion. MOTION CARRIED 6-0. Ayes: Greagor, Biehl, Nelson, Fowler, Gregg and Keller; Nays: None.

BUSINESS AGENDA

9. Shall the City Council adopt Ordinance #2013-xx-xx Amending Title VII (Traffic Code), Chapter 70 (General Provisions) Section 70.14 (Storage of Motor Vehicles on Streets) of the Banks Code of Ordinances by expanding the time and circumstances for allowed on-street parking. (First Reading) (CL 2013-62) Ms. Becker noted the changes stated in the Staff report. Councilor Gregg moved to conduct first reading, by title only, an Ordinance #2013-xx-xx Amending Title VII (Traffic Code), Chapter 70 (General Provision Section 70.14 (Storage of Motor Vehicles on Streets) of the Banks Code of Ordinances by expanding the time and circumstances for allowed on-street parking. Councilor Keller seconded the motion. MOTION CARRIED 6-0. Ayes: Greagor, Biehl, Nelson, Fowler, Gregg and Keller; Nays: None. Mayor Edison conducted first reading of the ordinance.
10. Shall the City Council review, select the top 7 City Council Goals, and adopt the Banks City Council Goals for 2014-15? (CL 2013-63) Mayor Edison suggested selecting seven goals from the list of eleven provided to focus on, adding other goals could be added and considered as well. After a brief discussion to clarify what some of goals entailed, each Councilor identified and submitted to Staff their top seven goals on the list. Staff tabulated the results and the top seven City goals were as follows: Tank Maintenance; Water Meter for Lumber Mill; Downtown/Main Street Master Plan; Joint Emergency Planning; Complete Zoning Ordinance Changes; Library Phase II; and Economic Development Task Force. Council and Staff had a lengthy discussion regarding the water meter for the lumber mill that included the history regarding the situation and the City's progress in obtaining an easement to verify whether water flowing from the hydrant was being properly metered. Councilor Keller asked Staff to determine if an ordinance actually prohibited the use of that water. Councilor Gregg moved to adopt the Banks City Council Goals for 2014-15 with the top seven goals as determined by Council. Councilor Gregg seconded the motion. MOTION CARRIED 6-0. Ayes: Greagor, Biehl, Nelson, Fowler, Gregg and Keller; Nays: None. Council and Staff discussed having each Councilor take one goal with which to engage, follow and report back to Council about its progress, noting that the Council's goals were not also Ms. Becker's goals as City Manager. While Staff is a valuable resource, Councilors were asked to check with staff via email and by appointment. Each Councilor agreed to take the following Council goal as noted: Mayor Edison, Economic Development Task Force; Councilor Biehl, Water Meter for the Lumber Mill; Councilor Greagor, Downtown/Main Street Master Plan; Councilor Gregg, Joint Emergency Planning; Councilor Fowler, Tank Maintenance; Councilor Keller, Complete Zoning Ordinance Changes; Councilor Nelson, Library Phase II. Mayor Edison said he would provide a clearer outline about what was expected of the Councilors at the next meeting, adding his goal was to discuss the goals' status every other month throughout the year.
11. Shall the City Council review and update City Council Committee Assignments? (CL 2013-64) Following discussion, Council made the following changes: Councilor Keller would be the Council Liaison for MACC Councilor Gregg the Alternate; Councilor Nelson would be the primary liaison for the Banks Fire District #13 and Councilor Keller the Alternate; Councilor Fowler would remain on the Banks Internal Audit Sub-Committee; for Col-PAC, Mayor Edison would be the primary, Councilor Greagor, the alternate with Ms. Becker as backup; NWACT, Councilor Greagor would be the primary, Mayor Edison, the alternate and Ms. Becker as backup. Councilor Gregg moved to approve the City Council Committee Assignments as discussed to be revisited in January 2015. Councilor Biehl seconded the motion. MOTION CARRIED 6-0. Ayes: Greagor, Biehl, Nelson, Fowler, Gregg and Keller; Nays: None.
12. Shall the City Council adopt the newly created Volunteer Handbook? (CL 2013-65) Ms. Becker noted the handbook had been reviewed several times. She believed it would meet the requirements needed of each volunteer. Mr. Kearns confirmed the handbook had been fully reviewed by the City's insurance carrier and reflects their input. Councilor Greagor moved to adopt the City of Banks Volunteer Policy Manual. Councilor Nelson seconded the motion. MOTION CARRIED 6-0. Ayes: Greagor, Biehl, Nelson, Fowler, Gregg and Keller; Nays: None.

13. Shall the City Council adopt a 2014 Operating Calendar? (CL 2013-66) Ms. Becker briefly reviewed the calendar and discussed the adjustments that had been made with Council. Councilor Keller moved to adopt the Council Operating Calendar for 2014. Councilor Fowler seconded the motion. MOTION CARRIED 6-0. Ayes: Greagor, Biehl, Nelson, Fowler, Gregg and Keller; Nays: None.
14. Shall the City Council adopt Resolution # 2013-15 establishing the City of Banks Youth Protection Policy? (CL 2013-67) Ms. Becker stated this agenda item was deferred to the December meeting.

Public Hearing – None

Regular Business– None

COUNCIL ROUND TABLE DISCUSSION

Councilor Keller said he was excited about the Main Street Revitalization and the upcoming workshop on November 21st. He believed Banks had features that make it a destination community. The Banks-Vernonia Trail, Halloween, the 4th of July and the racetrack all attract a lot of people, though parking issues exist, especially at the trailhead. He believed the City should have greater participation in the 4th of July and other events attracting visitors. He has engaged discussion about having hotels in Banks, noting hotel space often sells out in Portland. Hotels would be in big demand given the area's wine tours and avid biking industry.

Councilor Greagor commented about Banks taking action on revitalizing the town before other cities like Hillsboro because they needed to bring people out to Banks before they stopped in Hillsboro or Forest Grove. The revitalization project was a good opportunity for Banks to attract visitors. She noted the Christmas Tree Lighting would be on December 1st at 7:00 pm and two choirs from Pacific University would perform as well as Prep for Kids. Refreshments would be served and Santa Claus would also be in attendance.

Ms. Becker noted the Boy Scouts were partnering with the City for the Leaf Event and would help people rake or pick up leaves. Councilor Greagor suggested thanking the Boy Scouts publicly at one of the Council meetings.

Ms. Lanter stated the Joint Western Washington County Legislative Dinner and Training Session would be held December 4th. Dinner would be at 6:00 pm with the training at 7:00 pm. The location was not yet determined. Council briefly discussed detail regarding the event. Councilors Greagor, Keller, and Nelson said they would attend.

Mayor Edison discussed how other cities used their business license program to do more regulation. Mr. Kearns stated a recent state legislative bill had passed legalizing medical marijuana dispensaries in the state. The City of Medford has stated it would use business licensing to prohibit those facilities. While 17 states have legalized medical marijuana, the federal government still outlaws it. He discussed various details regarding the issue and addressed clarifying questions. He suggested having the City planner review the zoning map to see where such a use might possibly be located. Oregon was slated to be the next state to have an initiative measure to legalize the recreational use of marijuana. Federal laws regarding marijuana were also expected to change. Mayor Edison suggested reviewing the City's business license details and consider making changes. Mr. Kearns did not expect any issues in the city under current laws.

Mayor Edison said he was excited about the Main Street Workshop, adding that Council should be avidly promoting attendance at the event.

ADJOURN The meeting adjourned at 8:50 PM

Submitted by:

Angie Lanter – City Recorder