



PARK, RECREATION AND TREE BOARD MANAGEMENT COMMITTEE

Monday October 21, 2013 @ 6:00 PM

13680 NW Main Street

Banks, Oregon 97106

MEETING MINUTES

CALL TO ORDER AND DECLARATION OF A QUORUM

Meeting called to order at 6:08 PM. Jolynn Becker, Gene Stout, Mitty Brady, Denise Holmes, Christy Greagor, and Dan Streblov.

INTRODUCTIONS:

None

APPEARANCE OF INTEREST/APPEARANCE OF INTERESTED CITIZENS:

N/A.

APPROVAL OF MINUTES

1. Minutes of the Park, Recreation and Tree Board Management Committee Meeting – September 16th, 2013. Mitty Brady motioned and Gene Stout approved.

NEW BUSINESS

1. Discussion regarding possibly changing park hours.

Officer Hanlon observed with State and City parks most close after dark. It is a tool as they can actually stop and talk to someone and find out what they are doing. This is more to address large groups and find out what is going on and being able to enforce them leaving if needed.

It was asked if there is any concern with the inconsistency in how the ordinance is enforced.

Parks are open from 6am to 10pm currently. There are concerns regarding the winter hours and this impacting people if we close at dusk when it gets darks very early in the winter.

Committee provided feedback if this will have any real impact as most of the damage or issues are within the current hours. It was decided to not move forward with the change at this time as we feel it will have minimal impact with addressing current issues.

2. Discussion regarding the Annual Christmas Tree lighting event to be held at Greenville City Park on Sunday, December 1, 2013.

We decided it was too expensive to light the gazebo as it was going to cost \$2,500 dollars.

We will have two choirs from Pacific University there and it will be at no cost.

There was a discussion of having tents set up possibly so we will look at what it would cost to rent or what our resources are. We will price the tents first and possibly look at a portable toilet if we have the resources. The cost is \$100 dollars per event and the full budget is around \$350 to \$500 dollars.

3. Discussion on replacing the benches at Greenville City Park.

We will possibly have around \$4,000 dollars left over from this year's budget. We are looking at are \$700 to \$800 hundred dollars per bench. This would be for the benches around the gazebo. There are a total of 6 benches.

4. Establishing park standard for parking strips.

Jolynn is looking at doing more research on this and bring it back to the committee. If a strip is less than 2 feet wide then trees do not go into them. We would look at increasing this to 4 to 5 feet. We would need to look at what would happen to homes that currently have a 2 foot or less strip and if they can remove their homes. Currently under our code for every tree removed you need to replace it somewhere else

5. Discussion regarding the yearend report for Tree City U.S.A. We need to go online and submit a report showing the dollars spent and volunteer time.

For this coming year planning we need to think about April Arbor day celebration. We will look to replace trees that have been taken down at the Junior High School. We still have the gator badges used at Sunset Park and Sunset Park has expressed interest in receiving future trees.

Discussed that looking at possible grants to help those that are removing trees that need to replace them.

6. National Night out: Gene has followed up with some local contacts from libraries and will have leads soon. BJ the clown no longer does balloon's. She wanted to find out what the budget was to support this. Gene will look at getting quotes. We will also look to see if the chamber could possibly support this.

ACTIVITY REPORTS FOR PARKS

1. Greenville City Park

a. **Water Usage:**

- September 2013 65520 cubic feet \$3,283.09
- September 2012 86550 cubic feet \$4,089.41

b. **Work Orders:**

- Insurance from the person who had car stuck in park did pay for seed and cost from landscaping staff to fix this. It cost around \$600 dollars.

c. **Park rentals:**

- Discussed income from Banks youth soccer goes into HOA.

d. **Landscaping billing statement:**

- Reviewed statement from Trugreen LandCare.

2. Log Cabin Park

a. **Work Orders:**

- Rinsed the walls on the cabin. We have a schedule for the type of maintenance that is done each year.

3. Other Business:

- a. Jolynn gave a copy of the Boards, Commissions, and committees Guidelines and rules for our committee. We need to sign a copy of it and bring to the next meeting
- b. Terms are coming up at the end of the year for Dan and Pat and Jolynn asked if we still plan on another term and both indicated that they plan on fulfilling another term.

OLD BUSINESS

COMMITTEE ROUND TABLE DISCUSSION

ADJOURN